



BOARD CALENDAR CYCLE – AGENDA ITEMS

July

- Consolidated Application, Part 1 signed – discussion item
- Seat and Train new board members

August

- Monies owed (operating expenses, interest costs, debt payments) Civic Center Permit account to General Fund.
- Emergency Management Succession – Governance Policies schedule of periodic monitoring

September

- California and PCHS budget update
- School and Board civility policy – (at the request of 2 board members)
- Unaudited actual from previous year – discussion item
- College Center Report – list of graduating class college destinations
- Sodexo Presentation and Board Approval of Sodexo Food Service Contract
- Charter and Bylaws Ad Hoc Board sub Committee update
- Presentation of API, AYP, etc. results
- Task Budget and Finance with multi-year budget plan under various revenue assumptions to be presented to the Board at the late March Early April Special Board Meeting
- Create permanent Board financial audit committee
- Create ad hoc election committee
- WASC update WASC board survey - discussion item
- Approval of School Safety Report - action item

October

- California and PCHS budget update – presentation item
- Quarterly financial planning and budgeting – Governance policies schedule of periodic monitoring, Board approval of updated previous years' budget
- Quarterly financial condition and activities Governance Policies schedule of periodic monitoring. (P&L, balance sheet, cash flow)
- One Academic department Presentation – PLC's, etc.

- One Board Committee Presentation
- School Goals update
- Approval of Board calendar
- Charter AD Hoc Subcommittee recommendations – action item

November

- California and PCHS budget update
- Discussion and Action on Approving/Repurposing Tier III Categorical Funds Received from the State of California for the previous school year that have become unrestricted.
- One Academic Department Presentation – PLC's etc.
- One Board Committee Presentation
- School Goals update
- Retiree Benefit Designated Fund – report from Budget & Finance Committee

December

- California and PCHS budget update
- Creation of Ad Hoc Board committee (outside Board members) to evaluate the Executive Director and Principal
- One Academic Department Presentation – PLC's etc.
- One Board Committee Presentation
- School Goals Update

January

- California and PCHS budget update
- Financial Audit Report for previous school year (due in December) – presentation item by External Auditors
- Board approval of updated budget for the previous school year, if needed
- Quarterly financial planning and budgeting – Governance Policies schedule of periodic monitoring. (P&L, balance sheet, cash flow)
- Board Action Item to delegate Authority to Executive Director & Principal to sign the previous years consolidated application Part II due in January 31
- First Interim Financial Report Filed and Reviewed – Discussion Item
- Public hearing: The UTLA PCHS initial Proposal for Bargaining a Collective Bargaining Agreement with PCHS (Sunshining)
- Public Hearing: The PESPU PCHS Initial Proposal for Bargaining a Collective A collective Baergaining Agreement with PCHS (Sunshining)
- Student Transportation financials
- One Academic Department Presentation – PLC's etc.
- One Board Committee Presentation
- School Goals update

February

- California and PCHS budget update
- Cafeteria update – financials and traffic trends
- Review of Consolidated Application Part II signed by Executive Director & Principal – Discussion item
- Administrative/Manager evaluation form review
- One Academic Department Presentation – PLC's, etc
- Renewal/selection of auditor – action item
- School Goals update

March

- California and PCHS budget update
- Administrative compensation comparison, salary schedule, contract template
- One Board committee presentation
- School Goals update

Late March Early April Special Board meeting on the Budget

April

- California and PCHS budget ;update
- Quarterly financial planning and budgeting – Governance Policies schedule of periodic monitoring. Board approval up updated upcoming school years budget.
- Review of PCHS Tax return – Discussion item
- Accounting of Monies owed by Civic Center permit account to general fund – Governance policies schedule of periodic monitoring
- Second Interim Financial Report filed and reviewed – discussion ITEM
- Compensation And Benefits – Governance Policies schedule off periodic monitoring
- Executive Director & Principal evaluation – achievement of Goals Policies – Governance Policies schedule of periodic monitoring
- Senior Management evaluations – closed session
- Senior Management contract
- Student Transportation for upcoming school year – cost/benefit analysis of various options presentation and action
- One Academic Department - presentation PLC's, etc
- One Board Committee Presentation
- School Goals update

May

- California and PCHS budget update

- Student transportation for upcoming school year – cost/benefit analysis of various options – presentation and action
- Employee medical/dental health plan: cost/benefit analysis of various options – presentation and action
- Approval of food service contract (Sodexo)

June

- June TBD Special Board Meeting to approve next years PCHS budget
- Board Elections
- Standing Committee Elections

DRAFT

MOTION TO CREATE AN *AD HOC* RISK MANAGEMENT COMMITTEE OF THE BOARD OF TRUSTEES

Motion. To create an *ad hoc* Risk Management Committee comprised of two non-interested Trustees and one interested Trustee to work with outside counsel in conjunction with the Principal/Executive Director and advise the Board on matters of pending or threatened litigation or formal grievances.

