



A CALIFORNIA DISTINGUISHED SCHOOL

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Tuesday, JUNE 3, 2008

4:00 PM

Library

I. PRELIMINARY:

A. CALL TO ORDER – Rene Rodman – 4:30 PM

B. ROLL CALL – Rene Rodman

Members Present:

Steve Klima

Darcy Stamler

Rene Rodman

Dave Suarez

Victoria Francis

Eileen Savage

John Riley (left at 7:30PM)

Amy Dresser Held (absent)

James Paleno

Michael Rogers (absent)

Torino Johnson (4:40)

Ex-officio Members:

Marcia Haskin

Greg Wood

James Bourne (absent)

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

- Mrs. Julia O’Grady – parent liaison – addressed the Board with a request to have her hours increased from 80 hours per month up to 120 hours per month.

III. ACTION ITEMS:

A. BOARD DISCUSSION AND ACTION ON THE PROPOSED 2008-2009 BUDGET

- Mr. Greg Wood along with Mr. Robert King, Rich Simon and Dr. Mark Snyder presented the proposed 2008-2009 Budget to the Board. (The following are the minutes from the Budget and Finance meeting.)
- **2008-2009 BUDGET**— Chief Business Officer Greg Wood reported as follows:
 - 2007-2008 budget expected to close out close to balance.
 - \$3.8 million currently in unrestricted reserve fund. Unrestricted reserves do not include \$1.5 million is in designated retiree health benefits account and restricted accounts.
 - 2008-2009 budget:
 - Freezes and reductions:
 - a. Funding for 2008-2009 will not increase from the 2007-2008 levels. The 5.5% COLA will not be funded—the State will apply those funds to offset budget deficits.
 - b. Categorical grants will be reduced by 6.5%

- c. One-time funding for arts, music & PE supplies etc. to be eliminated
- d. Food costs expected to rise by 5% and have been factored into the Budget
- e. LAUSD fees expected to rise, including a one percent increase in the facilities use fee
- f. LAUSD currently is discussing the elimination of Targeted Instructional Improvement Grant (TIIG) funding for charter schools (used to support Magnet Integration Program), a \$500,000 reduction in revenue
- g. Some losses may be offset by increasing ADA. Currently, attendance rate is 95.3%--a better effort can be made to improve this rate and keep enrollment closer to operating capacity

➤ **2008-2009 BUDGET**

▪ **CAPITAL REQUESTS**

- Discussion:
 - a. Designation of item #7 in the capital request spreadsheet (see attached) should be clarified.
 - b. Contingency funds for capital projects, including emergency repairs, should be included in the school's general reserve.
- Approved items #1 through #6 and item #8 in the capital request spreadsheet (see attached).

▪ **TECHNOLOGY**

- Discussion:
 - a. Timeline for availability of a digital projector in each classroom should be publicized
 - b. Is software a departmental (IMA, textbook, etc.) or a school-wide issue?
 - c. Are consumables (toner, etc.) a departmental or a school-wide issue?
- Approved items #1 through #5 in the technology request spreadsheet (see attached) with specific information communicated to departments regarding requests including identification of responsible facilitator.

▪ **TEXTBOOKS**

- Approved \$374,455 of \$484,455 requested in the textbook request spreadsheet (see attached), with \$135,000 of \$250,000 Mathematics Department requests voluntarily deferred and a \$25,000 contingency.

▪ **INSTRUCTIONAL MATERIALS ACCOUNTS (IMA)**

- Approved \$393,222 in the IMA request spreadsheet (see attached), including \$25,000 in contingency funds.

▪ **FIELD TRIPS**

- Approved \$40,000 under supervision of appropriate administrator using budget requests as a guideline.

▪ **CONFERENCES**

- Approved \$60,000 for conferences, under supervision of appropriate administrator using budget requests as a guideline and including \$10,000 earmarked for an all-staff retreat.

▪ **PERSONNEL**

- Discussion:
 - a. Requests appear to have been forwarded without administrative vetting.
 - b. Additional out-of-classroom positions may add to perceptions of a "top-heavy" structure.
 - c. Commitments to ongoing expenditures are unwise in a period of austerity budgets.
 - d. Analysis of current employee utilization, including teacher auxiliaries, teachers-of-record, NBC teacher duties, coaching stipends, etc., should be conducted.
- Approved health benefits for unrepresented ESL aides with a salary adjustment contingent upon comparison with similar positions inside and outside of LAUSD.
- Approved no increase in budget for new personnel expenditures without corresponding personnel decreases in other positions.

▪ **NON-ROUTINE**

- . Approved \$50,000 in contingencies for the Budget & Finance Committee to handle non-routine requests that may arise in the 2008-2009 School Year, with \$25,000 incorporated in textbook budget and \$25,000 incorporated in IMA budget.
- Please see the attached spreadsheet for greater detail.
- Dr. John Riley moved that the Board appoint the new Principal to head up a task force that will evaluate the personnel budget and report back in the Fall. If there is an urgent issue that requires immediate attention, Mrs. Haskin will handle it. Mr. James Paleno seconded the motion.

BOARD ACTION: The Board voted to appoint the new Principal to head up a task force that will evaluate the personnel budget and report back in the Fall. If there is an urgent issue that requires immediate attention, Mrs. Haskin will handle it.

