



3000 South Robertson Blvd., Suite 288; Los Angeles, CA 90034

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www.edlio.com

January 31, 2012

Quote: Q1311231

Palisades Charter High School Website Renewal Quote

Description	Cost (US \$)
6 months renewal: 2/10/12 until 8/10/12	
Standard Package includes: <ul style="list-style-type: none">• Content Management Software for easy updates to the website• Technical assistance through toll-free numbers and online tickets for all staff• Unlimited disk space• Automated backups• Free software updates (for standard package modules)	\$1,800.00
Add-On Packages: <ul style="list-style-type: none">• Facilities• Online Store• Online Fundraising• Web Forms	\$300.00 \$300.00 \$300.00 \$0.00
Total:	\$2,700.00



Our passion is developing websites that schools love.

Website Development Cost Comparison

	Year 1	Year 2	Year 3	Year 4	Year 5
Option 1 - Custom Built Website					
Design Costs	\$3,900				
Programming – includes a custom built Content Management System)	\$12,100				
Web Hosting Service	\$75	\$75	\$75	\$75	\$75
Online Form Builder (Formstack)	\$360	\$360	\$360	\$360	\$360
Facilities Reservation System (EMS Software) – used by GHCHS and many top universities	\$17,707 <i>optional</i>				
TOTAL	\$34,142	\$435	\$435	\$435	\$435
Pros: It's custom, will look and function exactly how we want, custom high quality graphics, flexible, built to grow, distinguishes brand from others, more search engine friendly					
Cons: Initial costs can be more					
Other: We will maintain in-house, support tickets will go to operations team					
Option 2 - Schoolwires					
Platinum Custom Template & Training	\$16,345				
Web Hosting Service	\$2,372	\$2,372	\$2,372	\$2,372	\$2,372
Facilities Reservation System (EMS Software) – used by GHCHS and many top universities	\$17,707 <i>optional</i>				
TOTAL	\$36,424	\$2,372	\$2,372	\$2,372	\$2,372
Pros: Faster development process					
Cons: We don't own the template, we are only licensing it, if we decide to change hosts, we have to pull the content off their server, all websites look the same, potentially a less than professional perception, inflexible, antiquated coding					
Other: Support tickets will be handled by Schoolwires team					

April 22, 2012

Carla Levenson
Palisades Charter High School
15777 Bowdoin St.
Los Angeles, CA 90272-3586
(310) 230-6623

RE: Palihigh.org Website Redesign Proposal

This proposal includes:

Preliminary research of Palisades Charter High School and their goal for the website redesign

Conception of the website's flow and information hierarchy based on Carla Levenson's preliminary site map

Phase I - 3 home page design comps with up to 2 rounds of revisions on selected (1) design

Phase II - 8 unique interior page layouts based on the selected home design, which will include 1 comp each, with 1 revision for each page

- 1-Events page
- 2-Interior page 1 column wide
- 3-Interior page 2 columns wide
- 4-Alumni page
- 5-Staff Directory page
- 6-Media Gallery
- 7-Facilities
- 8-Athletics

Total Amount \$3,900.00

Any additional unique pages will be billed separately

Thank you!

Jami Miyamoto

jami@StudioRoJa.com



UmeWorks LLC

2785 Pacific Coast Highway, # E319, Torrance, CA 90505

Phone: 323 638-9328

Fax: 888 428-2338

Info@UmeWorks.com

Graphics Design Proposal

Client:
Palisades Charter High School

Project Description:
Redesign Website

Contact information:
Carla Levenson
15777 Bowdoin Street
Pacific Palisades, CA 90272
(310) 230-6623
Clevenson_98@yahoo.com

URL: palihigh.org

Date submitted: April 20, 2012

Proposal: #286-1912

Description of Work:

Build out redesigned website for Palisades Charter High School with custom Content Management System.

- 1) Program HTML for 9 Page Templates from new web page design comps provided by Client including one 2-level navigation menu
 - a) Home Page include 1 JQuery design element
 - b) Events Page
 - c) Interior Page 1 wide
 - d) Interior Page 2 wide
 - e) Alumni Page
 - f) Staff Directory Page
 - g) Media Gallery
 - h) Facilities
 - i) Athletics
- 2) Add up to 4 Online Forms, including Donation Form that will be integrated with Formstack and PayPal Website Standard with approximately 5 fund options (similar to [LMU donation page](#)). Form submission results will be emailed to email(s) provided by Client.
- 3) Define Content Management System areas (maximum 3 areas per page layout).

- 4) Software development of custom Content Management System for 14 unique CMS Template Pages:
- a) Home Page
 - include an auto-feed from Events page of 4 upcoming events; limit to 2 events in Sports category; sorted by the event to occur the soonest at top;
 - b) Events page
 - Default view will be list for the week.
 - Visitor can select view for day and month.
 - Calendar month will display and user can click on a day to view events for that date.
 - Can sort by Category as well (sports, arts, meetings, holidays, other.)
 - CMS User can add event to page with event name, date, time, and category

Similar in part to duke.edu/events.
 - c) Interior page 1 wide – 1 editable area
 - d) Interior page 2 columns – main + side bar
 - e) Alumni page
 - f) Staff Directory Page
 - mailto links (no contact forms, as they have now)
 - each record will have 8 fields: Title, First Name, Last Name, Position/Dept., Email, Phone, Website Link, Image (upload)
 - Display as table
 - Records searchable for display by: First Name, Last Name and/or Position/Dept.
 - g) Media Gallery
 - will have title/thumbnails to video, photos, student artwork (jpgs), student writing; similar to [New Roads](#), with next and prev links to more choices; each thumbnail/title link to a new page that will house art, 4 page types:
 1. Videos – user can embed YouTube code
 2. Photo Gallery – CMS user can upload photos to create a photo slideshow
 3. Photos – larger version of image
 4. Writing – open to a PDF
 - h) Facilities page
 - i) Athletics page
 - j) Pool Schedule page
- 5) Additional CMS Functionality
- a) All interior pages will include ability to change banner images for individual page
 - b) Site Keyword Search.
 - c) Support Ticket System
 - i) Direct submission to Pali HS's IT department
 - ii) Submitter can upload supporting document/file
 - iii) Status can be updated by IT CMS user
 - iv) Responses can be updated by IT and Submitter
 - v) Display tickets filterable by status/submitter

- 6) Backend Administration:
 - a) Assigned administrators can add/edit/delete users.
 - b) User set up with first name, last name, email, username, password.
 - c) CMS users will have access to all web pages.
 - d) Automated reset /forgot password system.
 - e) Table of latest pages updated with date, time, user; sortable and filterable by date, user and page.

- 7) Build database and web pages for Alumni Directory:
 - a) Filterable by fields:
 - i. Graduation Year
 - ii. First Name
 - iii. Last Name
 - iv. Former Last Name
 - v. City
 - vi. State
 - vii. Country
 - b) Sortable by all above fields
 - c) Provide functions:
 - i) Search with all above fields in combination
 - ii) Show Everyone
 - iii) Register yourself (NO validation process)
 - Include all current fields
 - Include user-entered Password
 - iv) Displayed Alumnus information will not display email, instead display a link that when selected will generate a contact form for alumnus
 - v) Include mailto link on page to Alumni Directory Coordinator
 - vi) Coordinator will have visibility to records and can view or edit password; ability to delete records
 - d) Import existing records (approximately 2,500) from client-provide .csv file

- 8) Set domain to point to new hosting package.

- 9) Publish to development site for Client review.

- 10) Punch List (1 round of corrections; design and layouts changes not included).

- 11) Set up directory(ies) and transfer non-HTML documents to new server (e.g., PDFs, MS Word and MS Excel files).

- 12) Basic photo-editing services for up to 100 photographs: resizing, cropping, saving for web.

- 13) Training on CMS at Palisades HS
 - a) CMS User Guide
 - b) 2 hour

- 14) Consulting for Project Reviews and Consultation.

TOTAL

\$ 12,100

Payment Schedule:

25% deposit required, along with signed contract, for work commencement.

25% due upon CMS delivery

25% due upon 50 Page population

Final balance due within 7 days of live site publication.

Client will provide the following:

- Approved Web Page Design Comps in layered Photoshop (CS4 compatible)
- PC-compatible Font Files
- Access to hosting account as per specifications provided by UmeWorks
- Domain registrar access
- Temporary access to PayPal account
- Formstack account access
- Document filename and location mapping of documents to be migrated (item #11)
- Timely approval on all phases of work

Exclusions:

- Licensing fees for any stock images used (acquired only with Client's prior approval;)
- Hosting package fees
- PayPal transaction fees
- Formstack fees

Any additional approved services outside the scope of work will be billed at rate in effect when services rendered. Minimum billing for any applicable month is ½ hour. Current billable rate is \$60 hour for HTML / CSS / JQuery / Graphics. Advanced programming e.g., PHP, ASP, ASP.net is \$150/hour.

Prices are based on my understanding of our discussion, as outlined in this proposal. Any delay in client deliverables to UmeWorks, LLC, or changes to revisions after any stage of work completion may impact the actual final cost. Prices subject to change after 30 days from submission on outstanding proposals.



