



A CALIFORNIA DISTINGUISHED SCHOOL

**SPECIAL MEETING AGENDA
BOARD OF DIRECTORS**

Tuesday, June 8, 2010

4:00 PM

LIBRARY

I. PRELIMINARY

- A. Call to order
- B. Roll call

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes, and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

III. DISCUSSION and/or ACTION ITEMS

- A. 2010-2011 Budget Approval
- B. UCLA School Management Program (SMP)- Review of work completed and consideration of new contract

Board chair to announce items for closed session

IV. CLOSED SESSION

- A. Public Employment:
Title: Interim Executive Director

Board Chair will report publicly on any closed session action items for which a vote occurred.

V. ADJOURNMENT



Agenda Information Sheet for the Board Meeting (June 8, 2010)

Date: June 2, 2010

Topic: 2010-2011 Budget Approval

Presenter: Gregory Wood-CBO/Robert King-Chair Budget & Finance Committee

Recommendation: Action Item

Costs: \$358,000 Deficit for 2010-2011 Budget

Background:

On May 25, 2010 the Budget & Finance (B & F) Committee met at an all day budget meeting to review the updated 2009-2010 budget projections and approve the proposed 2010-2011 Budget. The updated 2009-2010 budget projections show that our projected budget deficit had been reduced from the previously reported \$722,000 (at the second interim report filed in March) to \$393,000, a reduction of approximately \$320,000. The (B & F) Committee vetted each area of the budget and at the end of the meeting approved (by a majority vote, but not unanimous) the attached 2010-2011 Budget which provides for a deficit of \$358,000 for 2010-2011 which would be taken from the PCHS Reserves. A separate review of the Reserve balances is included on the 2010-2011 Budget file. Any updates to this budget will be provided at the June 8, 2010 Board meeting.

Prior discussions and/or action: The B & F Committee has previously discussed budget savings ideas in its previous meetings and had the administrative team weigh in on its recommendations which have been incorporated into the attached budget. It also considered the Board overview of the Budget savings ideas in their deliberations and vote.

Alternatives: The Budget and Finance Committee recognized the need to have the PCHS annual budget be sustainable over the long term. Although it voted to approve the attached 2010-2011 budget, it wanted to provide options for the Board of Trustees should it wish to reduce the budget deficit further. Those additional budget reduction ideas (which were prioritized in a vote by the B & F voting members) are attached on the last page of the 2010-2011 Budget package.

Pros & Cons: The 2010-2011 Budget, which has deficit spending for the school year, provides for the projected reduced funding and new transportation costs. Efforts need to be made to support fundraising levels provided in the Budget and support PCHS' infrastructure for a minimum of three years

Relevance to PCHS' mission: 2010-2011 Budget was approved by the B & F Committee with the PCHS mission and goals in mind.

Stakeholder input: All stakeholder groups are represented on this committee (including recommendations approved and forwarded from the Facilities & Operations & the Educational Programs Committees). The public was invited to attend and comment on the 2010-2011 Budget.

Additional Information: Supplemental schedules supporting various 2010-2011 Budget Areas are sent as a separate attachment to the 2010-2011 Budget File.

This should be agendaized as an Discussion/Action Item





Palisades Charter High School
PROPOSAL FOR SERVICES
School Year 2009-10

PURPOSES:

- Explore school leadership needs currently met through the positions of principal and executive director;
- Conceive of leadership role or roles to effectively meet those needs; and,
- Build school staff capacity to successfully engage in a search process that results in hiring effective school leaders.

THEORETICAL BASE:

Palisades Charter High School will be most likely to achieve its vision for student learning when staff has clearly articulated the relationship between that vision and the leader(s) who guide it.

Explicit conversation and agreement about the characteristics of that leadership, the measures by which the success of that leadership would be assessed in real-time, and the specifics of an efficient selection process that has considered varied points of view will contribute to achieving the vision.

PROCESS AND COSTS:

- Meet with faculty to use a collaborative process to co-define the existing school vision in terms of the leadership necessary to realize the vision. Explore the alignment of current leadership staffing to those needs.
Cost: \$1,500.00 (Meeting held 3/23/10.)
*Cost included **one** meeting and follow-up processing of information generated and sharing by e-mail.*

*We have provided, so far, **two additional** meetings with faculty and follow-up processing of charts and reflections.*

- Meet with other staff and selected students to include their insights relating school vision and leadership necessary to achieve it. (Meeting held 4/30/10.)
Cost: \$1,500.00
*Cost included **one** meeting and follow-up processing of information generated and sharing by e-mail.*

We met with classified staff and students and have processed their materials so far, meeting this contract obligation. Some additional reflection sheets are forthcoming from students, as the opportunity to receive input from the whole leadership class and a random sample of Pali students did not occur on the day we met with them. We agreed to find a way to integrate this information into our process, too, at no additional charge.

- Facilitate the development of a process and specific details to assure a simple yet effective hiring process to meet the school community's leadership needs.
Cost: \$2,000.00 (Item partially completed as explained below.)
This work began with the development of a plan and suggested timeframe. The plan continues as our recommendation. The timeline is no longer in force as circumstances at

the school having changed, changing the timeline as well. A new timeline has not yet been finalized by the board.