8 – yes (Ms. Darcy Stamler, Mr. James Paleno, Dr. John Riley, Ms. Rene Rodman, Mr. Steve Klima, Mr. Torino Johnson, Mr. Dave Suarez and Ms. Eileen Savage)

1 – abstained (Ms. Vicky Francis)

2 – absent (Ms. Amy Dresser Held and Mr. Michael Rogers)

- Mr. James Paleno moved that the Board approve the additional \$200k being put into the school wide facilities budget to be used at the discretion of the Executive Director. Dr. Riley seconded the motion.

BOARD ACTION: The Board voted to appoint the additional \$200k being put into the school wide facilities budget to be used at the discretion of the Executive Director.

9 – yes (Ms. Darcy Stamler, Mr. James Paleno, Dr. John Riley, Ms. Rene Rodman, Mr. Torino Johnson, Ms. Vicky Francis, Mr. Dave Suarez, Mr. Steve Klima, and Ms. Eileen Savage)

2 – absent (Ms. Amy Dresser Held and Mr. Michael Rogers)

- Mrs. Eileen Savage moved that the Board approve the overall Budget for the 2008-2009 school year with the stipulations of the prior motions. Mr. Paleno seconded the motion.

BOARD ACTION: The Board voted to approve the overall Budget for the 2008-2009 school year with the stipulations of the prior motions.

7 – yes (Ms. Darcy Stamler, Mr. James Paleno, Dr. John Riley, Ms. Rene Rodman, Mr. Torino Johnson, Ms. Vicky Francis and Ms. Eileen Savage)

2 – abstained (Mr. Dave Suarez and Mr. Steve Klima)

2 – absent (Ms. Amy Dresser Held and Mr. Michael Rogers)

B. BOARD DISCUSSION AND ACTION ON THE INTERVIEW COMMITTEES RECOMMENDATION FOR THE PRINCIPAL.

- Mrs. Julia O’Grady wanted to inform the Board that the parents she had spoken with were all in favor of the Interview Committees recommendation for Principal.
- Ms. Colleen McCarthy stated on Thursday and Friday, May 22nd and 23rd, the candidates met students and toured various classrooms during the morning. Then they met with the staff, parents and students during lunch time meetings. While not an ideal setup, having these meeting at lunch ensured a full house both days.
- Ms. McCarthy said that she had a minimum of four references for each candidate.
- The Interview / Hiring Committee met on Monday, June 2nd to make its final recommendation to the Board of Directors. Three votes were taken and a lively discussion held;
 - Recommend making an offer to Martin Griffin as principal: 10 yes, 3 no, 1 abstain.
 - Strongly encourage Mara Simmons to apply for Director of Instruction: 7 yes, 5 no, 2 abstain.
 - Offer Mara Simmons the Principal position if Martin says no: 7 yes, 6 no, 2 abstain. Most dynamic discussion, no real consensus.

- The Board elected to vote only on the first item due to the fact that is all the committee was assigned to do, make a recommendation.
- Ms. McCarthy stated she will be making an offer to Mr. Griffin and then they will be in salary negotiations for the position.

BOARD ACTION: The Board voted to approve the Interview Committees recommendation of Mr. Martin Griffin for Principal.

6 – yes (Ms. Darcy Stamler, Mr. James Paleno, Ms. Rene Rodman, Mr. Torino Johnson, Mr. Dave Suarez and Mr. Steve Klima)

2 – abstained (Ms. Vicky Francis and Ms. Eileen Savage)

3 – absent (Ms. Amy Dresser Held, Dr. John Riley and Mr. Michael Rogers)

C. CONFIRMATION OF NEXT MEETING FOR JUNE 17, 2008 AT 4:00PM

IV. CLOSED SESSION:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. CONFERENCE WITH LABOR NEGOTIATOR

PCHS Negotiator: Mrs. Amy Dresser Held, Executive Director

EMPLOYEE ORGANIZATION: UTLA-PCHS

IV. PUBLIC SESSION:

IF REQUIRED, PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

V. ADJOURNMENT:

**PALISADES CHARTER HIGH SCHOOL
2008-2009 BUDGET
SUMMARY-Approved Budget Finance Committee**

	2007-2008 Budget/Approved	2007-2008 Projected	2008-2009 Proposed
ADA%	95.3%	95.60%	95.8%
Average Daily Attendance (ADA)	2,520	2,555	2,603
Average Enrollment	2,644	2,717	2,777
Free and Reduced Students	529	529	529
ELL/LEP students	126	126	126
Compensatory Education	655		655

ADA%
Average Daily Attendance (ADA)
Average Enrollment
Free and Reduced Students
ELL/LEP students
Compensatory Education

		DIFFERENCE	COMMENTS
Revenue			
Revenue Limit Sources	\$ 14,149,139	\$ 14,122,897	\$14,145,871
Total Federal Income	397,207	543,466	533,078
Total Other State Revenue	3,797,592	4,078,269	3,690,008
Total Other Local Revenues	3,824,968	3,729,241	3,713,631
TOTAL REVENUE	\$ 22,168,906	\$ 22,473,873	\$ 22,082,587
		\$ 391,286	\$ 391,286
		\$ 0	\$ 0
Expenditures			
Total Certified Salaries	\$ 10,730,696	\$ 10,573,617	\$10,573,617
Total Classified Salaries	2,745,245	2,706,608	2,710,608
Total Employee Benefits	4,007,529	3,899,842	4,107,787
Textbooks	285,796	275,000	374,455
IMA	355,820	410,000	393,222
Other Supplies-School Wide & LAUSD	222,834	222,834	212,834
Food	338,601	275,000	285,000
Total Books and Supplies	1,183,050	1,182,834	1,265,511
Total Other Operating Expenses	1,379,576	1,379,576	1,366,404
Buildings and Improvements of Buildings	294,956	369,956	136,919
Equipment -Technology	498,869	498,869	248,428
Equipment / Replacement	104,530	104,530	136,919
Total Capital Outlay	898,355	973,355	522,265
Total Direct Support / Indirect Costs	1,727,205	1,727,205	1,955,198
TOTAL EXPENDITURES	\$ 22,671,657	\$ 22,443,038	\$ 22,501,390
	\$ (502,751)	\$ 30,835	\$ (27,517)
Unrestricted Reserve Balance beg. Of Year	\$ 3,816,247	\$ 3,816,247	\$ 3,847,082
Unrestricted Reserve Balance end of Year	\$ 3,313,496	\$ 3,847,082	\$ 3,819,565