Quote #: 00000146

Master Agreement

Schoolwires, Inc.

330 Innovation Blvd., Suite 301, State College, PA 16803
Phone: 814-689-1046 Fax 866-891-8612
www.schoolwires.com

Schoolwires SPIN Number: 143027372

District/Entity ("CLIENT") Name: Palisades Charter High School
15777 Bowdoin Street
Pacific Palisades, CA 90272

Subsidized by Champions of Education Program?	Has Applied/Will Apply for E-Rate?	Student Enrollment
Yes	No	A (0 - 2,000)
Initial Term of Agreement	Start Date	Expiration Date *
2 Months	05/01/2012	06/30/2012

* Agreement is subject to renewal in accordance with the relevant provisions of the Schoolwires Standard Terms and Conditions.

Fees and Payment Terms

Schoolwires, Inc. ("Schoolwires") will provide Client with the Licensed Software, support and/or services to the extent identified in Exhibit A of this Master Agreement for the fees set forth in Exhibit A. Invoicing procedures, payment terms, fees, limitations to increases in annual fees for renewal periods and other such specifics are governed by the relevant provisions of the Schoolwires Standard Terms and Conditions.

Client Accounts Payable Information:

Is a PO Number Required? (Y/N)		PO Number:	
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Accounts Payable Contact Person Information	
Contact Name:	
Contact Telephone Number:	

Notice:

This Agreement is subject to the Schoolwires Standard Terms and Conditions, Terms of Use and Privacy Policy which set forth additional terms of this Agreement. If terms of this Master Agreement conflict with the Schoolwires Standard Terms and Conditions, then this Agreement controls. The Terms of Use and Privacy Policy can be found at www.schoolwires.com/policies. The Schoolwires Standard Terms and Conditions have been provided or made available to Client by a Schoolwires' sales representative or other authorized Schoolwires' representative. Client acknowledges receipt and acceptance of those materials.

The following Exhibits are attached to this agreement:

- Exhibit A - Fees
- Exhibit B - Additional Notes Regarding Licensed Software and Services
- Exhibit C - Passkey Manager Supplement

Additional Notes

EXHIBIT A

	Unit Price	Units	Prorated 2 Months
Schoolwires Web Hosting Service			
Centricity2 Essential	\$ 312.00	1.00 Site	\$312.00
Professional Services (one-time)			
Creative: Platinum Custom Template	\$ 12,000.00	1.00 Project	\$12,000.00
Centricity: Online Training (2 sessions)	\$ 800.00	1.00	\$800.00
Training: OPS Integration	\$ 400.00	1.00 Session	\$400.00
Activation: Centricity2 Essential	\$ 250.00	1.00 Site	\$250.00
Consulting: OPS Advanced Catalog Presentation with Registration	\$ 2,500.00	1.00	\$2,500.00
Professional Services (annual)			
Webinar Library: Annual Subscription	\$ 83.33	1.00	\$83.33
Total			\$ 16,345.33

- Project means a one-time professional services activity which is generally provided remotely for a specified fixed fee and according to Schoolwires' standard scope of services and practices;
- Session means the standard training session then and as offered by Schoolwires for the specified Licensed Software;
- Site has the meaning defined in the Standard Terms and Conditions. Where Hosting Services are limited by a specified number of Sites, then for so long as Schoolwires is hosting the Licensed Software for Client, this Site limitation shall apply and shall serve as a limit on Client's right of use in the Schoolwires Web Hosting Services;
- The Schoolwires Web Hosting Services is comprised of: (i) a license to use the software product or package which is specified under the "Schoolwires Web Hosting Services" heading in the table (each specified product or package is "Licensed Software" for purposes of this Agreement); and (ii) the Hosting Services provided by Schoolwires to remotely operate and maintain the Licensed Software for Client's use. Web Hosting Services provide a school or library website at a location outside of the school's or library's premises. A website is a location (such as www.schoolname.org) for World Wide Web content made available to those accessing the site. The Web Hosting Service Fee includes technical support appropriate to maintain reliable operation.
- Components included in the Schoolwires Web Hosting Services and additional licensing and hosting limitations are provided in Exhibit B and/or Exhibit C of this Master Agreement. Some components may require Supplements (relating to software or services to be provided by third parties) or Amendments to the Master Agreement and some components may not be currently available.

EXHIBIT B

Additional Notes Regarding Licensed Software and Services

Schoolwires Centricity™

Components Included in

	Centricity2 Essential
Advanced Website Design Bundle	X
Advanced Content Management Bundle	X
Multimedia Bundle	X
Forms and Surveys	X
Introductory App Collection	X
Mobile Web App	X
PassKey Manager	X
Support Level	Premium
Hosted By	Schoolwires
FlexSites (also known as Sections)	250 per Site
Storage	2 GB per Site
Bandwidth	2 GB per month per Site

For additional details regarding the functionality included in the Licensed Software components listed above, please refer to www.schoolwires.com/clientinfo.

Webinar Library

Client is purchasing the right, during the Term, to view the contents of the web-based training seminars made generally available by Schoolwires as part of its Premium Webinar Library. Client's access will be provided by means of an "access key" comprised of a login name and password and such access may only be provided to teachers and administrators of Client in support of Client's operations. Client agrees to ensure, through policies and practices, that the access key will be used only by teachers and administrators who are employees of Client and will not be shared with any third party. Violation of this restriction shall be a material breach of the Master Agreement which may be cause for termination or suspension thereof in whole or in part.

EXHIBIT C

CONTRACT SUPPLEMENT FOR SCHOOLWIRES PASSKEY MANAGER™

This Contract Supplement amends and supplements the Master Agreement (including any applicable Addendum) between Schoolwires and Client. The parties hereby agree that this Contract Supplement is incorporated into and shall be a part of the Master Agreement, as such Master Agreement is amended hereby.

NOW THEREFORE, the parties, intending to be legally bound, agree as follows:

1. Defined Terms.

Unless specifically defined herein, all terms defined in the Master Agreement shall have the same meaning when used in this Contract Supplement.

2. Amendment to and Modification of Master Agreement.

The Schoolwires Master Agreement and accompanying Standard Terms and Conditions (the "Agreement"), as they apply to Client, shall be hereby amended with respect to Client's right to use the PassKey Manager component of the Licensed Software ("PassKey Manager"). The Agreement shall be deemed amended as necessary to effectuate the following terms and conditions:

- a. Clients shall have the right to use the PassKey Manager in accordance with the license rights, restrictions and other applications and other applicable terms set forth in the Agreement.
- b. Schoolwires' obligations to provide Software Enhancements, Upgrades and other contractual support services extend only to the pre-built single sign-on ("SSO") configurations in the form delivered by Schoolwires as part of the general release version of the PassKey Manager. Third parties may change their method of validating authentication or the technology required for authentication, or may otherwise take action which would disrupt the pre-built configurations provided by Schoolwires. Unless expressly covered by the support package purchased by Client for the PassKey Manager, Schoolwires shall not have any obligation to provide any Software Enhancements, Upgrades or contractual support services for the PassKey Manager with respect to any third party applications or websites which utilized a method of authentication on which an SSO configuration was originally built by Schoolwires but then changed that method of authentication, or made other technological or other changes, resulting in a disruption of the pre-built configurations provided by Schoolwires.
- c. Client is solely responsible for maintaining, supporting and updating any SSO configurations built by Client using the PassKey Manager and Schoolwires shall have no obligations with respect to such Client-built configurations.
- d. Client is responsible for ensuring that each of its participating end users has appropriate rights to sign in to third party websites and applications to which the SSO configurations built by Schoolwires and the Client (using the PassKey Manager) apply.
- e. Client shall ensure that its end users utilize robust login credentials, regularly monitor and protect their PassKey Manager account (including by regularly changing credentials in accordance with industry standards), and otherwise safeguard their login credentials to help prevent hacking, copying or other breaches of their account information.

3. Integration Provision.

Except as expressly modified by this Contract Supplement, the Master Agreement shall remain in full force and effect. This Contract Supplement constitutes the entire understanding of the parties as regards the subject matter hereof.

By signing below, each of Schoolwires and Client represent that a) this Master Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has received and accepted Schoolwires Standard Terms and Conditions, Terms of Use, and Privacy Policy.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives

Schoolwires, Inc.

Palisades Charter High School

Name of Authorized Schoolwires Officer

Name of Authorized Palisades Charter High School Representative

Title:

Title:

Signature:

Signature:

Date:

Date:

Schoolwires Internal Use Only:

Service Agency:	
Account Manager:	Megan Evander



Dean Evans and Associates, Inc.
 6465 S. Greenwood Plaza
 Boulevard, Suite 600
 Centennial, CO 80111
 Fax: 303-796-7429

EMS Software Quote

Pricing Good Thru: 6/7/2012

Main Number
 Palisades Charter High School
 15777 Bowdoin Street
 Pacific Palisades, CA 90272

Quote No.: 32254 N
 Type: New Business
 Quote Date: 5/8/2012
 Sales Person: Derick Asher - 303-850-2631

Software Product	Quantity	Unit Price	Amount*
EMS Professional Client Access Licenses (Concurrent)	3	\$300.00	\$900.00
EMS Professional Server License [EMS Professional runs exclusively on Microsoft SQL Server Express Edition, which is included. For complete system requirements, see http://www.dea.com/ReqPro]	1	\$3,750.00	\$3,750.00
Virtual EMS Professional Browsing	1	\$1,500.00	\$1,500.00
Virtual EMS Professional Requests/Reservations	1	\$2,500.00	\$2,500.00
Product Sub Total			\$8,650.00
Standard ASA - 18% (12 months)			\$1,557.00
Total			\$10,207.00

ASA (Annual Service Agreement) allows you to have the most recent release of EMS and make unlimited calls to customer support. ASA coverage is required for the first year and optional thereafter.