An outline of the specific tasks to complete each part of the plan, and the provision of sample processes to realize the tasks effectively will be provided to support next work.

Total: \$5,000.00

Work added to contract for an additional \$3,000.00 and completed as of May 11th:

- Meet with parents to include their insights relating school vision and leadership necessary to achieve it. (Meeting held 4/7/10.)

Cost: \$1,500.00

*Cost included **one** meeting and follow-up processing of information generated and sharing by e-mail.*

- Meet two additional times with faculty to use a collaborative process to co-define the existing school vision in terms of the leadership necessary to realize the vision. Explore the alignment of current leadership staffing to those needs. (Meetings held 4/13/10 and 4/27/10.)

Cost: \$3,000.00 (Each meeting @\$1,500.00)

*Cost included **two** meetings and follow-up processing of information generated and sharing by e-mail.*

- Meet with administrative team to include their insights relating school vision and leadership necessary to achieve it. (Meeting held 4/13/10.)

Cost: \$750.00 (Meeting charged at 1/2 usual rate since it was held prior to additional teacher meeting and did not require additional travel time to reach the school.)

*Cost included **one** meeting and follow-up processing of information generated and sharing by e-mail.*

- Meet with board to include their insights relating school vision and leadership necessary to achieve it, including establishing interests to be served by a decision to maintain or change the current structure of top school leadership role(s). (Meeting scheduled to take place on May 11th.)

Cost: \$2,000.00

Total Value of Additional Work Completed so Far: \$7,000.00

Total Amount Charged for Additional Work Completed: \$3,000.00



PALISADES CHARTER HIGH SCHOOL
PROPOSAL FOR SUPPORT OF LEADERSHIP SELECTION
PROCESS AND BOARD AND STAKEHOLDER DEVELOPMENT

The UCLA School Management Program proposes two types of support for Palisades Charter High School and its governing board as it selects new leadership to fill vacant positions and prepares to be the school community where leaders succeed, students flourish, and the community works together to achieve their vision and goals.

The proposed contract would begin in June, 2010, and continue into 2011 as required by the needs of Palisades Charter High School.

Leadership Selection Process Support

- Meet with Governing Board to establish scope and define tasks of the selection process, including but not limited to facilitation of:
 1. Further development of leadership structure from proposals arrived at on May 11, 2010
 2. Development and approval of job descriptions pursuant to the structure of leadership roles
 3. Definition of leadership selection criteria
 4. Agreement on an effective selection process that considers the input of all stakeholder groups
 5. Development and implementation of process for selection committee membership

Two to four dedicated board meetings or work-study sessions of three hours duration each. (One day of preparation per work-study session, one day for facilitation of each session for two UCLA SMP faculty members for each meeting.)

Cost*: \$2,000.00 per meeting. (\$4,000 –\$8,000)

**Location, amenities and materials duplication to be handled by school.*

- Work with stakeholder groups to communicate how their input informed the board's decision about leadership structure and selection process, including:
 1. Understanding the board-defined leadership structure
 2. Understanding the stakeholder role and voice within the process

One 90 minute meeting with each stakeholder group: students, faculty, parents and community, classified staff, administration. (Equivalent of one day of preparation, one day of facilitation for two UCLA SMP Faculty members if all stakeholder meetings take place on one day.)

Cost*: \$2,000.00 for all stakeholder groups if scheduled for the same day.

**Location, amenities and materials duplication to be handled by school.*

- Work with principal, human resources director and selection committee members to:
 1. Implement nomination and selection process for selection committee members as defined by board
 2. Train selection committee to assure common understanding of roles and capacity to carry out responsibilities within the selection process, including:
 - Development of position brochure for position to be "flown"
 - Expanded application/interview/demonstration activities

- Paper screening of potential candidates
- Consensus process for arriving at candidates to be presented to the

board

At least three 2 -3 hour sessions with selection committee and others as indicated above. (One full day for two UCLA SMP faculty members for each session, to include preparation

Cost*: \$2,000.00 per session. (\$6,000 +)

**Location, amenities and materials duplication to be handled by school.*

Stakeholder and Board Development

- Meet with Governing Board to establish process to revisit school vision
 1. Explore importance of common understanding of Pali Charter High School's established Mission and Vision, as found in the school's Charter
 2. Agree on stakeholder-wide process for clarifying or redefining the Pali school vision

One dedicated board meeting or work-study session of three hours duration. (One day of combined preparation and facilitation for two UCLA SMP faculty members.)

Cost*: \$2,000.00

**Location, amenities and materials duplication to be handled by school.*

- Meet with Governing Board to deepen understanding of consensus, build a culture of collaboration and learn and practice protocols and processes to do board business with greater efficiency
 1. Present a work-study session to explore the relationship between the work of the board and consensus decision-making
 2. Facilitate a board meeting or work-study session to outline board responsibility for evaluation of its personnel, develop the process by which evaluation will occur, and establish the indicators for success by which personnel will be evaluated.
 3. Support the board at selected regular meetings to use and practice protocols and processes to accomplish board goals

[1] One dedicated board meeting or work-study session of three hours duration to explore consensus and decision-making. (One day of combined preparation and facilitation for two UCLA SMP faculty members.)

[2] One dedicated board meeting or work-study session of three hours duration to develop evaluation process and establish success indicators. (One day of combined preparation and facilitation for two UCLA SMP faculty members.)

