



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING AGENDA
BOARD OF TRUSTEES
Tuesday, December 14, 2010
5:00 PM - Library**

I. PRELIMINARY

- A. Call to order
- B. Roll call

II. APPROVAL OF MINUTES

- November 16, 2010 Board Meeting
- December 7, 2010 Special Board Meeting

III. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

IV. ORGANIZATIONAL REPORTS:

- A. Executive Director's report- Michael A. Smith
- B. Principal's report- Marcia Haskin
- C. Chief Business Officer's report- Greg Wood
- D. Human Resources report- Jennifer Eustice
- E. Classified report- Eleanor Rozell
- F. Students' report- Shahin Mohamadi
- G. Faculty report- James Paleno, Wendy Hagan, Chris Lee
- H. Budget and Finance Committee report- Rob King
- I. Policy Committee report- Julia O'Grady
- J. Educational Programs Committee report- Grant Smith
- K. Communications Committee report- Monica Iannessa
- L. Operations, Facilities and Technology Committee report- Maisha-Cole Perri
- M. Parent report- Julia O'Grady

V. DISCUSSION ITEMS

- A. PCHS CST (API) and Other Data Results Versus Defined Charter Goals- Marcia Haskin & Richard Thomas
 - Areas of out-performance
 - Areas of under-performance
 - Administrative actions
- B. Documentation and Timing of Information Board Members Require
 - Academic
 - Financial
 - Follow up on delegated tasks
 - Annual report of employee turnover
 - Other
- C. Discussion and Formation of New Ad-Hoc Charter Review Board Committee
 - Reconcile what was submitted by Charter Renewal Committee and final version
 - Possible amendments to Charter
 - Answer questions raised a) how and why was the school Charter changed regarding Bylaws and Governance of School committees b) how were the protocols for appointing members to Budget & Finance Committee and the Operations and Facilities Committee created? Who created these protocols? c) what is the Board's plan regarding the future in regard to these charter changes?
- D. Discussion of Additional Board Training
- E. Discussion of Agenda Planning Committee Process
- F. Additions/Deletions/Changes to Board Calendar

VI. ACTION ITEMS

- A. Discussion and Approval of Draft Policies- Michael A. Smith
 - Free speech policy
 - Document retention and destruction policy
 - Whistleblower policy
- B. Discussion and Possible Action on Leadership Selection Process and Timeline
 - Timing of UCLA SMP deliverables
 - Additions, deletions and changes to the leadership selection process
- C. Discussion and Approval of Updated PCHS Bylaws
- D. Employment Issues- Jennifer Eustice
 - Employee Handbook
 - Employment policies

VII. OUTSTANDING BUSINESS

- A. Governance Process Policies
- B. Accounting of monies owed to General Fund from Civic Center Permit Fees

VIII. NEW BUSINESS

Board chair to announce items for closed session.

IX. CLOSED SESSION

- A. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director
Employee organization: PESPU, UTLA
- B. Conference with legal counsel- anticipated litigation
Significant exposure to litigation pursuant to subdivision b of section 54956.

OPEN SESSION

Board Chair will report publicly on any closed session action items for which a vote occurred.

X. ADJOURNMENT