Professional Services	Quantity	Unit Price	Amount*
Consulting- Project Planning & Management Assist customer designated project manager (or provide project management services) to identify an appropriate implementation path for products being purchased, draft or participate in the creation of a project plan, participate in regular project planning calls, review and validate project plan for key milestones, resources required, and likely duration of each phase.	4	\$250.00	\$1,000.00
Consulting- Needs Assessment Leveraging industry expertise, our consultant will review your current scheduling processes with your stakeholders, assess each operational need and determine where business practices and desired outcomes may be out of sync with best practices. Based on assessment our consultant can customize the training plan, establish data gathering requirements and provide project plan guidance to meet your identified objectives.	4	\$250.00	\$1,000.00
Training (Full Day) Administrative and Configuration Training	2	\$2,000.00	\$4,000.00

*Sales Tax Not Included. Must provide tax exempt certificate, if applicable.



Provide detailed, on-site, administrative or functional end-user training appropriate to EMS products purchased. Training agenda and content may vary based on customer needs.

Consulting- User Acceptance Testing	3	\$250.00	\$750.00
<p>To ensure that your system is optimally configured, your will want to run certain "test cases" based on identified business requirements. Our consultants can assist with this process, both in the development of test cases and by providing support as they are used to validate each of the required software functions.</p>			
Consulting- EMS Go-Live Support	3	\$250.00	\$750.00
<p>Provide named resource, priority consulting support after the "Go-Live" for system stabilization.</p>			
Total			\$7,500.00

On-site training/consulting and some professional services will be billed when the service has been rendered. Travel expenses related to on-site services are not included in this quote and will be billed upon delivery of service.

Grand Total	\$17,707.00
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Purchase Authorization

I am authorized to purchase the items listed above and understand that my organization will be invoiced immediately for the software, ASA and phone training. DEA will make the software and corresponding documentation available for download through DEA's web site.

Authorized Signature: _____ Date: _____
 Name: _____ Title: _____

Method of Payment

Please indicate your desired method of payment:

- Check Enclosed
- Purchase Order: Please invoice me – I have enclosed / faxed PO# _____.
- Credit Card (Visa, Master Card or American Express). The invoice will prompt you to pay online.

Please either fax this completed form to 303-796-7429, return it via email to your sales representative, or mail it to the address at the top of the page.

The FISCAL REPORT an informational update

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Volume 32

For Publication Date: May 11, 2012

No. 9

April Income Tax Revenues Short Almost \$2.0 Billion

Today, May 1, 2012, the State Controller's Office reported that the April 2012 income tax revenues came in \$1.961 billion short of the January Budget estimate, a whopping 21% below the budgeted level of \$9.132 billion. Coupled with the shortfall through March, this deficiency puts General Fund revenues almost \$3.0 billion behind the Budget projection for the current year. With two months remaining in the 2011-12 fiscal year, revenue collections could fall short an additional \$1.0 billion to \$2.0 billion, especially since June is one of the biggest revenue months.

Recall that before passing the 2011-12 Budget, the Legislature added \$4.0 billion to the Department of Finance's (DOF's) revenue forecast and included midyear trigger reduction language to avoid enacting greater cuts in June. By December 2011, the DOF projected a \$2.2 billion shortfall, triggering the \$13 per average daily attendance (ADA) revenue limit reduction and the \$42 per ADA reduction related to transportation. With this latest information on April revenues, it appears that the state will not only fail to realize any of the \$4.0 billion added by the Legislature, but will likely fall short of the original DOF forecast by \$1.0 billion to \$2.0 billion.

This current-year shortfall has significant implications for the 2012-13 Budget. With this shortfall as a backdrop, DOF forecasters will likely lower their baseline forecast and reexamine their outlook for economic growth and tax collections for next year. The Legislative Analyst's Office (LAO) has previously cautioned that the current DOF forecast is overly optimistic, especially as it relates to revenue growth tied to capital gains income. Specifically, the LAO has noted that the Administration's projection for capital gains income for the Budget year is in line with the gains experienced during California's robust growth period of 2002 to 2006, even though future home price appreciation in the state, a significant factor in capital gains, is expected to be only a small fraction of that past growth. The LAO has warned of a revenue shortfall of \$3.0 billion to \$4.0 billion in 2012-13 due to this vulnerability.

The May Revision, scheduled for release on May 14, 2012, will take all of these factors into consideration, in addition to incorporating the latest information on caseload growth in all of the state's entitlement programs. Expect the Budget gap to grow from the \$9.2 billion projected in the January Governor's Budget to potentially over \$15.0 billion, given the weak revenue collections experienced thus far.

While there might be some positive developments that mitigate this deteriorating situation, such as a slowdown in the state prison population or lower caseloads in the California Work Opportunity and Responsibility to Kids program and Medi-Cal, do not expect the positive developments to be sufficient enough to offset the downward revenue revision.

Moreover, to achieve a balanced Budget for next year, the Governor is relying on voter approval of his tax hike initiative, which has yet to qualify for the November 2012 General Election ballot. If ultimately approved, this measure would provide \$7.0 billion to \$9.0 billion toward bridging the Budget gap. Clearly, the latest revenue information makes the Governor's task of proposing a balanced Budget at the May Revision even more daunting.

—Robert Miyashiro

posted 05/01/2012

PALISADES CHARTER HIGH SCHOOL
2011-2012 Budget Updates 2012-2013 Scenarios

PALISADES CHARTER HIGH SCHOOL

Revenue Limit Sources	Board of Trustees 2011-2012 Budget	YTD 01/31/12	2011-2012 Updates (04/30/2012)	2012-2013 Best Case \$	2012-2013 Worst Case \$	Comments
ADA	2,747.0	6116	2,762.0	6,101	5,736	2012/13 Funding level to Be Updated with May Revise
Rate per Apportionment: A Risk of Retention, Low STAR, Grades Supp or Ren	29,772	18,849	29,760	2,769.4	2,769.4	
Summer School - Current Year	28,037	15,412	58,024	29,760	29,760	
Summer School - PY adjustments		4,899	4,899	58,024	58,024	2011/12 Month 7 Enrollment P-2 Funding (Revised 04/12)
General Purpose Entitlement - State Aid - Current Year	13,012,759	7,151,375	13,083,862	13,077,328	12,177,273	See ADA Funding Levels above(Inc. On-line learning ADA est. of 16)
General Purpose Entitlement - State Aid - PY adjustments	(57,809)	0	52,634	0	0	Prior Year Adjustment Coordinated w/ GP PY
Summer School Reclassifications	13,012,759	7,190,535	13,171,370	(87,784)	(87,784)	
Federal Revenues						
NCLB:T1 Basic School Support	250,276	79,989	254,278	254,278	254,278	
NCLB:ARRA T1, Part A Basic Grts Low-Inc & Neglected	0	0	0	0	0	
194.65 Special Ed: IDEA Basic Local Assistance Entitlement	520,208	308,556	537,625	537,625	537,625	
Special Ed: IDEA PY Adj	0	0	0	0	0	
Federal Stimulus Funding/Federal Jobs						
NCLB:T11 Teacher Quality	25,810	11,717	11,717	11,717	11,717	Updated Funding 12/11
NCLB:T11 Enhancing Ed Thru Tech Formula Grts	2,300	0	2,300	2,300	2,300	
NCLB:TV Innovative Ed Strategies	0	0	0	0	0	
NCLB:T11Ld English Prof (LEP)	11,886	0	10,353	10,353	10,353	
Child Nutrition Program	534,926	135,044	441,754	459,424	459,424	4% Projected Growth of Cafeteria Meals-12/13
	1,345,405	535,306	1,258,028	1,275,698	1,275,698	
Other State Revenues						
385 Charter School Categorical block Grant- Current Year	1,126,270	760,882	1,063,374	1,107,760	1,107,760	Block goes back to \$400 from \$385 2012/2013
Charter School Categorical block Grant- PY adjustments	0	617	617	0	0	
Economic Impact Aid (EIA)	177,060	92,667	252,996	252,996	252,996	Similar Funding
State Lottery Non Prop 20 - Current Year	304,917	26,428	306,583	306,583	306,583	
State Lottery Non Prop 20 - PY adjustments	0	0	0	0	0	
Child Nutrition: School Programs	46,978	12,879	42,602	44,306	44,306	4% Increase-2012/2013
Mandated Costs Reimbursement	0	0	0	0	0	
State Lottery Prop 20 Instructional Materials-Current Year	48,073	1,050	48,073	48,073	48,073	
State Lottery Prop 20 Instructional Materials-PY adjustments	0	9,931	9,931	0	0	Decrease in 2011-2012 Funding from Projected Amounts
Special Education-	1,613,863	857,602	1,502,644	1,502,644	1,502,644	
Special Education- PY adjustments	0	0	0	0	0	
Targeted Instructional Improvement Block Grant (TIIBG)	217,734	0	144,100	72,050	72,050	Revised LAUSD Funding 04/12- 50% TIIG Funding 2012/2013
Arts and Music Block Grant	36,286	20,478	37,229	37,229	37,229	
Supplemental School Counseling Program	147,486	83,532	151,876	151,876	151,876	
All other State Revenues:						
CAHSEE Intensive Instruction	21,747	18,062	22,038	22,038	22,038	
Beg. Teachers Salary (BTSA)	0	0	0	0	0	
Student ID	0	722	722	722	722	
Summer School Reclassification	57,809	0	57,809	87,784	87,784	
	3,798,222	1,884,850	3,640,593	3,634,060	3,634,060	