*[3] Selected half-days to support the board in accomplishing their goals (One half-day for up to two UCLA SMP faculty members for each supported board meeting, up to three meetings.) **Cost*: \$1,500.00 per session.** (\$4,500 - \$7,000)*

**Location, amenities and materials duplication to be handled by school.*

- Facilitate stakeholder-wide session to revisit Palisades Charter High School vision
 1. One and a half day retreat to assure stakeholder voice in and common understanding of the Pali vision

Retreat planned and facilitated by two UCLA SMP faculty members. (Three days of combined planning and facilitation time

Cost*: \$6,000.00

**Location, amenities and materials duplication to be handled by school.*

Total: Not to exceed \$33,000.00 (\$24,500.00 to \$33,000.00)

**PALISADES CHARTER HIGH SCHOOL
2010-2011 Budget**

Accounts	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)		Comments
	2009-2010 Updated Budget	-0.38% ADA	
COLA			
Revenue Limit Sources	2692.7	2742.7	
8010-8099			
8011 Apportionment/At Risk of Retention Low STAF	29,767	29,854	Increase of 50 ADA from 2009-10
8011 Summer School - FY 2009/10 - 2011/2012	28,093	27,986	Funding Fixed from prior with COLA
8015 General Purpose Entitlement - State Aid - FY:	12,094,042	12,271,799	
TOTAL	12,351,902	12,329,439	
Federal Revenues			
8100-8299			
8160 NCLB:T1, Basic School Support	222,886	222,039	
8160 NCLB: ARRA T1, Part A Basic Grts Low-Inc.	66,991	0	No ARRA 2010-11 Budgeted
8181 Special Ed: IDEA Basic Local Assistance Entit	505,578	531,846	
8210 NCLB:TV, Part A, Drug Free Schools	4,637	0	No TIV Funding
8160 NCLB:TII, Teacher Quality	26,157	26,058	
8160 NCLB:TV, Innovative Ed Strategies	3,405	3,392	
8160 NCLB:TIII, Ltd English Prof (LEP)	0	12,000	Will apply for TIII funding
8220 Child Nutrition Program	370,269	375,711	
8290 Other Federal Revenues:		2,500	
TOTAL	1,199,922	1,173,545	
Other State Revenues			
8300-8599			
8480 Charter School Categorical Block Grant- FY 21	1,075,240	1,113,221	
8480 Charter School Categorical Block Grant- PY a			
8550 Economic Impact Aid (EIA)	179,488	178,756	
8560 State Lottery/Non Prop 20 - FY 2009/10-2011/	316,774	316,774	
8560 State Lottery/Non Prop 20 - PY adjustments	2,163	0	
8520 Child Nutrition: School Programs	30,258	30,258	
8560 State Lottery/Prop 20 Instructional Materials-F	30,913	30,796	
8560 State Lottery/Prop 20 Instructional Materials-P	7,294	0	
631.43 Special Education-	1,700,274	1,725,267	
8590 Targeted Instructional Improvement Block Gra	435,468	326,601	TIIIG Assume 25% loss Magnet
8590 Arts and Music Block Grant	36,773	36,633	
Supplemental School Counseling Program	149,467	148,899	
All other State Revenues:			
8590 CAHSEE Intensive Instruction	22,039	24,956	
Beg. Teachers Salary (BTSA)	1,200	1,200	
TOTAL	3,987,301	3,930,360	

**PALISADES CHARTER HIGH SCHOOL
2010-2011 Budget**

Accounts	2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
8600-8799		
8634	182,849	210,276
8650	220,000	789,084
8660	78,211	46,927
8780	3,555,419	3,680,491
8699	393,257	300,000
TOTAL	4,429,736	5,026,687

Incls Pool/increased permit revenues

Transportation/parent/alumni fundraising

Total Revenue

2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
4,429,736	5,026,687

Expenditures by Sub-object

IFS CODE	2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
1000-1999		
1100	9,213,868	8,900,066
1200	580,876	614,260
1400	98,707	96,878
1500	579,304	566,464
1600	152,572	152,955
TOTAL	10,625,326	10,330,623

Incls 4 furlough days, reduced stipends, aux savings
 Adding Retired Director to P/R in 2010/2011-6 Furloughs=\$14.1k
 Incls 4 furlough days
 Incls 4 furlough days
 2009/10 Late Hire, 4 furlough days

Certificated Salaries

IFS CODE	2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
2000-2999		
2100	555,997	580,239
2200	396,900	393,279
2300	1,107,131	1,089,968
2400	47,372	24,000
2500	224,302	197,542
2900	478,000	578,750
TOTAL	2,810,203	2,863,779

Net 2 New SpEd needed for enrolled IEP's
 2009/10 Lower Salary due to Maternity-2010/11 Furlough savings=\$9.4k
 Incls 4 furlough days
 Reduced Custodial hours 2010-11
 Incls 4 furlough days, reduced hours
 Includes \$146,000 in New Pool Salaries

Employee Benefits

IFS CODE	2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
3000-3999		
3100	873,898	818,185
3200	216,252	256,297
3300	9,536	5,000
3400	173,669	177,554
3500	147,896	144,629
3600	39,162	40,093
3700	1,331,000	1,397,000
3800	559,000	595,000
3900	8,848	8,848
TOTAL	4,218,332	4,305,860

