

“Trustee 101”
Orientation and Training for Palisades Charter High School Trustees
Facilitated by Naomi Norwood
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I. Introduction

- What are we going to do in this session?
- How are we going to do it?

II. So I've been elected to the Board; now what?

- What's my actual job?
- Whom do I represent?
- What is my legal duty, and to whom do I owe it?

III. What rules govern my actions as a Trustee, and where can I find them?

- What school rules, policies, by-laws, and other documents should I be familiar with?
- What laws do I need to know about, and what do I need to know about them?

IV. As a Trustee, how should I interact with others?

- With other Trustees?
- With school employees?
- With parents and other members of the community?

V. What else is expected of me?

- How will I know if I'm doing a good job? What does a good Trustee do?
- Is there anything I should avoid doing?

VI. What are some of the key issues facing the Board this year?

- Is there anything substantive I should know about any important issue? (And what must we consider before we answer this question?)
- How can I get the information I need about such issues?
- What other resources are available to me?