Revenues (DETAILS)

Revenue Limit Sources

Apportionment At Risk of Retention, Low STAR, Grades Supp or Remedial Prog
 Summer School - FY 2007/08 & 2008/2009
 General Purpose Education State Aid FY 2007/08 & FY 2008/2009

Federal Revenues

NCLB: T1 Basic School Support
 NCLB: TIV Part A, Drug Free Schools
 NCLB: TII, Teacher Quality
 NCLB: TII, Enhancing Ed Thru Tech, Formula Grits
 NCLB: TV, Innovative Ed Strategies
 NCLB: TIII, Ltd English Prof (LEP)
 Child Nutrition Program

Other Federal Revenues:

Federal Advance Placement/Other

Other State Revenues

Grant/School Category Block Grant FY 2007/08
 Mandated Costs Reimbursement
 State Lottery/Non Prop 20 - FY 2007/08
 State Lottery/Non Prop 20 - FY 2006/07 - PY adjustments
 Child Nutrition: School Programs
 State Lottery/Prop 20 Instructional Materials-FY 2007/08
 State Lottery/Prop 20 Instructional Materials-FY 2006/07 - PY adjustments
 Special Education FY 2007/08
 Targeted Instructional Improvement Block Grant (TIIBG)
 Arts and Music Block Grant
 Arts, Music, and Physical Education Supplies and Equipment
 Supplemental School Counseling Program

All Other State Revenues:

CAHSEE Intensive Instruction

Other Local Revenues

Food Service Sales
 Leases & Rentals
 Interest

2007-2008 Forecast	2008-2009 Proposed Budget	COMMENTS
112,444	112,444	Increases of Summer School by 2 weeks in 2008-9
61,636	84,610	
13,948,816	13,948,816	
14,122,897	14,145,871	
243,287	238,169	
8,721	8,721	
20,537	18,578	
2,330	0	
1,959	1,959	
17,195	17,195	
240,359	240,359	
9,078	8,097	
543,466	533,078	
1,260,000	1,178,100	6.5% Lower Funding
4,056	0	
298,620	298,620	
2,832	0	
34,307	34,307	
48,510	48,510	
3,419	0	
1,363,818	1,348,875	Slight Decrease In Spec. Ed Funding (Approx. 1%)
593,153	556,081	6.5% Lower Funding
45,515	45,515	
52,912	0	Not funded in 2008-2009
327,113	180,000	2007-8 Had 2 Years Funding Rec'd/2008-9 is Normal Year
44,004	44,004	
4,076,259	3,690,008	
258,573	265,000	Increase in Meal Prices to Offset Food Cost Increases
149,060	155,022	Increase in Permit Fees for Stadium
302,237	262,237	Lower Interest Rates Used For 2008-2009

	2007-2008 Forecast	2008-2009 Proposed Budget	COMMENTS
Other Local Revenues	3,019,372	3,019,372	
Fund Raising/OTHERS	1,361,498	12,000	
Loan Proceeds	611,498	12,000	
CIS Funding (Net of Prof Tax)	750,000	0	Restricted Fundraising Not Included in 2008-9 Budget Not Included in 2008-2009 Budget
	5,090,740	3,713,631	
	23,835,362	22,082,587	
	(1,361,498)	391,286	
	22,473,863	22,473,873	

TOTAL REVENUES BEFORE ADA INCREASE/
IMPACT OF ADA INCREASE
ADJUSTED REVENUE AFTER ADA INCREASE

Expenditures by Sub-object

Certificated Salaries

Teachers 9,190,804
School Admin 629,403
Librarians 90,687
Guidance, Welfare 586,707
Physical/Mental 76,015

Certificated Salaries 10,573,617

No Net Increase in Salaries Anticipated

Classified Salaries

Inst'l Aides 545,997
Admin. Sal 351,305
Clerical/Office 1,067,131
Maint./Oper 47,872
Food Services 219,302
Other Classified 475,000

Classified Salaries 2,706,608

No Net Increase in Salaries Anticipated

Employee Benefits

STRS - Certificated 885,282
PERS - Classified 205,472
OASDI Regular - Certificated 1,300
OASDI Medicare - Certificated 155,595
OASDI Medicare - Classified 39,806
Health & Welfare Benefits - Certificated 1,246,253
Health & Welfare Benefits - Classified 278,287
Unemployment Insurance - Certificated 3,000
Unemployment Insurance - Classified 1,200
Workers' Compensation - Certificated 171,983
Workers' Compensation - Classified 43,999