PERS Increase to 10.17% of Elig. Salary
 Added Costs for Medical Premiums \$102,000 (9 months)
 Added Costs for Medical Premiums \$102,000 (9 months)

Employee Benefits TOTAL

**PALISADES CHARTER HIGH SCHOOL
2010-2011 Budget**

Accounts	2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
Books & Supplies		
4000-4999		
4100 Textbooks	92,333	52,884
4300 Instructional Materials	213,386	250,231
4500 Other Supplies	100,782	94,162
4600 Pupil Transportation	207,010	767,000
4700 Food Service Supplies	240,611	246,626
TOTAL	854,102	1,410,903
Books & Supplies		
5000-5999		
5100 Personnel Services-Exp	1,000	1,500
5200 Personnel Services-Mileage	26,157	35,289
5300 Travel/Conference	47,000	67,266
5400 Dues/Memberships	161,672	171,677
5500 Insurance	315,804	370,013
5600 Operation and Housekeeping Services	191,988	116,788
5800 Rentals/Leases/Repairs	1,517,172	1,547,534
5800 Consulting Services-LAUSD	399,331	451,444
5800 Prof Consulting Serv & Operating Exp	98,473	141,000
5900 Communications		
TOTAL	2,758,603	2,902,513
Services, Other Operating Exp		
6000-6999		
6100 Capital Outlay		
6100 Sites & Improvement	2,249,813	
6200 Bldgs & Improvement	125,351	29,625
6400 Equipment-Technology	90,314	128,898
6500 Equipment Replacement	20,000	8,000
TOTAL	2,480,478	166,523
Capital Outlay		
7100-7299		
7438 Debt Service: RESTRICTED FUNDS-IPool		
7438 Interest	29,791	90,200
7439 Principal	429,428	319,800
5800 Direct Support/Indirect Costs/All Other Financing Uses		
Indirect Cost (charter school super oversight fees)	419,564	428,077
TOTAL	24,625,767	22,819,377
Other Outgo		
7500 Debt Service: RESTRICTED FUNDS-IPool		
7500 Interest		
7500 Principal		
7500 Debt Service for Permit Loans		
7500 Debt Service for Permit Loans		
7500 2.5% Facilities Use Fee to LAUSD		
TOTAL	(2,856,906)	(358,245)
Total General Fund Addition/(Reduction)	2,004,613	459,159
Less Pool Construction Revenue/Expense		
Debt Service		
Net Permit Fund Contribution		
Net General Fund Deficit	(393,134)	(24,353)
		(333,892)

PALISADES CHARTER HIGH SCHOOL
2010-2011 Budget
Fund Balance Review

2009-2010 Updated Budget	2010-2011 Prov. Budget (Appr B&F Com 5.25.10)
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Accounts Accounts

	Unrestricted Fund Balance-Recap		
	Financial Statement Purposes	LAUSD- Modified Cash Basis Purposes	Difference
Unrestricted Fund Balance at 06/30/09	5,490,190	2,958,978	2,531,212
Capital			
2009-2010 Estimated Operating Deficit	2,244,813		2,244,813
	(393,134)	(393,134)	0
Project Unrestricted Fund Balance at 06/30/10	7,341,869	2,565,844	4,776,025
2010-2011 Estimated Operating Deficit	(358,245)	(358,245)	0
Net Unrestricted Resurve Balance 6/30/11	6,983,624	2,207,599	
5% Reserve for Uncertainties	(1,085,000)	(1,085,000)	0
Excess Unrestricted Reserves 6/30/11	5,898,624	1,122,599	4,776,025

**PALISADES CHARTER HIGH SCHOOL
POTENTIAL 2010-2011 ADDITIONAL BUDGET SAVINGS
PRIORITIES FOR BOARD CONSIDERATION
SUBMITTED-BUDGET & FINANCE COMMITTEE
MAY 25,2010**

- #1 Reduce Expenses from Additional Personnel Efficiencies**
- #2 Reduce Lifetime Retirement Benefit Expenditures in 2010-2011**
- #3 Increase Funding from ADA from various sources**
- #4 Reduce Technology Expenditures**
- #5 Reduce Employee Health Benefits/EE Contributions**



Palisades Charter High School
2010-2011 Budget
Textbooks

2010-11 Textbook Budget			
Sch/Loc Description	Net Textbooks- Requested	Adjusted Amount	Approved Textbook
English Department	5,400		5,400
Science Department	12,500		12,500
Foreign Language	6,500		6,500
Social Studies	6,946		6,946
Technical Education	8,028		8,028
Visual & Performing Arts	1,400		1,400
Health	210		210
ESL	800		800
AVID Program	600		600
Library	12,000		12,000
Business Institute Academy	3,500		3,500
Temescal	10,000		10,000
Totals	67,884		67,884
		Less Lost Textbook Fund	<u>(15,000)</u>
		4100 Budget	<u>52,884</u>