1/3

PALISADES CHARTER HIGH SCHOOL
2011-2012 Budget Updates 2012-2013 Scenarios

PALISADES CHARTER HIGH SCHOOL

	Board of Trustees 2011-2012 Budget	YTD 01/31/12	2011-2012 Updates (04/30/2012)	2012-2013 Best Case	2012-2013 Worst Case	Comments
Other Local Revenues						
Food Service Sales	164,716	101,177	233,469	242,808	242,808	4% Sales Increase for 2012/12
Leases & Rentals	804,744	410,705	724,270	804,270	804,270	Higher estimates for 2012/2013-\$80,000
Interest	58,658	8,656	42,675	42,675	42,675	
CS Funding in Lieu of PropTax -	3,787,893	2,174,035	3,808,591	3,818,781	3,818,781	Prior Year Adjustment Coordinated w/ GP PY
CS in Lieu of Property Taxes- PY adjustments		0			0	Note: \$150,000 of Fundraising is Restricted
Fundraising	300,000	150,255	300,000	300,000	300,000	
Loan Proceeds		0			0	
	5,116,011	2,844,828	5,109,005	5,208,534	5,208,534	
Total Revenue	23,272,398	12,455,519	23,178,995	23,195,620	22,295,565	
Less: Loan Proceeds	23,272,398	12,455,519	23,178,995	23,195,620	22,295,565	
ADJUSTED REVENUE Loan Proceeds						
	8,973,666	4,000,358	9,141,374	9,141,374	9,141,374	
Certificated Salaries	595,737	286,724	589,490	589,490	589,490	
Teachers	58,478	45,205	102,020	102,020	102,020	
School Admin	562,464	243,968	535,665	535,665	535,665	
Librarians	160,955	82,988	177,662	177,662	177,662	
Guidance/Welfare	300,000	-	125,000	125,000	125,000	
Physical/Mental						
Impact of Furlough/ Step and Column	83,168	-	-	-	-	
Salary Options	10,794,469	4,659,243	10,546,211	10,671,211	10,135,472	Aux/Program Analysis/Efficiencies/Furlough Cert. & Admin Days (Negotiable)
Certificated Salaries	10,794,469	4,659,243	10,546,211	10,671,211	10,135,472	
	580,239	251,153	610,945	610,945	610,945	
Inst'l Aides	295,239	103,755	222,459	301,250	301,250	Full Year Salaries for 2 partial positions in 2012/13
Admin. Sal	1,074,968	458,881	1,165,032	1,165,032	1,165,032	
Clerical/Office	31,000	15,063	34,837	24,386	17,419	30% Reduce 2012/2013/50% if worse case
Maint./Oper	175,256	14,889	36,114	36,114	36,114	
Food Services	563,750	351,112	628,057	628,057	628,057	
Other Classified	65,000	0	37,000	25,000	25,000	Salary Negotiations settlement 2011/2012
Impact of Furlough/ Step and Column	(18,430)	0	0	0	0	
Salary Options	2,767,023	1,194,652	2,734,444	2,790,784	2,708,816	Salary Efficiencies/Overtime Reductions/Furlough Days Class & Admin(Negotiable)
Classified Salaries	13,561,491	5,853,896	13,280,655	13,461,995	12,844,288	
	833,289	378,539	833,289	843,165	800,835	
STRS - Certificated	262,777	91,929	247,777	278,170	270,000	
PERS - Classified	2,500	2,957	4,500	4,553	4,325	PERS Rates for 2012/13 Est. to increase 10%
OASDI Regular - Certificated	177,554	70,091	159,889	159,889	159,889	
OASDI Regular - Classified	144,629	67,344	144,629	144,629	138,996	
OASDI Medicare - Certificated	40,093	16,990	40,093	40,919	39,717	
OASDI Medicare - Classified	1,449,991	796,130	1,413,630	1,498,448	1,498,448	6% 2012/13 Medical Increase Estimated
Health & Welfare Benefits - Certificated	621,425	362,582	605,110	641,416	641,416	6% 2012/13 Medical Increase Estimated
Health & Welfare Benefits - Classified	21,235	4,438	53,088	73,813	70,938	Updated for New SUI Rates
Unemployment Insurance - Certificated	11,789	1,109	29,472	35,079	34,196	Updated for New SUI Rates
Unemployment Insurance - Classified	178,535	128,336	185,180	192,069	182,417	Total Work Comp Up \$30k from Budgeted Amt. 11/12 & Est.+2.5% 2012/13
Workers' Compensation - Certificated	46,041	59,938	70,241	71,688	69,582	
Workers' Compensation - Classified	483,000	35,401	483,000	483,000	483,000	
Other Employment Benefits - Certificated	208,000	3,115	208,000	208,000	208,000	
Other Employment Benefits - Classified	4,460,858	2,007,248	4,466,245	4,663,177	4,590,108	

2/3

5/11/2012

PALISADES CHARTER HIGH SCHOOL
2011-2012 Budget Updates 2012-2013 Scenarios

	Board of Trustees 2011-2012 Budget	YTD 01/31/12	2011-2012 Updates (04/30/2012)	2012-2013 Best Case	2012-2013 Worst Case	Comments
Books & Supplies	18,042,349	7,861,144	17,746,900	18,125,172	17,434,396	
Total Salary & Benefits						
Textbooks	43,345	18,357	33,345	95,970	53,614	
Instructional Materials	224,595	87,274	130,912	175,912	75,912	Meets Textbook Needs Forwarded by Sub-Committee
Other Supplies	92,225	61,188	92,225	92,225	92,225	Worse Case Scenario - Hold for November Election Results
Pupil Transportation	900,460	369,341	708,893	517,373	517,373	Updated 04/12 Budget Report
Food Service Supplies	296,627	110,307	364,959	296,627	296,627	Reclass Sodexo Mgt. \$77.8 k to Food Exp.
Books & Supplies	1,557,252	646,467	1,330,334	1,176,107	1,035,751	
Services, Other Operating Exp						
Personnel Services-Mileage	0	28	150	150	150	
Travel/Conference	25,810	12,573	25,810	25,810	25,810	
Due/Memberships	17,377	30,827	31,377	31,377	31,377	
Insurance	175,265	139,351	151,656	151,656	151,656	
Operation and Housekeeping Services	377,013	140,652	417,013	417,013	417,013	
Rentals/Leases/Repairs&Noncapitalized Improvements	106,589	83,587	118,589	118,589	118,589	
Consulting Services-LAUSD	1,325,009	542,818	1,421,009	1,351,009	1,351,009	\$50 KLAUSD reduced Consulting/\$20K reduced Legal
Professional Consulting Services& Operating Exp	487,037	602,649	668,936	716,736	716,736	Reclass Sodexo Mgt. Exp. \$77.8k to Food Exp
Communications	135,500	74,377	100,500	100,500	100,500	
Services, Other Operating Exp	2,652,600	1,626,863	2,935,041	2,912,841	2,912,841	
Capital Outlay						
Sites & Improvement	0	(2,195)				
Bldgs & Improvement	25,100	2,519	25,100	25,100	25,100	
Equipment-Technology	115,000	87,137	115,000	260,000	260,000	
Equipment Replacement	10,000	11,696	10,000	10,000	10,000	
Capital Outlay	150,100	99,157	150,100	295,100	295,100	145,000
Other Outgo						
Debt Service: RESTRICTED FUNDS/Pool						
Interest	96,267	58,521	102,487	82,487	82,487	Lower Interest/Higher Principal pmts
Principal	324,194	182,373	336,230	356,230	356,230	Lower Interest/Higher Principal pmts
Direct Support/Indirect Costs/All Other Financing Uses	449,618	104,879	179,018	178,579	167,895	
Indirect Cost (total charter school supervisory oversight fees only)	23,272,381	10,579,403	22,780,110	23,128,516	22,284,700	1% Current Oversight Fees Used for Funding levels
Operating Addition/(Reduction)	16	1,876,116	398,885	67,104	10,865	
Less: Restricted Revenue	0		(150,000)			
Net Unrestricted General Fund Addition/Reduction	16		248,885			

3/3

**PALISADES CHARTER HIGH SCHOOL
BOARD OF TRUSTEE'S MEETING
EXECUTIVE DIRECTOR AND PRINCIPAL'S REPORT
MAY 15, 2012**

Schoolwide Recognition

U.S. News and World Report released its annual list of the "**Best High Schools**" in the country. Pali High ranked number 73 in the top 100 California schools. According to the report, the rankings are developed in conjunction with the Washington-based American Institutes for Research and are determined using math and English proficiency, college readiness and the ratio of students to teachers. Nearly 22,000 schools were analyzed. The report ranks Pali High against schools throughout California as well as across the country. To produce the 2012 U.S. News & World Report Best High Schools rankings, U.S. News teamed up with the Washington, D.C.-based American Institutes for Research (AIR), one of the largest behavioral and social science research organizations in the world. AIR implemented U.S. News's comprehensive rankings methodology, which is based on the key principles that a great high school must serve all of its students well, not just those who are college-bound, and that it must be able to produce measurable academic outcomes to show the school is successfully educating its student body across a range of performance indicators.