No Change in STRS Rate
Slight PERS Rate Anticipated

12 % Medical Rate Inticipated
12 % Medical Rate Inticipated

	2007-2008 Forecast	2008-2009 Proposed Budget	COMMENTS
Other Employment Benefits - Certificated	575,375	595,336	12 % Retirement Rate Anticipated
Other Employment Benefits - Classified	122,084	145,263	12 % Retirement Rate Anticipated
Employee Benefits	3,899,842	4,107,787	
Books & Supplies			
Textbooks	275,000	374,455	Per Budget & Finance Committee Recommendation
Instructional Materials	410,000	393,222	Per Budget & Finance Committee Recommendation
Other Supplies	222,834	212,834	Includes School Wide Supplies/LAUSD Supply Charges
Pupil Transportation	149,117	153,000	Includes Field Trips/Athletic Buses/Sp Ed Buses
Food Service Supplies	275,000	285,000	Cost Increase in Food Anticipated-4-5%
	1,331,951	1,418,511	1,265,511
Services, Other Operating Exp			
Personell Services	24,000	18,000	
Travel/Conference	48,084	60,000	Per Budget & Finance Committee Recommendation
Due/Memberships	20,906	36,906	Increase for Library Subscription
Insurance	155,820	155,820	Insurance Brokers Est. of Market Rates for 2008-2009
Operation and Housekeeping Services	252,696	252,696	Includes Utility Costs from LAUSD/Maint.
Rentals/Leases/Repairs&Noncapitalized Improvements	185,000	185,000	Leases on Copy Machines/Phones/Repair
Transfer of Direct Costs - Interfund	0	0	
Professional Consulting Services& Operating Exp	1,589,183	1,778,214	\$227,000 for 1% Facilities Use Fee- from LAUSD
Communications	78,869	82,869	Slight Increase for Postage
	2,354,558	2,569,505	2,722,505
Capital Outlay			
Sites & Improvement	1,575,000	0	Track & Field Related in 07-08
Bldgs & Improvement	294,956	136,919	Per Budget & Finance Committee Recommendation
Equipment-Technology	498,869	248,428	Per Budget & Finance Committee Recommendation
Equipment Replacement	104,530	136,919	Per Budget & Finance Committee Recommendation
	2,473,355	522,265	
Other Outgo			
Debt Service:			
Interest	40,000		
Principal	169,000		
Direct Support/Indirect Costs/All Other Financing Uses			
Indirect Costs (Total Charter School Supervisory Fees only)	603,098	603,098	
TOTAL EXPENDITURES	24,152,028	22,501,390	
Adjust For-Restricted Fundraising Activities	(1,709,000)		
Net General Fund Addition/(Reduction)	30,835	(27,517)	

**PALISADES CHARTER HIGH SCHOOL
SUMMARY OF SELECTED OPERATING EXPENSES
2007-2008**

Obj	Sch/Loc	Sch/Loc	Descript	Resource Description	Budgeted Amt	Expended Amt	Remaining Amt	Comments
72000	5800	0000000	Undistributed	Unrestricted Resourc	28,700.00	11,250.00	17,450.00	
77000	5800	0000000	Undistributed	Unrestricted Resourc	0.00	5,007.77	(5,007.77)	
5800-Oth Contracted Services					28,700.00	16,257.77	12,442.23	
72000	5810	0000000	Undistributed	Unrestricted Resourc	280,572.00	285,362.97	(4,790.97)	
11800	5810	0000000	Undistributed	Special Education	60,000.00	37,509.00	22,491.00	
5810-Contracted Services					340,572.00	322,871.97	17,700.03	
36000	5811	0000000	Undistributed	Unrestricted Resourc	113,000.00	74,260.58	38,739.42	
36000	5811	0000000	Undistributed	Special Education	0.00	5,000.00	-5,000.00	
5811-Trnsprt Cntrct w Public Agency					113,000.00	79,260.58	33,739.42	
27000	5812	0000000	Undistributed	Unrestricted Resourc	36,117.00	36,631.52	-514.52	
5812-Transportation Field Trips					36,117.00	36,631.52	-514.52	
Total Transportation					149,117.00	115,892.10	33,224.90	
72000	5821	0000000	Undistributed	Unrestricted Resourc	134,240.00	106,525.76	27,714.24	
11100	5821	0000000	Undistributed	Special Education	28,000.00	5,667.14	22,332.86	
5821-Attorney Fees					162,240.00	112,192.90	50,047.10	
92000	7299	0000000	Undistributed	Unrestricted Resourc	603,098.00	436,089.00	167,009.00	3% Oversight Fees
7299-LAUSD Fees					1,122,301.00	571,380.56	550,920.44	LAUSD Services-Included in
					1,725,399.00	1,007,469.56	717,929.44	

Recap of :Professional Consulting Services& Operating Exp

5800-Oth Contracted Services	28,700.00	16,257.77	12,442.23	
5810-Contracted Services	275,941.00	322,871.97	(46,930.97)	Expenses for Instructional Consultants (Budget (\$64631 are included in the Actual Expenses)
5821-Attorney Fees	162,240.00	112,192.90	50,047.10	
7299-LAUSD Fees	1,122,301.00	571,380.56	550,920.44	LAUSD Billing Lag
	1,589,182.00	1,022,703.20	566,478.80	

2008-2009 Technology Budget Request

Phase 1 - Department Request Submitted	Phase 2 - Operational/Tech Facilities Committee Review Requests	Phase 3 - Budget Committee Review and make recommendations	Phase 4 - Board Approval for following fiscal year
School wide Technology Request:	\$328,459.00	\$92,500.00	\$112,500.00
Campus Department Request:	\$350,454.00	\$115,452.88	\$103,453.00
Technology/Audio-Visual/Copier Department Request:	\$32,475.00	\$32,475.00	\$32,475.00
	\$711,388.00	\$240,427.88	\$248,428.00