Palisades Charter High School

2010-2011 Budget

IMA

Percentage Adjustment

100%

2010-11 IMA Budget					
Sch/Loc Description	Net IMA- Requested	Adjustments/ Reclassifications	Adjusted IMA	Restricted Funding	Comments
English Department	2,100		2,100	2,100	
Math Department	2,150		2,150	2,150	
Science Department	40,200		40,200	40,200	
Foreign Language	3,127		3,127	3,127	
Social Studies	3,300		3,300	3,300	
Technical Education	5,975		5,975	5,975	
Visual & Performing Arts	36,694	1,000	37,694	37,694	From other requests
Physical Education	3,100		3,100	3,100	
Counselling Department	28,850	(19,000)	9,850	9,850	Postage Adjustment
Special Education	11,400		11,400	11,400	
Health	400		400	400	
ESL	500		500	500	
Attendance Office	22,243		22,243	22,243	
Student Information System	11,000		11,000	11,000	
Study Center	1,630		1,630	1,630	
Main Office	6,000		6,000	6,000	
Nurses Office	4,495		4,495	4,495	
Magnet Program	2,400		2,400	2,400	
MESA Program	1,250		1,250	1,250	
AVID Program	1,250		1,250	1,250	
Library	3,000		3,000	3,000	Library + Textbook Room
Assistant Principals Offices	3,000		3,000	3,000	
Small Learning Communities	3,500		3,500	3,500	
Data Management	9,511		9,511	9,511	
Community Service	900		900	900	
Committees of the Board	1,600		1,600	1,600	
Literacy Program	4,150		4,150	4,150	
Tutoring Program	400		400	400	
Testing	1,500	11,050	12,550	12,550	Food Costs from "Other" tab
Dean's Office	4,891		4,891	4,891	
Parent Center	165		165	165	
Security	1,000		1,000	1,000	
HR Department	6,600		6,600	6,600	
ACADEC	6,900		6,900	6,900	
Business Institute Academy	500		500	500	
Career Center	3,000		3,000	3,000	
CAHSEE Prep	3,500		3,500	3,500	
Temescal	5,000	5,000	10,000	10,000	Quest from "Other Requests"
Copy Room	5,000	(5,000)	-	-	School wide paper-Moved to 4390
Tech Department	5,000		5,000	5,000	School wide tech supplies
Totals	257,181	(6,950)	250,231	250,231	

Palisades Charter High School
2010-2011 Budget
Programs

Program	2010-11 IMA Requested	ADMIN 2010-11 IMA	2010-11 Textbook Requested	ADMIN 2010-11 Textbook	2010-11 Capital Requested	ADMIN 2010-11 Capital	2010-11 Field Trips Requested	ADMIN 2010-11 Field Trips
10th Grade Literacy Tutoring	2,075	1,868						
	400	360						
9th Grade Literacy	2,075	1,868						
AVID	1,250	1,125	600	600			1,500	
AP Readiness		-						
MESA	1,250	1,125						
Business Academy	500	450	3,500	3,500				
HSAS English		-						
ACADEC	6,900	5,400					9,231	4,231
HSAS Science		-						
Community Service		-						
CAHSEE	1,000	900						
English Learner	500	450	800	800	250			
9th Grade SLC	3,500	3,150					20,000	5,000
Village Nation Literacy Math Guided Study		-						
Total	19,450	16,695	4,900	4,900	250	-	30,731	9,231

Palisades Charter High School
2010-2011 Budget
Programs

Program	2010-11 Personnel Requested	ADMIN 2010-11 Personnel	2010-11 PD Requested	ADMIN 2010-11 PD**	2010-11 Sub/Con Requested	2010-11 Subscription / Contract	Approved Total 2010-11	Notes
10th Grade Literacy Tutoring	23,000	20,700	500	500			23,668	Budget split 9/10 Literacy
9th Grade Literacy AVID	155,600	13,000	500	500			21,060	Budget split 9/10 Literacy
AP Readiness MESA	13,000	124,600	1,800	1,800			15,368	Budget split 9/10 Literacy
Business Academy HSAS English	13,000	13,000			13,000	9,000	33,000	
ACADEC	4,580	4,680					14,125	
HSAS Science		6,500					8,630	
Community Service	38,000	25,000					6,500	\$7,756 of Field Trips for state finals
CAHSEE English Learner	75,000	6,500					34,634	
9th Grade SLC	26,000	26,000	1,000	1,000	2,500	2,500	75,000	Moved 2500 from IMA to Subscriptions
Village Nation Literacy Math Guided Study	13,000	13,000					29,400	No Request received assuming similar levels
Total	422,880	374,980	3,800	5,800	26,200	16,500	428,106	

Restricted Fed

212,920

Programs reviewed by Ed Programs Committee

Amounts reviewed by Administration Team

Palisades Charter High School
 2010-2011 Budget
 Pupil Transportation Budget

<u>Vendor</u>	<u>Amount</u>
GLOBAL TRANSPORTATION SERVICES Total	131,526
LOS ANGELES UNIFIED SCHOOL DISTRICT Total	16,069
PURCHASE ORDER SOLUTIONS, INC. Total	3,375
Grand Total	150,970
	April End
Currently Outstanding	40,000
Projected for May and June	16,040
<hr/>	
Total for 2009-10	207,010
<hr/>	
Pupil Trans for Athletics & Trips 2010-11	207,000
New Student Bussing Program	560,000
<hr/>	
Total for 2010-11	767,000
<hr/>	