Committee Charter. The Committee would work with the Principal/Executive Director and advise him or her and the Board on matters of pending or threatened litigation or formal grievances, work with outside counsel where appropriate in conjunction with the Principal/Executive Director, and apprise the Board as necessary as to the status of pending or threatened litigation. The Committee would have no authority to direct outside counsel, approve settlements, or in any way bind PCHS or the Board of Trustees absent specific formal resolution by the Board as to particular matters. The Committee would report to the Board of Trustees in closed session to the extent it is reporting on specific matters of pending or threatened litigation. The Committee would be made up of at least two non-interested Trustees, and one interested Trustee. In matters involving an employee of PCHS, the interested member would be recused from consideration.

Purpose: From time to time, the Board is made aware of issues that threaten litigation or formal grievances, and, similarly, from time to time, PCHS is a party to an action. Matters that involve court proceedings or formal grievances are of especial importance to PCHS, both because of the costs involved, the fiscal impact of a judgment or settlement, the importance of the issues often raised in such matters to PCHS, and the publicity relating to these sorts of matters. As such, the Board's fiduciary responsibilities require that it take a more active role in managing these issues in conjunction with the Principal/Executive Director. The purpose of the Committee is to allow the Board to fulfill that role without scheduling constant formal Board meetings. In addition, the Committee can assist the Principal/Executive Director in working with counsel to determine appropriate responses to the issues presented. However, it is emphatically NOT the Committee's responsibility to usurp the Principal/Executive Director's role in being the main point person in dealing with counsel or responding to threatened litigation or issues that could rise to that level. Instead, the Committee's role is to assist the Principal/Executive Director in dealing with these situations. Notwithstanding the foregoing, however, the Board of Trustees may, from time to time, delegate authority to the Committee to bind PCHS with regard to a specific matter. Such delegation shall be made by formal motion of the Board of Trustees.

Discussion. Unlike many items of school administration, dealing with litigation is an especially shared responsibility between the Board and the Principal/Executive Director. Because the public and financial risks associated with litigation and potential litigation can be so dramatic, the Board's involvement in such matters is rightly somewhat greater than in the more day-to-day issues the confront the school. However, the Board meets only periodically, and is largely not available to monitor developments in a timely fashion or to assist the Principal/Executive Director as quickly as might be necessary.

The purpose of the proposed Committee is to create a small group of Board members who can act quickly and as needed to help the Principal/Executive Director in dealing with such issues, including interacting with counsel, so as to ensure that matters are dealt with quickly and expeditiously. It is anticipated that the Committee would generally meet in closed session, and would give periodic reports to the Board of Trustees, also in closed session. An interested member of the Board would serve on the Committee, but would be recused when dealing with issues involving PCHS personnel where a conflict might arise. Generally speaking, the Committee's role is one of observing, advising, and reporting. It cannot insist that the Principal/Executive Director take any particular action, nor can it direct the actions of counsel. In rare cases, however, the Board can vest the Committee with actual authority to act on the Board's behalf. To ensure that the Committee does not attempt to use such authority in ambiguous situations, such authority should be given to the Committee by only formal motion, adopted by the Board.

Fit With Mission Statement. The Board has a fiduciary duty to ensure that PCHS is protected from undue fiscal stress that can be caused by the costs of litigation or the cost of satisfying a judgment or settlement where timely action could have avoided the problem, as the failure to do so could impede PCHS's ability to achieve its mission by diverting scarce resources to litigation that are better spent on education. When an issue is severe enough to cause actual or threatened litigation or to give rise to a formal grievance, the Board should be proactive in helping the Principal/Executive Director to manage the problem. In addition, the Board has ultimate responsibility for ensuring that PCHS operates within the bounds of the law. This Committee will assist the Principal/Executive Director in making sure that PCHS does just that. Finally, the proposal avoids micromanagement by making the Committee's general function one in which the Board's power is not delegated, and in which the Principal/Executive Director remains directly responsible for managing the issues at hand.