Priority	Capital Requested	Cost	Notes
1	SW Toner/ Dp Bulbs	30,000.00	
2	Update Office Licenses	10,000.00	Study Center/ Library
3	Department Data Projectors	45,000.00	Two Data Projectors Per Department
4	Campus Wide Wireless	3,000.00	
5	Phones in Department Offices	4,500.00	Phone is Department Offices
6	Staff Computer Refresh/Replace	20,000.00	
	Total	\$112,500.00	

Schoolwide Expenditures - See TECHNOLOGY OFFICE

Toner for Printers
Bulbs for Data Projectors
Bulbs for Overhead Projectors

Priority	Capital Requested	Requested Cost	Approved	Department	Notes
1	2 IBM CPUs and Pressure Sealer	4,000.00	4,000.00	SIS	Track usage of System to Evaluate Usage & Results
2	Online Testing Prep	2,500.00	2,500.00	CAHSEE Testing	** See Ms. Ngo
3	Cpu's and Software Refresh	38,000.00	38,000.00	Journalism	** Classroom Refresh ** See MC Perri
4	DP and Sound System Install	18,250.00	18,250.00	Library	DP and Sound System Install
5	1 LCD Projectors + Cart, 10 Cpus, Timbuktu	15,000.00	700.00	Study Center	Only PC Anywhere/ Timbuktu Software
	1 LCD Projectors + Cart	4,500.00		Study Center	not approved
	10 Cpus, Timbuktu	10,500.00		Study Center	Using Donated PCs, purchasing Timbuktu software
6	Survey Monkey, other tech	1,500.00	1,500.00	HR	Data Collection Service, misc. HR Tech
7	Software, CPU's and 1 AV Cart	32,865.00	7,000.00	Sp. Ed.	Software, CPU's, Data Projector
	Software			Sp. Ed.	see above
	Board Maker Software			Sp. Ed. -Kelly	see above
	2 Desktop PC's			Sp. Ed. -Kelly	see above
8	LCD Projector Cart	2,500.00	2,500.00	Literacy Program	Projector Cart including DP, VCR, Speakers
9	L. Office, 2 Boom Box, DVD/VCR, LCD Cart, Vacuum Cleaner	2,420.00	420.00	Foreign Language	2 Boom Box, DVD/VCR, Vacuum Cleaner
	2 Boom Box			Foreign Language	see above
	LCD Monitor Purchase and Install in F. L. Office			Foreign Language	not approved
	DVD/VCR			Foreign Language	see above
	LCD Projector Cart			Foreign Language	See School Wide LCD Projectors
	Vacuum Cleaner			Foreign Language	see above
10	New Copy Machine	6,000.00	4,000.00	Counseling	In capital budget
11	Software, New Duplo	6,815.00	815.00	College Center	Software, New Duplo
12	3 Cpu Lab, Vantage, more laptops, GPS Unit, video equipment	53,500.00		SLC- Tech POD	not approved
13	ext. cord, ps system	700.00	700.00	Music	ext. cord, ps system
	Smartboards, laptops, flash drives	23,750.00	2,500.00	Technical Education	software and flash drives
	Office Computer and Printer	1,800.00		EL	Using Donated PC's
14	5 LCD Projectors + Cart, Interactive WB	17,500.00	2,500.00	Math	Department-wide Software

15	Interactive White Board												
16	5 LCD Projectors + Cart	20,204.00	2,500.00	2,500.00	Math	not approved	See School Wide LCD Projectors						
	Software, Hardware	2,500.00	2,500.00	2,500.00	Math	not approved	lighting kit, ipod, tape stock						
	CPU, Printer, Fax, Scanner	17,150.00	2,150.00	2,150.00	Parent Liaison	not approved	Using Donated PC's/ Office Equipment						her requested equipment to be checked out.
17	Data Projector Cart				Science	not approved	See School Wide LCD Projectors						** See MC Perri
18	5 LCD Projectors + Cart				Science	not approved	See School Wide LCD Projectors						** See MC Perri
19	2 LCD Projector Installation				Leadership	not approved	See School Wide LCD Projectors						** See MC Perri
	1 LCD Projectors + Cart	3,000.00			Study Center	not approved							
20	10 CPUs, Timbucktu	10,500.00			English	not approved							
	20 LCD Projectors + Cart	52,000.00			Social Studies	not approved							
	5 LCD Projectors + Cart	13,500.00											
	Requested Total	361,454.00											** See MC Perri
22	Total	90,035.00											
	Tax	8,418.00											
	Shipping	5,000.00											
	Budget Committee Approved Total	103,453.00											

Technology Department		Cost		Notes	
Capital Requested					
Tech Capital NEW	15,000.00				Facilities Installations, Physical Department Power/ Data Compliance
Audio-Visual Department					
Tech Capital NEW	5,000.00				Facilities Installations
Copier Department					
Tech Capital NEW	10,000.00				Installation of Air Conditioning, Remodel of Faculty Center, Furniture
Sub Total	\$30,000.00				
Tax	\$2,475.00				
Total	\$32,475.00				