Palisades Charter High School
2010-2011 Budget
Cafeteria P / L

	<u>2009-10</u>	<u>2010-11</u>	<u>Difference</u>	<u>Percentage</u>
Cafeteria Sales	182,849	210,276	27,427	15.0%
Catering Revenue				
State Reimbursements	30,258	30,258	-	0.0%
Federal Reimbursements	370,269	375,711	5,442	1.5%
Total Revenue	583,375	616,245	32,869	5.6%
Salaries	224,302	197,542	(26,760)	-11.9%
Benefits	134,581	131,958	(2,623)	-1.9%
Total Employee Costs	358,883	329,500	(29,383)	-8.2%
Consulting Fees	118,321	120,000	1,679	1.4%
Food Costs	240,611	246,626	6,015	2.5%
Total Costs	717,815	696,127	(21,688)	-3.0%
Total Profit/ (Loss)	(134,440)	(79,882)	54,558	-40.6%

Palisades Charter High School
 2010-2011 Budget
 Field Trips

Sch/Loc Description	2010-11 Field Trips Budget				
	New Requested	Adjustments/Revisions	Final Approved	Restricted Funding	Unapproved
Science Department	16,000				
Visual & Performing Arts	3,900				
Special Education	2,750				
Magnet Program	5,000				
AVID Program	1,500				
Small Learning Communities	20,000		3,000		
ACADEC	1,475	7,756	4,231		
School Wide Field Trip					
Total	50,625		9,231		41,394

Not approved by Ed Programs
 Approved by Ed Programs
 Approved by Ed Programs
 Amount to be discussed/approved

Palisades Charter High School
 2010-2011 Budget
 PD/Conferences

Sch/Loc Description	2010-11 PD Budget					Status
	Net Requested	Adjustments/Reclassifications	Final Approved	Restricted Funding	Unapproved	
English Department	4,000					To be considered in S/W Budget
Special Education	1,000					Approved by Ed Programs
ESL	300		1,000			Approved by Ed Programs
Nurses Office	1,800		1,500			Approved by Ed Programs
AVID Program	1,000		1,000			Approved by Ed Programs
Literacy Program						
HR Department						
Temescal	1,000					Approved by Ed Programs
Village Nation	2,000		2,000			Approved by Ed Programs
School Wide			20,758			Approved by Ed Programs
Total	11,100		25,058			

Amount for TIF Funding

Palisades Charter High School
 2010-2011 Budget
 Dues and Memberships

Vendor	Service	2010-2011	
		Projected	Projected
ACCREDITING COMMISSION FOR SCHOOLS Total		720	720
California Charter Schools Association	Memberships	13,000	13,000
California Charter Schools Association	SP ED Membership	13,000	5,000
California Charter Schools Association		800	
California Charter Schools Association Total		26,800	18,000
CENTER FOR EDUCATION AND EMPLOYMENT LAW Total		500	500
Ebsco Subscription Total		181	181
FOLLETT SOFTWARE COMPANY Total		760	760
Gale Group Total	Library Software		
OXFORD UNIVERSITY PRESS Total	LB Database	10,215	10,215
PALISADES CHAMBER OF COMMERCE Total	LB Database	995	995
POST PRINTING & PUBLISHING Total		150	150
SCHOOLDUDE.COM Total		47	47
STUDENTMAGS Total	Tech request system	2,695	2,695
CAHSEE Test Prep	Library Other request	504	504
AVENTA		2,500	2,500
Grand Total	Distance Learning Program	43,566	30,000
	Latest Budget	47,000	67,266

Palisades Charter High School
 2010-2011 Budget
 Leases and Rentals

Vendor	2009-10 Projected	Budgeted 2010-2011	Savings	Comments
BUSINESS CARD	3,970	0	3,970	Leaf - copier
CITY OF LOS ANGELES	5,470	5,470	0	Tennis Court Rentals
COMPLETE BUSINESS SYSTEMS	1,900	1,900	0	
DANKA OFFICE IMAGING COMPANY	2,700	0	2,700	
EDUCATIONAL NETWORKS	2,000	2,000	0	
GOLDSTAR LEARNING, INC.	5,400	5,400	0	
HASLER INC.	82	82	0	Postage machine rental
HEWLETT-PACKARD COMPANY	686	686	0	
IPARADIGMS, LLC	3,784	3,784	0	
KONICA MINOLTA BUSINESS SOLUTIONS	10,312	10,312	0	Copier maintenance
LEAF	19,670	0	19,670	Copier Lease
MEGAPATH, INC.	40,305	12,200	28,105	Installation 7,000 TOTAL: \$21,200
PACKETFUSION	9,660	9,660	0	
PRIORITY MAILING SYSTEMS, INC.	1,150	1,150	0	Postage machine rental
RAYNE WATER CONDITIONER	2,100	2,100	0	
RICOH AMERICAS CORPORATION	2,078	2,078	0	
SADDLEBACK GOLF CARS	458	500	-42	
SANTA MONICA SWIM CENTER	12,520	0	12,520	Pool rentals for Swim
SURVEYMONKEY.COM	200	200	0	
TAMCO CAPITAL CORP.	37,020	28,743	8,277	VOIP System
TCS NETWORK CONSULTING, INC.	16,920	16,920	0	Server Updates/Maintenance
TEACHERWEB, INC.	3,744	3,744	0	
TELEPARENT EDUCATIONAL SYSTEMS	9,859	9,859	0	
TOTAL:	191,988	116,788	75,200	