Palisades Charter High School was also selected by **California Business for Education Excellence (CBEE)** as one of 1,614 public schools in California to receive the title of **2011 Honor Roll school**. Schools receiving this distinction from the California business community have demonstrated consistent high levels of student academic achievement, improvement in achievement levels over time and reduction in achievement gaps among student populations. For High Schools, the Honor Roll recognition also includes measures of college readiness. The CBEE Honor Roll is comprised of two different awards, the "Star Schools" Award (527 schools) and "Scholar Schools" Award (1,087 schools). PCHS was named a Star School;

CBEE Star Schools are those with significant populations of socio-economically disadvantaged students that have shown a significant increase in grade-level proficiency over time. The annual Honor Roll award is made possible with support from numerous businesses and organizations including State Farm, Macy's, Edison International, Wells Fargo, Southern California Auto Club, Enterprise Rent-A-Car, the California Business Roundtable, and several private foundations. Chevron Corporation provided specific support in the creation of the STEM Honor Roll.

Palisades Charter High School is proud to be the recipient of a **2012 Innovation Grant from the Palisades Charter Schools Foundation**. The Foundation has fully funded "Technology Thursdays" and will present the award at the Petrick Awards reception on May 20. PCHS staff who participated in this year's CUE Conference (Steve Burr, Andrea and Robert King, Anita Stephens, Nancy Simon, Mary Bush, and Pam Magee) submitted the proposal. The proposal is for a series of technology trainings to be provided at Palisades Charter High School for parents and students in the Palisades Complex. PCHS will host

Parent/Student Technology Nights on the first Thursday of each month (three presentations per semester). These sessions will offer informational technology workshops for parents and students on pertinent topics. The hands-on sessions will last approximately 90 minutes and will be hosted in the PCHS library or labs. Participants will also be encouraged to bring their own electronic devices. The presenters will be school staff and school technology support staff from the various schools who are interested in participating. The Thursday Parent/Student Technology Night presentations are a means to open an articulation among the schools that currently does not exist. These evenings will serve as a potential model for technology training for the other schools in the charter complex.

Athletics Updates

- Boy's Lacrosse won city championship and competed in Southern section championship finals.
- Girl's Lacrosse won city championship and are CIF semi-finalists.
- Boy's Varsity and JV Baseball won league.
- Boy's Volleyball won league. Semi-finals playoffs on 5/15.
- Boy's/Girl's Swim both won all league championships at all levels.
- Boy's Tennis won city championship.
- Track finished 5/10; results are on their way.
- Girl's Softball co-western league champs.

Counseling Office Updates

CST preparation: During the first week of May, all teachers and teacher assistants were CST trained. All 9th, 10, 11th graders attended CST assemblies. During the assemblies students reviewed their individual CST scores from the previous year. Through the English classes, students had the opportunity to establish their CST goals for the upcoming assessment. May 14-18 Palisades Charter High school students will take part in the Standardized Testing and Reporting (STAR) Program this spring. All 9th, 10th, and 11th graders will take the California Standards Tests (CSTs). These tests measure how well students are achieving California's content standards for all subjects tested.

Seniors - Senior calendar and graduation information has been mailed to homes including notices regarding distribution of five ceremony tickets per graduate. 85 percent of seniors have completed the community service requirements for graduation.

AP Testing - Palisades Charter High Students are taking the Advance Placement Exams in 20 subject areas. Approximately 1380 exams are being taken during the May 7-18 national testing period.

Counselors will complete ninth grade programming of fall schedules during the week of May 14.

15 week progress reports will be mailed on May 18.

Senior Prom will be held at Peterson Automotive Museum on May 18 from 7pm-11pm.

Acellus Learning System*

Through the COP SELPA Technology Grant and grants provided by the International Academy of Science, Pali was able to purchase the Acellus curriculum, a server, 24 dedicated laptops, 210 student licenses (classes), 15 Gold Keys and onsite training at a cost of \$20,375. Annual cost after the first year is \$500 and \$10 per class ongoing. We have encountered technical difficulty with Temescal Academy's ability to access Acellus and are in the process of exploring options including purchasing a separate server to allow them to access Acellus from the International Academy of Science directly. There is currently a grant that would cover the cost of the server; however, we would need to purchase Gold Keys at \$79 each and pay \$15 per student license (class).

On May 3rd, 12 teachers were trained to use Acellus. We are working on the logistics of student enrollment in the curriculum as well as the possibility of offering working with an independent agency to offer a credit recovery summer school session this year with a cost per class that would cover the expense of the teachers and support to run the program.

Acellus is an online curriculum developed by the International Academy of Science. The basic premise of Acellus is to turn the learning process into a science, and by so doing, discover new methods for improving educational achievement. The curriculum is aligned with the K-12 common core across all content areas including Math, Language Arts, History, and Social Studies. Science courses are currently being developed. Course offerings are constantly growing. The list of classes currently available as well as those in progress can be found at <http://www.science.edu/Acellus/curriculum/>.

Acellus uniquely adapts to the specific needs of each student. The customized instruction focuses on filling specific holes in students' understanding -- creating a solid academic foundation, while building student confidence. The course offerings include nearly 10,000 educational videos filmed by the Academy with some of the Nation's most talented teachers. The courses utilize a rich blend of photos, artwork, and other multimedia offerings from an array sources.

Students progress through a given course of instruction at their own pace. Each Acellus lesson teaches one concept, delivered through a short video, after which students are given practice problems. Unit Reviews and Exams provide further learning and assessment.

Mastery-level courses provide the rigor needed to ensure that students have the knowledge base necessary to be successful in end-of-course exams. Acellus delivers video instruction combined with advanced technology to provide real-time teacher monitoring and reporting. In addition, through the use of Deficiency Diagnostics (DD), Acellus identifies holes in students' understanding of presented topics. It analyzes students' responses and provides Customized Personal Instruction (CPI) to immediately fill in those knowledge gaps.

Designated teachers are provided a Golden Key giving them the ability to track progress, identify problems, and provide real-time assistance as their students progress through the course. This leverages teachers, allowing them to give students more personal attention, and to tailor each individual student's educational experience, better preparing them for high-stakes assessments.

The Acellus Special Education courses have been developed to be achievable by Special Needs Students, while still incorporating the rigor of standards-based courses. This enables students to approach, and even meet, grade-level standards. Acellus courses are appropriate and adaptable for supplemental instruction, SAT/ACT Exam preparation, credit recovery, English as a Second Language programs, Advanced Placement Calculus course and exam preparation, summer school, GED and adult education programs.

*Developed by the International Academy of Science <http://www.science.edu/Acellus/>

Operations/Technology/Facilities Updates

PCHS Director of Operations David Riccardi is addressing the following projects:

- Completing LAUSD Facelift Project - A partial shipment of 45 Arcade exterior lights have arrived and are being installed this week. The remaining 355 lights will ship on 5/22, installation to follow.
- Evaluating providing additional units to light up the service road between the service gate and the pool. We have had numerous requests for lighting improvements along the service road for nighttime foot traffic.
- Finalizing a series of quotes for a web based security camera system to give administration eyes across entire campus with the ability to record and store imaging for up to 30 days.
- Finalizing a series of quotes to replace all 23 of the existing water fountains on campus with new lead free filtered stainless units. Some will have bottle filling stations. Replacement of old units will encourage students to utilize the water stations, reduce the amount of waste associated with water bottles, and get us up to 100% functioning .We currently have 50% operational.
- Collecting information - Four classes were polled/surveyed here at Pali, one class from each grade.The questions were:
 - a) How many bring or buy plastic water bottles?
 - 9th grade - 90%
 - 10th grade - 32%
 - 11th grade - 54%
 - 12th grade - 73%
 - b) How many bring refillable plastic water bottles?
 - 9th grade - 7%
 - 10th grade - 17%
 - 11th grade - 27%
 - 12th grade - 7%
 - c) How many of you use existing fountains?
 - 9th grade - 40%

10th grade - 28%

11th grade - 16%

12th grade - 10%

d) How many who don't use fountains now, would use fountains if assured if they were safe to drink?