**PALISADES CHARTER HIGH SCHOOL
2008-2009 CAPITAL BUDGET REQUESTS
Approved Budget Finance Committee**

2008-2009 Submitted Budget

Priority	Sch/Loc	Sch/Loc Description	Capital Requested	Capital Prioritized	Approved Capital	Unapproved Capital	Comments
1		Plant Mgr/Facilities	35,000	35,000	35,000		School-Wide Desks/Chairs
2	0002100	Nurses Office	2,867	2,867	2,867		New Bedding
3	New	HR Department	5,000	5,000	5,000		Ergonomic Equipment
4	New	Athletics	30,000	30,000	25,000	5,000	Protective Netting on Track, best est. Replacement Range for Food Class
5	0000600	Technical Education	1,500	1,500	1,500		Lower Model Copier Recommended-\$2,000?
6	0000900	Counseling Department	6,000	2,000	2,000		Approval of \$200,000 to Cover Safety & Instructional Issues
7	0000000	School Wide Facilities	25,000	25,000	200,000		Rem. Amt Needed for Storage of Music Folders(Others purchased)
8	0000700	Visual & Performing Arts	4,193	2,470	2,470		File Cabinets (Kuper)-Find on Campus of use S/W Amt
S/W	0000600	Technical Education	1,000				Striping Machine- Cost too high this year, Rent
Low		Athletics	8,000				Uniforms-ASB/Fundraising?
Low		Athletics	10,000				File Cabinets
Low		Athletics	1,000				Cork Board
Low		Athletics	500				Desk
Low		Athletics	500				Unforeseen Needs
Low		Athletics	500				Furniture-Refer to School Wide Capital
S/W	0000200	Math Department	20,000				Furniture-Refer to School Wide Capital
S/W	0000300	Science Department	52,000				Furniture-Refer to School Wide Capital
S/W	0000400	Foreign Language	29,790				Furniture-Refer to School Wide Capital
			1,122				
		2008-2009 Totals	\$ 333,472	\$ 203,837	273,837	5,000	

Board Approved 2007-2008 Capital Budget \$ 399,486

Increase/(Decrease) in Capital Budget from 2007-2008 \$ (125,649)

RECOMMENDED FACILITIES BUDGET 2008-2009 - SCHOOL WIDE PROJECTS

List of projects gathered through stakeholder input into the master planning process. Priority level determined by need to complete project this fiscal year and school wide benefit.

CATEGORY	REQUEST	PROJEGTED COST	PRIORITY LEVEL	COST FOR TOP PRIORITY PROJECTS	COMMENTS
Safety	Exterior lighting (District responsibility - will seek funding from them first)	\$75,000	top	\$75,000	
	Water quality (District responsibility but we can mitigate by installing filtered water coolers/dispensers around campus and keeping them stocked)	\$10,000	top	\$10,000	
	Parking lighting - some work underway on this in 07-08	\$25,000	top	\$15,000	
	Improve p.a. system (District responsibility - will seek funding from them first) - system is functional and upgrades underway	\$30,000	medium		
	Unforeseen repairs	\$30,000	top	\$30,000	Issues arise on a daily basis and there must be funding to address them. Examples include malfunctioning power outlets, trip hazards in pavement/concrete, etc.)
Instruction	Room subdivision to lower class size	\$60,000	medium (pending master planning outcome)		
	CEQA to reclassify 3rd bungalow for classroom use	\$5,000	top	\$5,000	

Laptop carts and wireless school wide to host distance learning on site and lower class size	\$60,000	top	\$60,000
Science classroom upgrades	\$150,000	medium (awaiting master planning results)	
Flexible space to foster collaboration	\$10,000	medium	

Function

Furniture replacement (\$100/desk to replace roughly 400 desks plus other furniture as needed - this is part of a multi year plan to replace broken furniture)	\$50,000	top	\$35,000 is the amount approved by budget committee
Storage (to purchase and install containers on campus to store files and other materials to free up office/closet/room space)	\$30,000	top	\$30,000
Create a book vault to store textbooks and free up the textbook room for other uses	\$25,000	medium	
Campus map, directions, accessibility (to design, produce and install these)	\$5,000	medium	
Air flow, heating/cooling (in progress through LAUSD)		medium	
Master planning (in progress - paid for in 2007-08)		top	
Capital campaign to raise funds for construction	\$10,000	top medium (pending master planning outcome)	Amount reduced due to budget crunch _will return to committee for additional funds if \$5,000 needed
Continue library renovation	\$10,000		
Student store renovation (for better circulation, visibility and functionality and to centralize finance personnel on campus)	\$15,000	top	\$7,500 Seek a match from ASB

Aesthetics

Transform campus to be more student centered - post student work everywhere, open up spaces to students, develop systems for students to be able to find teachers (especially traveling teachers)

\$10,000 top

\$5,000

Begin this process this year. Seek additional funds from booster club if needed.

Reduce litter on campus and increase recycling and energy efficiency of campus

\$5,000 top

\$2,500

Seek EAST Club students' assistance with low cost efforts

Teachers' lounge/faculty cafeteria renovation (accounted for in tech budget)

\$5,500 medium

Remove security cages on windows

\$5,500 low

Paint in front of school

\$10,000 low

Gym banners and banners on streets around school

\$8,000 low

TOTAL COST

\$644,000

\$245,000

If we delay a year or only partially address the exterior and parking lighting and proceed with a smaller laptop cart initiative this budget is within the unallocated amount of \$125,000 set by the budget committee.