Palisades Charter High School
 2010-2011 Budget
 Professional Fees/Consulting

Vendor	2009-2010		2010-2011	
	Budget	Projected	Budget	Budget
CHAZ YENCH Total		3,400	0	
HESS AND ASSOCIATES, INC. Total		4,110	4,110	
KORAL & COMPANY Total		0		Fundraising account pay 7500
LOS ANGELES UNIFIED SCHOOL DISTRICT Total		476	500	
MICROS & BUSINESS SOLUTIONS Total		1,800	1,800	
MSP ARCHITECTS Total		3,638	0	
PERKINS+WILL Total		13,000	0	
SODEXO, INC & AFFILIATES Total		118,321	120,000	
Grand Total		144,744	126,410	
ELIZABETH LESAN Total		5,300	5,000	currently in 4300
Total		150,044	131,410	

Adjusted 2009-10 Budget (incl Temescal) 222,494

Projected Savings vs. Budget (72,450)

	2009-2010		2010-2011		Notes
	Budget	Projected	Budget	Budget	
Other Contracted Services	20,000	20,000	20,000	20,000	LACOE (Financial system support)
Total Budget-General Consulting	215,544	150,044	131,410	131,410	See above
Total Budget-Special Ed Consulting	63,000	57,082	84,690	84,690	See 5810.65000 tab
Total Budget-Instructional Consulting	25,000	58,306	115,344	115,344	See 5850 Tab
Total Consulting	323,544	285,431	351,444	351,444	
Legal & Accounting	113,900	113,900	100,000	100,000	Lower Legal Charter Renewal/Negotiations

Total Professional Services 437,444 399,331 451,444

Palisades Charter High School
 2010-2011 Budget
 Special Ed Consultants

Vendor	2009-2010 Projected	2010-2011 Projected	Notes
CHILD COUNSELING & BEHAVIOR Total	6,322	27,000	\$9k x 3 new students for BID
IVANA OQUJANOVIC Total	270		
PAULA MCNAMARA Total	4,250	8,750	
SPEECH, LANGUAGE AND EDUCATIONAL Total	46,240	46,240	growth for new students, double services
Physical TP		2,700	
Grand Total	57,082	84,690	
Previous Budget	63,000		
Difference (Favorable)	(5,919)		

Pallsades Charter High School
2010-2011 Budget
Educational Consulting

<u>Vendor</u>	<u>Service</u>	<u>2009-2010</u> <u>Projected</u>	<u>2010-2011</u> <u>Projected</u>	<u>Notes</u>
CURTIS M. SHAW Total	Bus Academy	2,340	2,340	
ELIZABETH BUTLER Total		2,117	-	
ISSEN ALIBRIS Total		361	-	
JEREMY MILLER Total		-	-	
KELLY SERVICES, INC. Total	Nurse	12,327	-	Ended in oct 09
KEVIN B. DUNGEY, II Total	Bus Academy	1,996	2,340	
SPORTS DREAMMAKERS Total		5,000	-	
TEACHERS ON RESERVE, LLC Total		16,664	16,664	
THE VILLAGE NATION Total		7,500	5,000	
AP Readiness UCLA Contract		10,000	9,000	
DISTANCE LEARNING CONSULTING			80,000	
Grand Total		58,305	115,344	

Palisades Charter High School
2010-2011 Budget
LAUSD Fees

	SP Ed	Transition	Custodial	Other-Misc	Police	Total
709LAUSD Contracted Serv-Sp Ed 709	34,765					34,765
819LAUSD Contracted Serv-Sp Ed	61,804					61,804
919LAUSD Contracted Serv-Trans 909		14,470				14,470
909LAUSD Contracted Serv-LAUSD Sp Ed	54,079					54,079
LAUSD OCT Contracted Serv-LAUSD 1009	843			843		843
LAUSD OCT Contracted Serv-LAUSD 1009	46,353			726		46,353
LAUSD NOV Contracted Serv-LAUSD 1109	388			388		388
LAUSD DEC LAUSD SpEd Transition Qtr Fees LAUSD12.08	46,353	14,470				46,353
LAUSD DEC Spec Ed - LAUSD Serv Alloc 1209	46,353					46,353
LAUSD DEC Contracted Serv-LAUSD 1209	423			423		423
JAN LAUSD Contract Serv LAUSD 1/10	267,767		267,767			267,767
210LAUSD Contract Serv-SPE Alloc 1/10	46,353					46,353
210LAUSD Contracted Serv-LAUSD 2/10	79,779			79,779		79,779
210LAUSD Contracted Serv-SPE LAUSD	90,526					90,526
210LAUSD Contracted Serv-LAUSD SFED	297			297		297
310LAUSD Contracted Serv-LAUSD SEd 3/10	7,342			7,342		7,342
310LAUSD Contract Serv-SPE LAUSD 3/10	43,963					43,963
310LAUSD LAUSD SpEd Qtr Trans 3/10	14,470					14,470
Total	470,651	43,410	267,767	89,799		871,628

