

Advanced Placement High School Student Program Parent/Guardian Permission Slip

UCLA Library cards issued to advanced placement high school students are for use at the College Library only. To obtain one, students must bring a school-issued photo ID and this signed permission slip to the College Library circulation desk. The student's name must appear on the current AP student roster provided and maintained by the student's school.

Program Information

Students are limited to five circulating items at one time; they cannot check out course reserves and periodicals. The loan period is two weeks. Each item can be renewed once in person or online; however, online renewal is not available if the student has more than four books checked out at the time of the renewal.

The fine for overdue items is fifty cents per item per day for each day the library is open. The overdue fine for recalled items is \$5 per day for each day the library is open. If an overdue book is recalled, the \$5-per-day fine will be charged from the book's original due date.

Charges for items more than thirty days overdue include a \$90 lost item replacement fee, a \$10 invoice processing fee, and any applicable overdue fines. In addition, a block will be placed on the student's account, and students are responsible for any additional fines accrued while the block is in effect. The \$90 lost item replacement fee can be waived upon return of a lost item. The \$10 invoice processing fee and overdue fines are not refundable.

If books are not returned on time, either a fine or a replacement bill may be issued. The Library sends two overdue notices as a courtesy but is not responsible for their receipt.

Student Information

Name

School

Grade

Mailing address (Street, City, State, Zip Code; not a p.o. box)

Telephone

Date of Birth

Parent/Guardian Consent

Your signature verifies that you have read the information above, understand the privileges and procedures for your student's UCLA Library card, and agree to assume financial responsibility for any lost, damaged, or overdue library material.

Signature

Date