



A CALIFORNIA DISTINGUISHED SCHOOL

**SPECIAL MEETING/RETREAT MINUTES
BOARD OF TRUSTEES
Saturday, August 21, 2010
9:00 AM- 3:00 PM
ST. MATTHEWS CHURCH- DINING ROOM**

I. PRELIMINARY

- A. Call to order 9:13 AM
- B. Roll call

Members Present

Jason Cutler
James Paleno
Patrice Fisher
Carol Osborne
Wendy Hagan

Julia O'Grady
Susan Frank
Karen Perkins
John Riley

Members Absent

John Callas

Officers/Non-Voting Members Present:

Michael A. Smith Marcia Haskin Shahin Mohammadi

Officers/Non-Voting Members Absent:

Greg Wood

II. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

There were no public comments.

III. DISCUSSION AND/OR ACTION ITEMS:

A. ACTIVITY: BUILDING A SUCCESSFUL TEAM- Karen Perkins

Karen Perkins walked the board through a number of team development exercises that are part of a United Behavioral Health training program. The goal was to further communication and team work by understanding the differences between your own, and others, work styles.

- B. Discussion of Brian L. Carpenter's "The Seven Absolutely Universal, Non-negotiable Unchanging Principles of Good Charter School Governance" – Michael A. Smith
Michael Smith led an exercise whereby each board member chose an important word, phrase, and concept from the article and articulated its significance to them.
- C. PALI HIGH FUNDRAISING UPDATE & STRATEGIZING SESSION- Carol Osborne
Carol Osborne gave the Board a lesson in fundraising 101, with a focus on identifying successful fundraising techniques, and the organizational framework necessary to be effective.
- D. PLANNING BOARD CALENDAR FOR 2010-2011 SCHOOL YEAR- Karen Perkins (calendar can be found in the meeting materials for the 9-21-2010 Board Meeting)
The Board developed a Board Meeting calendar for the 2010-2011 school year.
James Paleno moved that the Board appoint Marcia Haskin as the Board designee with UCLA SMP. Jason Cutler seconded the motion.

BOARD ACTION: MOTION PASSED

Yes – 7 (James Paleno, Jason Cutler, John Riley, Julia O’Grady, Karen Perkins, Susan Frank, Wendy Hagan)

No – 0

Abstain – 1 (Patrice Fisher)

(Carol Osborne left the Board Meeting prior to the vote)

- E. BOARD’S POSITION ON 2010-2011 ADMINISTRATORS’ CONTRACTS
The Board is aware of stakeholder concern regarding the administrative team’s contracts for 2010-2011. We have discussed it at great length and will review the contracts in the spring.
- F. BOARD OFFICERS
Karen Perkins announced that, due to her new position, she is stepping down as Board Chair. James Paleno, Vice-Chair agreed to assume the Board Chair position. An election to replace James Paleno as Vice-Chair will occur at the September Board Meeting.
- G. COUNCIL- Marcia Haskin
Marcia Haskin led a brief council session at the conclusion of the Board retreat.

IV. ADJOURNMENT (3:00 PM)

(Meeting materials can be found on the Pali High website, www.palihigh.org, under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)