Projected 2009-2010

802,134	57,878	623,361	134,686	99,100	1,517,172
Difference					(60,415)
2009-10 Original Budget Amount					1,577,587

2010-2011 Budget

677,134	57,878	592,168	121,228	99,100	1,547,534
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LAUSD SpEd Fees from 27% to 30% in 2010-11
LAUSD Custodial reduced for furlough days

**Palisades Charter High School
2010-2011 Budget
Communications/Supplies Budget**

	2009-10 Budget	2009-10 Projected	2010-11 Budget	Notes
Telephone	28,500	35,000	35,000	Temescal Addl telephone
Postage	36,000	45,000	44,000	
5910-20 Postage & Tele	64,500	80,000	79,000	
5830 Advertising		1,473	10,000	HR + Pool Advertising(\$5k ea.)
5860 Fingerprinting		6,000	2,000	SW fingerprinting in 09-10 not 10-11
5890 Other Charges		11,000	11,000	Bank Charges, misc permits/fees
5890 Pool Supplies			39,000	Pool Supplies Setup
Budgeted Combined	36,682	18,473	62,000	
Total	101,182	98,473	141,000	

Palisades Charter High School
 2010-2011 Budget
 SAW FACILITIES/ OPERATIONS/ TECHNOLOGY

Facilities and Operation Description	2010-11 Facilities and Operations Capital Budget				
	Net Capital- Requested	Net Capital- Recommended	Approved Capital	Restricted Funding	Unapproved Capital
Heating and Cooling- U105A and B	1,200	1,200	1,200		
Security- U105A	250	250	250		
Memo Board Repair-J109	275	275	275		
Home Side Bleacher Repair	15,000	15,000	15,000		
SNW Master Planning	10,000	10,000	10,000		
Auto Matic Payment System (Transportat	900	900	900		
Heating and Cooling- J121 and J101 Loft	2,000	2,000	2,000		
Heating and Cooling- Police Office	6,085				
Heating and Cooling- J101 Loft	15,968				
Heating and Cooling- J211 Loft	15,968				
Heating and Cooling- Health Ed Rm.	13,858				
Total	81,504	29,625	29,625		
Replacement Furniture	18,000	\$8,000.00	8,000		

Palisades Charter High School
2010-2011 Budget
DEPARTMENT CAPITAL

Sch/Loc Description	2010-11 Capital Budget				Unapproved Capital
	Net Capital- Requested	Net Capital- Recommended	Approved Capital	Restricted Funding	
English Department	62,250	9,250	9,250		53,000
Math Department	1,575	1,575	1,575		-
Science Department	8,000	2,000	2,000		6,000
Foreign Language	96	96	96		-
Technical Education	1,500	1,500	1,500		-
Visual & Performing Arts	26,978	4,112	4,112		22,866
ESL	250	-	-		250
Attendance Office	1,200	-	-		1,200
Student Information System	3,500	3,500	3,500		-
Library	21,440	11,340			10,100
Athletics	9,450	15,950	15,950		(6,500)
Career Center	200	-	-		200
Finance Office	2,000	2,000	2,000		-
Temescal	20,000	-	-		20,000
Parent Liaison	1,035	-	-		1,035
Total	138,439	51,323	39,983		98,456

Notes:
Wish list items deferred
S/W Capital
Chair, Camara repair, HD's
To get copy machine from Finance Office
Office furniture
Move to 5310 (Gale Group)
Additional aquatic center capital
Printer
* Current machine to library
Move old teacher computers to Temescal
No office for furniture

Technology Description	2010-11 Tech Capital Budget			Unapproved Capital
	Microsoft/Boosterf Fundraise	Net Capital- Recommended	Approved Capital	
Network Speed Upgrades		8,500	8,500	
Faculty and Staff Computer	65,865	65,865	65,865	
Bulbs and Toner Replacement		10,500	10,500	
Printers		1,500	1,500	
P-Counter Pilot		1,300	1,300	
Remote Desktop Software		1,250	1,250	
Total		88,915	88,915	

Total for Equipment Technology 128,898

Palisades Charter High School
2010-2011 Budget
Permit P / L

	Total	Pool	Other Facilites
Income			
Leases & Rentals	789,084	448,580	340,504
Expenses			
Salary		146,000	67,616
Benefits		35,679	10,142
Total Salary & Benefits	259,437	181,679	77,758
Custodial Support			10,000
Utilities		70,000	
Insurance		10,000	
Other Supplies		39,000	10,000
Advertising/PR		5,000	
Total Expenses	144,000	124,000	20,000
Operating Profit/(Loss)	385,647	142,901	242,746
Debit Service			
Interest	90,200		
Principle	319,800		
Total Debit Service	410,000		
Bottom Line	(24,353)		

**PALISADES CHARTER HIGH SCHOOL
POTENTIAL 2010-2011 ADDITIONAL BUDGET SAVINGS
PRIORITIES FOR BOARD CONSIDERATION
SUBMITTED-BUDGET & FINANCE COMMITTEE
MAY 25,2010**

- #1 Reduce Expenses from Additional Personnel Efficiencies**
- #2 Reduce Lifetime Retirement Benefit Expenditures in 2010-2011**
- #3 Increase Funding from ADA from various sources**
- #4 Reduce Technology Expenditures**
- #5 Reduce Employee Health Benefits/EE Contributions**