9th grade - 50%

10th grade - 42%

11th grade - 56%

12th grade - 36%

- Investigating Dyson Airblade Hand Dryers to replace existing paper towels holders currently used in restrooms around campus total - 44 units would need to be installed for a complete campus replacement at a cost of \$44K plus the installation charge. Changing from paper towels to dryers keeps in step with green initiatives and eliminates the following - paper waste, labor to change out barrels, stuffed up plumbing, barrel fires, etc.
- Expecting scoreboard project completion within 3 weeks. The final numbers are as follows: 13K for the complete scoreboard installation, fabrication, and erection of steel columns, 2K for DSA engineering services and completed sign off approval, and about 28K for the scoreboard itself. Just under the 50K budget.
- Commissioning an electrical contractor to identify the 3 phase panel issue noted in original LAUSD deficiency report at the bungalows next week. Also identified three other electrical compliance issues in classrooms that require immediate attention that will also be addressed at this time.
- Installing a radio repeater and radio base station for improved radio communication performance across the campus and beyond.
- Repairing current Wi-Fi system and integrating new equipment for overall operational improvement.
- Increasing revenue streams by identifying and raising school profile to film production companies outside of Film LA.
- Removing the first entry gate to the parking lot and will replace with two smaller units that will be repositioned allowing for better traffic flow and eliminating the hard cut required to gain access into parking lot. This is for the first entry after the drop-off zone.
- Installing new signage for improved traffic pattern flow. Cardboard signs and signs in buckets to be replaced with rollaway type, compliant metal signs, easily identifiable, anti-graffiti.
- Installing new signs for parking lot entry and exit areas, to include, new placement of stop signs, do not enter, and yield signs.
- Pricing in for new swing gates to be installed in center divider on Bowdoin that will open into the road from opposite directions, stopping traffic and allowing students to evac from main campus directly out across and down into the field, eliminating the hazard of funneling through the tunnel which could create a pinch-point or a collapsing hazard in the event of an emergency.
- Evaluating and eliminating current LAUSD/Verizon billing process. Identifying double charges, dead lines, landlines, etc.

- Conducting preliminary planning and walk thru with contractor for renovation and modernization of Mercer and B 101. Some areas of improvement identified.
- Pricing out repairs and a complete replacement of wall and ceiling tiles in the gymnasium.
- Evaluating IT current staffing levels, root cause analysis of last week's system failures, and integration of new SIS and budgeted tech improvements for 2012-2013.
- Finalizing 2012-13 transportation contract.
- Evaluating current maintenance and custodial operations for cost take-outs and reductions.
- Developing classroom reassignments to include Acellus lab and build-out of J 120-J121, as well as other classroom reassignments TBD.
- The Los Angeles REG 4 fire testing performed by LAUSD is still incomplete. Parts are on order and are expected in about 2 weeks. There is a current code issue with the sprinkler heads on campus. They have reached the 50-year mark and are slated for replacement. A very expensive, time consuming project. LAUSD has somewhat agreed to pick up the cost of the retrofits, but they have put the signage part of the facelift on hold. The signage project for the outside of the buildings was about 22K. This amount will be applied to the upgrade of the sprinkler systems.
- Redesigning and renovating the existing counselors' offices to bring all into shared, private workspace. Financing provided by the Booster Club.
- Identifying and addressing facility wide compliance issues. Lists to follow with areas of concern and cost for repairs.
- Initiating a "Good Neighbor Program" at the pool. Evaluating the three areas of concern for residents "Lights, Sound, Scheduling". We are within legal compliance in all three areas, but I am looking at a possible rescheduling of the water sport programs. Researching sound deadening acoustic-block material for fencing. Researching improvements in existing lighting to lesson light "spillage".
- Creating a master permit schedule that will incorporate all permitting under one umbrella, this will result in an expected 28k savings for next year.
- Cutting in a small ADA/equipment loading ramp at the sidewalk, at the back end of Mercer for ADA compliance and to allow easy access to students for moving equipment in and out of the music room and onto the service road.
- Pricing for the Administration building interior blade signs that will identify offices, staff, and title. Blade signs, wall mounted, viewable from both entry points, as well as, "sliders" for staff/title inside each office.
- Removing the concrete slab to the right of the pool complex area that blocks access to secondary practice lot across the backside of Mercer.

**PALISADES CHARTER HIGH SCHOOL
CBO REPORT
BOARD OF TRUSTEES MEETING
MAY 15, 2012**

2011-2012 Budget

Enrollment at the end of Month 8 (143 days of instruction) was 2,837 students (2,838 [revised] last month & 2,794 in same period 2010-2011). This enrollment includes 237 students identified with Special Needs, 199 Magnet students, 71 students at Temescal (down 3 from last month) and 97 students designated as English Language Learners.

There are 753-9th Graders, 700-10th Graders, 692-11th Graders & 692-12th Graders enrolled. Cumulative ADA is 2,751.9 or 96.0 % of enrolled students (2,708.3 & 95.7% for 2010-2011). Budgeted 2011-2012 ADA is 2,747. The revised Month 7 ADA is 2,762.0. The financial impact of the 15.0 ADA to the 2011-2012 Budget is approximately \$97,500.

PCHS continues to attend multiple financial advisory group meetings for the LAUSD Special Ed SELPA. We will meet in mid-May (after the May revise) to discuss funding and access to the 10% SELPA Reserve funds. PCHS has recently received \$50,767 in SpED SELPA funding which will be used for Professional Development and Technology.

A small consortium of Charter Business leaders and CCSA met at the end of April to discuss the 2012-2013 annual fee structure between Charters in Los Angeles County and the County Office of Education. Recommendations were made at this meeting that will optimally provide a more efficient Charter/LACOE process and potentially reduce annual costs to the 233 Charters in LA County.

PCHS is in the final stages of updating the Actuarial Results of the Lifetime Retirement Plan. The results of this study are expected in the next week. The report will be presented when finalized.

**PALISADES CHARTER HIGH SCHOOL
CBO REPORT
BOARD OF TRUSTEES MEETING
MAY 15, 2012**

2011-2012 Budget (continued)

Audit

PCHS has coordinated June 18-20 as the dates to begin the interim audit work with our outside CPA's for the 2011-2012 School Year.

Transportation

The latest 2011-2012 Transportation updates are included.

Cafeteria

The Cafeteria Operations continue to show improved results for the 2011-2012 School Year compared to the losses incurred in 2010-2011. (See April 2012 Results and full year projections attached). The # of Free and Reduced Students at PCHS is 1,014 or 35.7% of the Total Enrollment. Discussions on the 2012-2013 Food Services Contract is currently in process and will be presented to the Board for approval.

2012-2013 Budget

See Agenda Item #IV. J for updates. The 2012-2013 State of California Budget Outlook does not look less favorable than earlier projections. A revised 2012-2013 Budget Calendar has been proposed.

**PALISADES CHARTER HIGH SCHOOL
TRANSPORTATION
2010-2011 VS.
2011-2012
UPDATES TO-04/2012**

	2010-2011 Approved Budget	2010-2011 Updated 04/2011	2010-2011 Unaudited Actuals	2011-2012 Approved Budget	2011-2012 Updates
LAUSD-MOU Payment	\$ 600,000	\$ 509,000	\$ 509,000		
Global Transportation		311,520	318,600		
Tumbleweed Transportation				\$ 872,960	\$ 808,480
Late Buses		62,500	184,750	75,000	49,140
Athletic Buses	105,000	105,000	100,473	100,000	75,773
Special Ed Buses	55,000	55,000	55,000	55,000	60,500
Field Trips	47,000	35,000	34,415	-	
LAUSD-Misc. Bus Services			4,775		
Transportation Pmts Received/Budgeted		(108,000)	(54,783)	(202,500)	(285,000)
Total Transportation Expenses	\$ 807,000	\$ 970,020	\$ 1,152,230	\$ 900,460	708,893

Total Students using Busing-Paid & Unpaid					<u>872</u>
# of 9th-12th Grade Students riding bus needing to pay		No Actuals	135	270	39
Pre-payment rate					\$ 900
Cost per student		Given	800	1,000	315
10 Payment plan rate					\$ 1,000
Total Potential Student Reimbursable Amount			\$ 108,000	\$ 270,000	\$ 350,500
Potential Uncollected Busing Budget Amount(including service fees)			(54,783)	(202,500)	(65,500)
Total Budgeted Collected Transportation -Net			\$ 53,217	\$ 67,500	\$ 285,000
			Collected to Date 04/30/2012		<u>\$ 281,000</u>