The requests below have already been reviewed and voted on by the Budget Committee

Department/Program/Office Requests

math desks	\$52,000
science tables/chairs	\$29,000
social science dept desks	\$10,000
foreign language dept office renovation	\$2,100
technical education file cabinets, range replacement and equipment upgrade	\$4,000
VPA furniture	\$4,200
gym seal	\$3,000
new scrubbing machine	\$5,000
supplemental custodial acct	\$9,000

**PALISADES CHARTER HIGH SCHOOL
2008-2009 TEXTBOOK BUDGET
APPROVED BY BUDGET FINANCE COMMITTEE**

Sch/Loc Description	07-08 Budget			08-09 Textbook Budget			Comments
	Net Textbooks APPROVED	Spent as of 05/16/08	Unspent	Net Textbooks Requested	Approved Textbook	Unapproved Textbook	
Undistributed/Unallocated		1,549	(1,549)		25,000		
English Department	25,000	17,120	7,880	35,060	36,060		Contingency Added by Committee
Math Department	30,500	10,637	19,863	250,000	115,000	135,000	
Science Department	82,756	45,945	36,811	31,800	31,800		
Foreign Language	25,000	18,460	6,540	26,101	26,101		
Social Studies	36,450	41,114	(4,664)	27,543	27,543		
Technical Education	19,480	17,501	1,979	10,200	10,200		
Visual & Performing Arts	11,835	11,453	382	10,231	10,231		
Physical Education	200	-	200	1,000	1,000		
Special Education	5,500	984	4,516	8,070	8,070		
Health	150	-	150	150	150		
ESL	-	-	-	200	200		
Study Center	2,900	507	2,393	-	-		
GATE Programs	-	-	-	5,300	5,300		
Library	50,000	24,085	25,915	50,000	50,000		
Small Learning Communities	7,000	308	6,692	7,000	7,000		
Academic Watch	7,400	(6,800)	14,200	7,400	7,400		
Literacy Program	14,400	6,995	7,405	6,900	6,900		
Testing	1,000	-	1,000	1,500	1,500		
Business Institute Academy	-	-	-	5,000	5,000		
Totals	\$319,571	\$189,858	129,713	\$484,455	\$374,455	\$135,000	

See Acceptable Alloc. Proposed by Math Dept:

Orig.

	Request	Approved	Comments
Geometry	50,000	50,000	Must have
Math Analysis	35,000	35,000	Must have
Statistics	10,000	10,000	Must have
Algebra 1	90,000	20,000	AP Readiness program for math (20k) then
Algebra 2	50,000		Can Wait
Calculus	14,400		Can Wait
Total Math	249,400	115,000	

English Dep request

PALISADES CHARTER HIGH SCHOOL
2008-2009 IMA BUDGET
APPROVED BY BUDGET FINANCE COMMITTEE

Sch/Loc Description	07-08 IMA Budget			2008-09 IMA Budget			Comments
	Net IMA Approved	Spent IMA as of 05/16/08	Unspent	Net IMA Requested	Approved IMA	Unapproved IMA	
Undistributed/Unallocated							
English Department	5,000	7,343	(7,343)		25,000		
Math Department	8,600	1,637	3,863	6,000	6,000		
Science Department	61,929	2,257	6,343	5,000	5,000		
Foreign Language	4,500	64,424	(2,495)	58,280	58,280		
Social Studies	5,000	2,293	2,207	4,438	4,438		
Technical Education	12,100	2,990	2,010	3,300	3,300		
Visual & Performing Arts	36,100	7,489	4,611	9,300	9,300		
Physical Education	6,000	25,666	10,434	34,870	34,870		
Yoga	734	3,979	2,021	7,000	7,000		
Counseling Department	8,000	766	(32)				None requested
Special Education	9,750	3,110	4,890	8,000	8,000		
Health	525	5,550	4,200	8,700	8,700		
Life Skills	525	124	402	525	525		
TUPE	9,500	67	458	200	200		
ESL	950	3,725	5,775	9,500	9,500		
Attendance Office	30,000	772	178	950	950		
Student Information System	5,000	24,768	5,232	27,071	27,071		
Study Center	7,412	2,555	2,445	5,000	5,000		
Textbook Room	1,300	2,832	4,580	4,580	4,580		
Main Office	20,000	218	1,082	1,800	1,800		
GATE Programs	48,500	15,004	4,996	20,000	20,000		
Nurses Office	4,284	8,229	40,271	19,500	19,500		
Magnet Program	5,000	2,923	1,361	4,005	4,005		
MESA Program	2,300	2,277	2,723	4,000	4,000		
AVID Program	1,500	195	2,105	2,400	2,400		
Library	12,267	-	1,500	1,500	1,500		
Assistant Principals Offices	13,000	15,183	(2,916)	5,500	5,500		
Small Learning Communities	9,000	9,802	3,198	12,000	4,000	8,000	
Data Management	6,500	4,856	4,144	3,500	3,500		
		5,597	903	7,900	7,900		

None submitted, nominal amount suggested

Gate IMA	Bio \$
Physio	8,000
AP Bio	6,500
Math	1,500
Physics	1,500
For. Lang.	1,000
Total GATE	\$ 19,500

