



**REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Tuesday, December 15, 2009
LIBRARY: 5:00 PM**

I. PRELIMINARY:

A. CALL TO ORDER – 5:00 PM

B. ROLL CALL

Members Present:

Amy Dresser Held
Carol Osborne
Karen Perkins
John Riley
James Paleno
Julia O'Grady

Patrice Fisher
Jason Cutler
Alex Shuhgalter
John Callas
Susan Frank

Officers/Non-Voting Members

Greg Wood
Marcia Haskin

C. The minutes from the November 17, 2009 Board Meeting were approved with corrections.

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

There were no public comments.

III. ORGANIZATIONAL REPORTS:

A. Executive Director's Report- Amy Held

Ms. Held gave a report on the current status of the Pali Fund Annual Giving Campaign, the pool fundraising efforts, and the most recent developments in the state budget and how these developments will affect Pali. She discussed her recommendation to allocate funding from the Pali Annual Giving Campaign to backfilling prior cuts using a formula of 20% to each of five major categories.

B. Academic Principal's Report- Marcia Haskin.

Ms. Haskin submitted a written report to the board. She also invited everyone to the annual Administration Team Staff/Faculty Breakfast to be held on Thursday, December 17, from 7:00 am – 8:30 am. Former Los Angeles Mayor Richard Riordan will be joining the festivities and will provide refreshments.

C. Chief Business Officer's Report- Greg Wood

Mr. Wood submitted a written report. In his summary, he reviewed current ADA figures, cafeteria operations, and pending financial issues.

D. Faculty Report- James Paleno

Mr. Paleno noted faculty dissatisfaction with the oversensitivity of Pali's fire alarm system, and the many disruptions of instructional time that have occurred due to the frequent false alarm activations.

E. Other Reports

Ms. O'Grady voiced the classified employees' questions regarding funding for long term health benefits.

IV. DISCUSSION AND/ OR ACTION ITEMS:

A. PROCEDURES FOR RESPONDING TO THE DEATH OF A PCHS STUDENT: (see agenda information sheet and other documents)

Carol Osborne moved to accept the recommendation of the policy committee for procedures for responding to the death of a PCHS student. John Calls seconded the motion.

BOARD ACTION: Motion Passed

11 – yes (Carol Osborne, Julia O'Grady, Jason Cutler, Susan Frank, Alex Shuhgalter, Amy Dresser Held, Patrice Fisher, John Callas, Karen Perkins, John Riley, and James Paleno)

0 – no

0 – abstain

B. WORKSHOPS/BOARD TRAINING: continue with schedule set by previous board?

Discussion regarding the continuation of board training as set by the prior board.

Julia O'Grady moved that the board hold a series of two hour workshops beginning with financials. Carol Osborne seconded the motion.

BOARD ACTION: Motion Passed

6 – yes (Carol Osborne, Julia O'Grady, Susan Frank, Alex Shuhgalter, Amy Held, Karen Perkins).

5 – no (John Callas, John Riley, Patrice Fisher, James Paleno, and Jason Cutler).

0 – abstain

C. LONG RANGE PLANNING COMMITTEE: discuss and then appoint members to advise on the creation of such a committee (see agenda information sheet)

Julia O'Grady moved that the board create an ad-hoc advisory committee to advise the board on setting up a Long Range Planning Committee, and whose members will be Carol Osborne, Jason Cutler, Susan Frank, Amy Held, Paul Mittelbach, and Marcia Haskin. Patrice Fisher seconded the motion.

BOARD ACTION: Motion Passed

11 – yes (Carol Osborne, Julia O'Grady, Susan Frank, Alex Shuhgalter, Amy Held, Karen Perkins, John Callas, John Riley, Patrice Fisher, James Paleno, and Jason Cutler).

0 – no

0 – abstain

V. DISCUSSION/INFORMATION ITEMS:

A. AUDITOR SELECTION COMMITTEE:

Committee members Susan Frank, John Riley and Alex Shuhgalter are reviewing the work done by the prior committee and will move forward in the selection process. Greg Wood recommended that audit firm board training be included in the request for proposal.

B. CHARTER RENEWAL: update from the Executive Director

Pali received word from LAUSD of official receipt of PCHS' Petition for Charter Renewal as of mid-November 2009. Legally, LAUSD has 30 days from receipt of the charter renewal petition to schedule a public hearing on Pali's Charter Renewal Petition, and 60 days in which to approve (or not approve) the Charter Renewal. As of the board meeting, no public hearing had been scheduled.

- C. SECOND REPORT ON POTENTIAL LOAN FOR POOL CONSTRUCTION: Greg Wood to provide detailed proposals for potential bank loans and detailed cash flow analysis of the Civic Center Permit Fees (see agenda information sheet and other handouts).

Greg Wood provided some new information regarding the pool account, including its current balance of \$390,000. He estimated that according to the schedule of payments the account would be depleted by the end of January. The construction project is approximately 50% complete (versus 75% listed on the agenda information sheet), and the \$100,000 change order mentioned at the last board meeting is being processed. Westside Aquatics, YMCA, and Masters have booked 75% of the available time. Greg Wood and Amy Held are currently investigating both traditional and non-traditional (private) loans. Carol Osborne cautioned that any private loan arrangement be fully disclosed.

VI. NEW BUSINESS:

None

VII. OUTSTANDING BUSINESS:

- A. Cafeteria Comparisons- Greg Wood

Greg Wood will present a comparison of Pali's cafeteria losses versus other charter schools.

- B. Additional pool information- Greg Wood

Greg Wood will present to the board the schedule of payments made to the pool contractor. He will also provide Lutra Aquatic LLC's break down of their \$50,000 estimate for depreciation and deferred maintenance expense into its two components in order to confirm the \$18,000 a year deferred maintenance expense amount given by the pool designer.

- C. ASB investigation documentation- Amy Held

OPEN SESSION ADJOURNED 7:00 PM

Board Chair then announced agenda items for closed session.

VIII. CLOSED SESSION: 7:09 PM

- A. UPDATE ON PRINCIPAL POSITION (see below)
B. UPDATE ON DIRECTOR OF COUNSELING SERVICES POSITION
C. REPORT FROM EXECUTIVE DIRECTOR ON ASB INVESTIGATION (see below)

IX. PUBLIC SESSION: 9:10 PM

The Board Chair announced action taken in closed session.

- A. UPDATE ON PRINCIPAL POSITION

➤ John Riley moved, and John Callas seconded, that we continue to pay Marcia (Haskin) as Principal knowing that STRS (State Teachers Retirement System) may, or may not, approval the waiver. Carol Osborne moved to amend the motion to read that we continue to pay Marcia for services as principal knowing that STRS may, or may not, approve the waiver, and approval from legal that we are not creating a penalty situation beyond the loss of salary. John Callas seconded the amended motion.

BOARD ACTION: Motion Passed

11 – yes (Alex Shuhgalter, Amy Dresser Held, Carol Osborne, John Callas, Julia O'Grady, Susan Frank, John Riley, Patrice Fisher, Karen Perkins, Jason Cutler, James Paleno)

0 – no

0 – abstain

C. UPDATE FROM EXECUTIVE DIRECTOR ON ASB INVESTIGATION

- Jason Cutler moved that Amy Held provide supporting documentation for her investigation. John Callas seconded the motion.

BOARD ACTION: Motion Passed

10 – yes (John Riley, John Callas, Susan Frank, Julia O’Grady, Patrice Fisher, Amy Held, James Paleno, Karen Perkins, Carol Osborne, Jason Cutler)

0 – no

1 – abstain (Alex Shuhgalter)

X. **ADJOURNMENT: 9:13 PM**