PALISADES CHARTER HIGH SCHOOL
CAFETERIA PROFIT AND LOSS
2011-2012 ACTUALS vs. BUDGET

Revenue	July-August Month (a)	September Month	October Month	November Month	December Month	January Month	February Month	March Month	April Month	Year To Date	2011-2012 Projection	2011-2012 Budget	2010-2011 Unaudited Actuals
In-Transit Adult							\$ 4,236.87	\$ (4,236.87)	\$ 2,300				
A La carte	\$ 492	\$ 345	\$ 676	\$ 893	\$ 969	\$ 1,159	\$ 1,684	\$ 1,423	\$ 1,423	\$ 7,641			
Reduced & Paid	\$ 11,369	\$ 12,461	\$ 11,078	\$ 8,711	\$ 9,264	\$ 8,679	\$ 13,433	\$ 9,665	\$ 9,665	\$ 84,660			
Total Cash Sales	\$ 7,758	\$ 10,688	\$ 10,741	\$ 7,400	\$ 7,400	\$ 7,590	\$ 11,329	\$ 8,630	\$ 8,630	\$ 71,946			
	\$ 19,619	\$ 23,494	\$ 22,495	\$ 17,004	\$ 22,008	\$ 22,961	\$ 23,142	\$ 19,663	\$ 19,663	\$ 170,387	\$ 213,192	\$ 189,106	\$ 180,144
Catering Revenue	\$ 1,169	\$ 525	\$ 750	\$ 1,249	\$ 602	\$ 2,667	\$ 3,638	\$ 3,505	\$ 3,505	\$ 14,105	\$ 20,277	\$ 5,360	\$ 4,245
State Reimbursements	\$ 3,543	\$ 4,827	\$ 4,509	\$ 2,993	\$ 3,988	\$ 4,404	\$ 5,266	\$ 3,903	\$ 3,903	\$ 33,433	\$ 42,602	\$ 46,978	\$ 42,544
Federal Reimbursements	\$ 37,414	\$ 50,257	\$ 47,107	\$ 31,247	\$ 41,790	\$ 45,026	\$ 54,377	\$ 40,080	\$ 40,080	\$ 347,298	\$ 441,754	\$ 487,948	\$ 431,594
Total Revenue	\$ 61,745	\$ 79,104	\$ 74,860	\$ 52,493	\$ 68,388	\$ 75,057	\$ 86,423	\$ 67,150	\$ 67,150	\$ 565,222	\$ 717,825	\$ 729,392	\$ 658,527
Medical													
Coverage for Employees Displaced													
Total Salaries	\$ 14,400	\$ 5,094	\$ 5,170	\$ 5,070	\$ 5,340	\$ 4,668	\$ 5,165	\$ 5,340	\$ 5,670	\$ 55,916	\$ 66,246	\$ 40,500	\$ 338,051
Total Benefits	\$ 23,105	\$ 30,150	\$ 28,621	\$ 19,249.44	\$ 25,723	\$ 27,976	\$ 34,312	\$ 25,619	\$ 25,619	\$ 214,754	\$ 274,685	\$ 281,818	\$ 141,565
Total Salaries & Benefits	\$ 30,698	\$ 40,059	\$ 38,027	\$ 25,575.69	\$ 34,176	\$ 37,170	\$ 45,588	\$ 34,038	\$ 34,038	\$ 285,333	\$ 364,959	\$ 374,436	\$ 273,852
Sodexo Management	\$ 58,896	\$ 75,379	\$ 71,718	\$ 50,165	\$ 64,567	\$ 70,311	\$ 85,239	\$ 65,328	\$ 65,328	\$ 556,003	\$ 705,890	\$ 696,754	\$ 753,468
Food Expense	\$ 2,849	\$ 3,724	\$ 3,143	\$ 2,329	\$ 3,822	\$ 4,746	\$ 1,185	\$ 1,823	\$ 1,823	\$ 9,220	\$ 11,935	\$ 32,638	\$ (94,941)
Total Expenses	\$ 167,599	\$ 177,355	\$ 174,599	\$ 194,055	\$ 238,866	\$ 263,667				\$ 26,335	\$ 201,121	\$ 201,121	\$ 201,121
Net Income/(Loss)	\$ (14,400)	\$ 167,599	\$ 177,355	\$ 194,055	\$ 238,866	\$ 263,667				\$ 26,335	\$ 201,121	\$ 201,121	\$ 201,121
Per Day Profit													
Free Students	NA	696	726	729	742	752	752	757	802	754			754
Reduced Students	NA	165	176	176	182	194	194	190	212	186			186
Total F & R- Enrollment	NA	861	902	905	924	946	946	947	1,014	940			940
F & R %	2,897	2,898	2,892	2,871	2,870	2,865	2,845	2,845	2,841	2,850			2,822
	29.7%	31.2%	31.5%	32.2%	33.0%	33.0%	33.3%	33.3%	35.7%	33.3%			33.3%
Meals Served: # of Days	20	13	15	15	15	15	15	15	15	15			175
Free	17	21	18	12	16	18	18	21	16	139			163,205
Reduced	14,153	19,056	17,564	11,631	15,488	17,054	20,282	15,048	15,048	130,276			30,397
Paid & A La Carte	1,989	2,937	2,976	2,003	2,682	3,008	3,709	2,733	2,733	22,037			20,839
Total Meals	5,849	7,792	8,679	6,211	8,737	8,310	11,178	9,010	9,010	65,766			214,441
Participation: Free	NA	64.5%	67.0%	66.0%	64.1%	67.2%	64.8%	61.3%	61.3%	65.0%			65.0%
Reduced	NA	65.9%	67.4%	66.9%	66.3%	70.5%	62.8%	59.7%	59.7%	65.7%			65.7%
Paid	NA	42.0%	46.3%	46.2%	49.5%	43.8%	37.0%	40.6%	40.6%	43.6%			43.6%
Being Recalculated	NA	42.7%	47.6%	48.6%	42.6%	50.8%	47.9%	42.6%	42.6%	46.1%			46.1%
													NA
													NA



A CALIFORNIA DISTINGUISHED SCHOOL

Human Resources Report May 15, 2012

Resignation:

1. Tammy Johnson, Teacher, *effective 6/30/2012*

Substitute School Nurse Eligibility Pool:

1. Ellen Hannan, RN, PHN *effective 4/26/12*
2. Lavina R. Wetterberg, RN *effective 4/25/12*

Elimination of Classified Positions: (Resolution 5/15/12)

1. Senior Office Assistant –1:00 FTE (Magnet Program)*effective 7/1/12*
2. Bilingual Teacher Assistant-- .76 FTE (Bilingual Office) *effective 7/1/12*
3. Parent Liaison-- .80 FTE *effective 7/1/12*

Total FTE Elimination: 2.56 FTE

Independent Contractor:

1. Odemaris Valdivia:
Provide Technology/Computer Skills Workshop to PCHS
Classified PESPU Bargaining Unit Members on June 25, 2012.

May ASB Board Report

Leadership Event Recaps:

- **Club Fundraiser Day** – April 18th: Twenty student organizations set up a booth during the activity schedule lunch. This was the third of four club fundraiser days planned every year.
- **Upper Classman Movie Night** – April 20th: The senior class president planned a movie night for seniors and juniors on the baseball field. Admission to the event was free as funds were raised through food trucks and bake sales during the event.
- **Leadership Mixer** – April 20th: The Leadership class hosted five schools from around Los Angeles to share ideas about ASB at their schools.
- **Showcase Night** – April 26th: The Leadership class coordinated with other student groups who set up booths to fundraise and talk to parents during showcase night.

Upcoming Leadership Events:

- **ASB Elections:** The list of approved candidates will be posted on Friday May 11th and campaign week will be from May 23rd-25th.
- **Election Week** – May 29th – June 1st. All four grades will be voting on the ASB President, Vice President, Secretary, and Treasurer positions as well as the Faculty Elected Board Trustee and Community Board Trustee. Underclassmen will also be voting to elect Commissioners of Organizations, Communication, Athletics, and Publicity as well as a class president for each grade.

Senior Class Events:

- **PCHS Prom 2012** – May 18th: This year's prom was planned by the Senior Class Sponsor and Senior Class President. It will be held at the Peterson Automotive Museum from 7pm-11pm.
- **Senior Breakfast** – May 23rd: 7:30-9:30 in Mercer Hall.

Student Organizations:

- **Latino Student Union:** Fuerza Unida is planning a banquet to celebrate seniors going to college. They will be giving away a scholarship.
- **Human Rights Watch:** The club is busy raising awareness about the busing issue. They are conducting research to find out how the academics of the kids who take the school or public bus are affected.
- **Envirothon:** Pali's Envirothon team placed 1st and 2nd in the state competition. They will be going on to the North American Championships for Envirothon held this year in Pennsylvania.
- **Concert Band:** The concert band has a newly created Percussion Ensemble that will be going to the Mira Costa International Festival for high schools and colleges on May 19th.
- **Video Production** is excited to be filming this year's graduation.
- **Thespians/Drama Department:**
 - The drama department did a revival of "Dr. Faustus" April 27th-29th.
 - Drama is hard at work on this year's Spring musical "Hairspray." Opening night will be May 29th and show times include June 1st, 2nd, 8th, and 9th.

Athletics:

- Girl's Lacrosse won city championship and are CIF semi-finalists.
- Boy's Varsity and JV Baseball won league.
- Boy's Volleyball won league. Semi-finals playoffs on 5/15.
- Boy's/Girl's Swim both won all league championships at all levels.
- Boy's Tennis won city championship.
- Track finished 5/10; results are on their way.
- Girl's Softball co-western league champs.
- Girl's soccer had the highest team GPA of all Pali athletic teams.