None Submitted, Req current year spending

None Submitted, Reduced due to Alloc to Dean's Office

**PALISADES CHARTER HIGH SCHOOL
2008-2009 IMA BUDGET
APPROVED BY BUDGET FINANCE COMMITTEE**

Sch/Loc Description	07-08 IMA Budget			2008-09 IMA Budget			Comments
	Net IMA APPROVED	Spent IMA as of 05/16/08	Unspent	Net IMA Requested	Approved IMA	Unapproved IMA	
Community Service	1,000	1,161	(161)	1,000	1,000		None Submitted, Req current year spending
College Center	13,048	4,762	8,286	19,014	19,014		
Committees of the Board	1,750	1,059	691	1,750	1,750		Busing costs, bills pending 07-08
Academic Watch	3,350	-	3,350	750	750		
Literacy Program	8,700	2,173	6,527	1,089	1,089		Non Submitted, est, based on current spending
Summer Bridge "Dolphin Days"	20,100	3,937	16,163	20,000	20,000		
Professional Development	800	800		2,500	2,500		None requested, will use Booster/State if needed
Tutoring Program	300	-	300	500	500		
Testing	8,500	22	8,478	9,600	9,600		School wide Tech IMA, Copy room, AV
Dean's Office		725	(725)	11,000	11,000		
Emergency Supplies	1,200	97	1,103	1,200	1,200		None requested, will use Booster/State if needed
Parent Center	5,500		5,500	3,600	3,600		
Security	3,750		3,750	3,500	3,500		School wide Tech IMA, Copy room, AV
Summer School				15,000	15,000		
Technology Coordinator							School wide Tech IMA, Copy room, AV
Athletics	2,000		2,000				
Athletic Director	3,000	1,667	1,333	1,900	1,900		School wide Tech IMA, Copy room, AV
HR Department	30,000		30,000	3,000	3,000		
ACADEC				6,000	6,000		School wide Tech IMA, Copy room, AV
Totals	\$438,274	\$243,034	\$195,240	\$376,222	\$393,222	\$8,000	

**PALISADES CHARTER HIGH SCHOOL
2008-2009 CONFERENCES
APPROVED BY BUDGET FINANCE COMMITTEE**

Sch/Loc Description	Conferences- Requested	Approved Conf	Unapproved Conf	Comments
Unallocated		\$ 50,000		
Science Department	\$ 19,200			
Special Education	7,635			
AVID Program	8,040			
Professional Development	20,000			Added \$5k for Village Nation Conference, Buy back days (1 day and dinner)
Athletic Director	3,350			
HR Department	37,000	10,000		All Staff Retreat \$10k-Approved (Staff Development-\$20k/HR Conf \$2.5k/Meetings-\$1.5k/Health Fair \$1.5k/HIPAA-\$1.5k) pending School Wide
Data Management	30,000			
2008-09 Requests	\$ 125,225	\$ 60,000	See Note	Assessment Summit and PLC Leadership conference,

2007-08 Approved Amount \$ 48,084

Difference \$ 11,916

Note: Conferences to be administered by Director of Instruction and approved on a School-Wide Basis, as in prior years. All Departments/Programs should contract Administrator(Except All Staff Retreat Approved for HR Dept).

**PALISADES CHARTER HIGH SCHOOL
2008-2009 PERSONNEL REQUESTS**

Sch/Loc Description	Personnel Requested	Approved Personnel	Unapproved Personnel	Personnel Comments
Undistributed/Unallocated				
English Department	27,600			planning time, 80 hrs PLC Grading/Rubric Alignment/40 hrs. Honors Essay Grading & alignment/40 hrs. Development of Summer '09
Math Department	78,000			New Position-Math Coordinator/Coach
Science Department	48,656			648 hr. Common Planning/\$2k for Physiology Planning
Foreign Language				
Social Studies	12,000			PLC Summer Hours for Planning 6 Common Assessments
Technical Education				
Visual & Performing Arts	42,000			New Teacher to replace Doucette- \$ Not needed
Special Education	316,000			Consists of: Jewish Family Svcs \$30k, Staff Psychologist \$100k, Specch Lang Serv \$40k, LRE Counselor \$15k, DOTS \$88k All recurring 'cept Jewish Family Serv. Donated Time??
TUPE				
ESL		4,000		Salary Increase Recommendation Contingent Upon Salary Review & Comparison by HR Director
Attendance Office	16,500			OT/Assistance in Office
GATE Programs	2,520			
AVID Program	69,600			Tutors-4 @ 35 wks 5 hrs day \$58.8k/3 After School \$10.8k
Library	38,989			Continue Funding for Library Aide
Small Learning Communities				
Data Management	85,000			PLC Summer Grants for Common Assess \$75k/1 New Aux Period
College Center	13,466			
Academic Watch	75,000			12 Aux. Periods-5 Fall/7 Spring-Continuing
Literacy Program	2,000			
Tutoring Program	55,000			Similar Funding for Tutoring Program
Testing	24,700			10 Subs/8 periods in-service/2 Aux/Tutorial-Continuing?
Dean's Office	60,000			New Position Considered-Will it pay for itself?
Parent Center	10,600			Convert to 120 hrs from 80 hrs./mo.
ACADEC	22,000			Pay 2 Aux. for Positions-Continuing?
AP Readiness Program	10,000			Training for Teachers & AP Tutorial
Totals	999,631	4,000		

See Note Below

New Positions
Existing

**Classified
Certified**

\$ 4,000

Note: No New Salary request were approved. Existing Salaries need to be reviewed & vetted for alignment with School Goals. Any addition of Salaries need to be offset with Salary Savings. Also some requests are for existing not new salaries

**PALISADES CHARTER HIGH SCHOOL 2008-2009 BUDGET BENEFITS
APPROVED BUDGET FINANCE COMMITTEE REQUESTS**

<u>Add Benefits</u>	<u>Requested</u>	<u>Approved</u>
ESL Aides-2	<u>\$ 25,000</u>	<u>\$ 25,000</u>

Note:

**Unrepresented, Full Time ESL Aides not Currently Covered by
Medical Benefits.**