**Policy Committee Report to the PCHS Board of Trustees
Regular Meeting – May 15, 2012**

At the May 9, 2012 meeting the Policy Committee discussed 3 main topics:

1. SPORTS TEAM POLICY SUBCOMMITTEE UPDATE

Mr. Russel Howard reported that the Athlete-Parent Post-Season Survey is now on the website. Parent Liaison Ms. O’Grady sent an email to all parents announcing the survey posting and an article in the Tideline newspaper broadcast the announcement to the students. Coaches will continue to broadcast the survey and will urge players to submit it post-season. Many student-athletes and parents have already taken the survey.

Mr. Howard reviewed with the Committee all submitted changes to the Handbook. One of the coaches attending the meeting said he had not yet had time to read the Handbook and it was subsequently suggested that the coaches be given 2-3week more to send suggestions to Mr. Howard. The Handbook will be reported on for the last time at the June 2012 Policy meeting.

Mr. Howard said that on May 22nd he should have the final draft of the new CIF Transfer Eligibility Ruling and will make any corrections to the Handbook necessary.

2. FUNDRAISING POLICY

Dr. Magee presented the Fundraising Policy, which was first created in late 2011, to the Committee. This policy has been thoroughly vetted by the PCHS attorneys and the various fundraising entities on campus, such as the Booster Club, and individual sports team 501-3-c organizations.

Suggested additions to the Fundraising Policy include:

- A. A definition of a “PCHS-related organization”
- B. Including information about the process for authorizing the use of the PCHS name or logo

3. MAKE-UP WORK POLICY

After discussing several proposals for guidelines as to how to schedule the “make up work sessions” that would be equitable to both student and teacher, the Committee decided to leave the Make-Up Work Policy as it is. It’s simplicity leaves room for flexibility for both student and teacher to find a mutually agreeable time to make up missed work and tests because of an excused absence.

POLICY COMMITTEE ELECTIONS

Chair Ms. O’Grady will send out 1 final announcement asking that any teachers, classified personnel, and parents wishing to run for a seat on the Policy Committee for 2012-2013 send her an email at jogrady@palihigh.org to let her know that they are interested and their names will be included on the ballot for the Committee Members Election to be held at the June 13, 2012 meeting.

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**Parent Liaison Report to the PCHS Board of Trustees
Regular Meeting – May 15, 2012**

BOOSTER CLUB

The next Booster Club meeting will take place on **Tuesday, May 22nd, at 6:30 pm, in the Cafeteria**. The Booster Club will be considering end-of-the-school-year requests.

The final Booster Club meeting of the year, the **End-of-Year Party/Yearly Wrap Up meeting, will take place on Tuesday, June 5th, at 6:30 pm**, at the home of Carrie and Michael Scott.

PTSA

The final PTSA meeting for the year will take place on **Thursday, June 7th, at 8:00 am, in the Library**. The featured guest speaker information is not available at this time.

PARENT ADVISORY COUNCIL

The next Parent Advisory Council meeting will take place on **Thursday, May 24th, 6:30-7:30 pm, in B101**. Dr. Magee is the guest of honor. She will be speaking on the 2011-2012 Year-in-Review, including a summary of the recent WASC Site Visit and Follow-Up Report.

BOARD OF TRUSTEES ELECTION CANDIDATES FORUM

Following the PAC meeting **on May 24th, the PCHS Board of Trustees Elections Committee will be hosting a 2012-2014 Parent and Community Representatives Candidates Forum**. The forum will be from 7:30-8:30 pm. All are invited to attend.

OPERATIONS, FACILITY & TECHNOLOGY COMMITTEE
Report to the Board of Trustees for the May 15, 2012 Regular Meeting

SIGNAGE

The signage plan has been updated to reflect changes like renaming B101 to Rose Gilbert Hall. Committee is finalizing location of signs on buildings and is also looking into needed signage to make the campus safer such as parking lot Entrance, Exit, Do Not Enter and Stop signs. Questions to LAUSD about the sample we received were not answered.

CAMPUS MAP/DIRECTORY

Committee is working on the Campus Map for the Student/Parent Handbook, Student planner and the Directory. The new map will include the Maggie Gilbert Aquatic Center, Boys and Girls Bathrooms, drinking fountains and Temescal Academy.

SPACE USAGE

A subcommittee is still looking at underutilized space with the intent to minimize traveling teachers, adequate teacher lounge(s) for those traveling, bringing department PLC closer together and finding a permanent place for the learning lab.

CAPITAL & TECHNOLOGY BUDGET

The committee reviewed each line item from the capital and technology requests by departments. All new requests, request not submitted by end of February were denied until new funding becomes available.

Approved: 260,000 for technology that was set by budget committee
 10,000 for furniture
 5,050 for Capital by department
 0 for school wide Capital (None requested @ mtg time)



BEFORE THE BOARD OF TRUSTEES
OF PALISADES CHARTER HIGH SCHOOL

RESOLUTION 05/15/2012

In the Matter of the Elimination of Classified School Services for the 2012/2013 School Year

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorized the school to layoff classified employees for lack of work and/or lack of funds upon forty-five (45) days prior notice; and

WHEREAS due to a lack of work and/or a lack of funds, certain services now being provided by the school must be eliminated for the upcoming school year;

NOW, THEREFORE, BE IT RESOLVED that as of the 15 day of May, 2012, the following position be eliminated:

1. **Senior Office Assistant-- 1:00 FTE- -- (Magnet Office)**
 2. **Parent Liaison-- .80 FTE**
 3. **Bilingual Aide -- .76 FTE (Bilingual Office)**
- TOTAL FTE ELIMINATION: 2.56 FTE**

BE IT FURTHER RESOLVED that the Executive Director/Principal or designee be authorized and directed to give notice of termination of employment to the affected employee of this charter school pursuant to charter school policies and applicable provisions of the Education Code not later than forty-five (45) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the Executive Director/Principal or designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the Board of Trustees of the Palisades Charter High School on the 15 of May, 2012 by the following vote:

AYES:
NOES:
ABSENT:

Chris Lee, M.Sc, Board Chair
Board of Trustees, Palisades Charter High School

Signature

15777 BOWDOIN STREET PACIFIC PALISADES CA 90272

Tel: (310) 230-6623 Fax: (310) 454.6076 Web: www.palihigh.org

Re: Mercer Hall and Rose Gilbert Hall

Rose Gilbert does hereby establish a fund in the amount of One Million Dollars (\$1,000,000.00) for the renovation and modernization of Mercer Hall and Rose Gilbert Hall, formerly known as B101, located at Palisades Charter High School, 15777 Bowdoin Street, Pacific Palisades, California 90272.

All funds shall be deposited and maintained at any financial institution which provides either a maximum FDIC or SPIC insurance. The balance in any such account shall not exceed the maximum provided by the FDIC or SPIC insurance.

The initial committee which shall be responsible for the maintenance and investment of the funds shall be comprised of the Executive Director/Principal of Palisades Charter High School, the Chief Business Office of Palisades Charter High School, the Director of Operations of Palisades Charter High School, and Rose Gilbert. In the event Rose Gilbert is unable or unwilling to act in such capacity, then the committee shall be comprised of the Executive Director/Principal of Palisades Charter High School, the Chief business Officer of Palisades Charter High School, and the Director of Operations of Palisades Charter High School. In no event shall Palisades Charter High School be obligated to commit any funds from the school's General Fund to complete any projects or improvements in excess of the above funded amount.

The plans and specifications with respect to the renovation and modernization of the facility shall be approved by the Executive Director/Principal of Palisades Charter High School, the Director of Operations of Palisades Charter High School, and Rose Gilbert. In the event Rose Gilbert is unable or unwilling to act in such capacity, then the plans and specifications shall be approved by the Executive Director/Principal of Palisades Charter High School and the Director of Operations of Palisades Charter High School.

The fund shall be managed by the Chief Business Officer of Palisades Charter High School. All contracts and purchase orders amounting to more than Five Thousand Dollars (\$5,000.00) shall be approved by the Executive Director/Principal of Palisades Charter High School, the Chief Business Officer of Palisades Charter High School, the Director of Operations of Palisades Charter High School, and Rose Gilbert. In the event Rose Gilbert is unable or unwilling to act in such capacity, then the contracts and purchase orders amounting to more than Five Thousand Dollars (\$5,000.00) shall be approved by the Executive Director/Principal of Palisades Charter High School, the Chief business Officer of Palisades Charter High School, and the Director of Operations of Palisades Charter High School.

Any contract and/or purchase order amounting to less than Five Thousand Dollars (\$5,000.00) shall be approved by the Executive Director/Principal of Palisades Charter High School and the Director of Operations of Palisades Charter High School.

Dated: May 4, 2012.

APPROVED:

Rose Gilbert
ROSE GILBERT

APPROVED:

PALISADES CHARTER HIGH SCHOOL

By: _____
EXECUTIVE DIRECTOR/PRINCIPAL

By: _____
CHIEF BUSINESS OFFICER