WHEREAS from time to time matters arise that have the potential to lead to litigation; and

WHEREAS timely and proactive management can often resolve issues before they mature into litigation, thereby minimizing the fiscal impact of the issue on PCHS and also leading to a more favorable outcome for our stakeholders; and

WHEREAS in light of the Board's fiduciary duty and the importance of quickly and efficiently dealing with pending or threatened litigation, the Board has a heightened interest in ensuring that these matters are dealt with quickly; and

WHEREAS the Board of Trustees is charged with overseeing PCHS, but, at the same time, the Principal/Executive Director is charged with administering and managing the school;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT an *ad hoc* Risk Management Committee is hereby created to assist the Principal/Executive Director in dealing with pending or threatened litigation from time to time as is necessary;

IT IS FURTHER RESOLVED THAT the Risk Management Committee shall consist of three Trustees, two of whom shall be non-interested Trustees, with the third Trustee recusing himself or herself where necessary; and that the members of the Risk Management Committee shall be appointed by the Board of Trustees;

IT IS FURTHER RESOLVED THAT the Risk Management Committee shall have the authority, in conjunction with the Principal/Executive Director, to consult with outside counsel regarding pending or threatened litigation, shall inform itself of such litigation and the circumstances surrounding it as well as the plan for addressing it, assist and advise the Principal/Executive Director on such matters, and report periodically to the Board of Trustees on such matters as appropriate, either verbally or, to the extent appropriate, in writing;

IT IS FURTHER RESOLVED THAT the Risk Management Committee shall not have the authority to speak for PCHS or the Board of Trustees, to direct the Principal/Executive Director to take any action, to direct outside counsel, or to take any action that binds PCHS, the Principal/Executive Director, or the Board of Trustees unless expressly so authorized by specific motion of the Board of Trustees;

IT IS FURTHER RESOLVED THAT the Risk Management Committee may meet in closed session to the extent permitted under the Brown Act.

PCHS Board of Trustees Retreat Evaluation

CONTENT

Please rate the content of the training on the following:

(1 = not useful, 5 = completely)

- | | 1 | 2 | 3 | 4 | 5 | N/A |
|--|---|---|---|---|---|-----|
| 1. How useful was the content of this retreat as a member of leadership?..... | | | | | | |
| 2. To what extent did the content of this retreat meet your expectations?..... | | | | | | |
| <i>If less than 'completely', check all that apply</i> | | | | | | |
| objectives not clear | | | | | | |
| too complex | | | | | | |
| too much content | | | | | | |
| too simplistic | | | | | | |
| not well organized | | | | | | |
| other: _____ | | | | | | |
| _____ | | | | | | |
| 3. How useful were the pretreat materials? | | | | | | |

TRAINER – Chris Lee- Leadership and Board Goals

Please rate the trainer on the following:

1 = unsatisfactory, 5 = excellent)

- | | 1 | 2 | 3 | 4 | 5 | N/A |
|---|---|---|---|---|---|-----|
| 1. Effective Discussions..... | | | | | | |
| 2. Ability to communicate clearly | | | | | | |
| 3. Enthusiasm of presentation | | | | | | |
| 4. Goals were created | | | | | | |

TRAINER – Allison Holdorff Polhill- Strategic Planning and PCHS Goals Review

Please rate the trainer on the following:

1 = unsatisfactory, 5 = excellent)

- | | 1 | 2 | 3 | 4 | 5 | N/A |
|---|---|---|---|---|---|-----|
| 1. Effective Discussions..... | | | | | | |
| 2. Ability to communicate clearly | | | | | | |
| 3. Enthusiasm of presentation | | | | | | |
| 4. Goals were created | | | | | | |

TRAINER – Stephanie Inyama- Strategic Planning and PCHS Goals Review

Please rate the trainer on the following:

1 = unsatisfactory, 5 = excellent)

- | | 1 | 2 | 3 | 4 | 5 | N/A |
|---|---|---|---|---|---|-----|
| 1. Knowledge of the topic | | | | | | |
| 2. Ability to communicate clearly | | | | | | |
| 3. Enthusiasm of presentation | | | | | | |
| 4. Goals were created | | | | | | |

PCHS Board of Trustees Retreat Evaluation

OVERALL SATISFACTION

Please rate your overall satisfaction with the training:

(1 = *unsatisfactory*, 5 = *excellent*)

1 2 3 4 5 N/A

1. In general, physical comforts (e.g., facility seating arrangements, room, lighting, etc.) were adequate for learning
2. Overall satisfaction with the retreat
3. Overall satisfaction with this training
4. Please add any additional comments or suggestions for improvement



OPERATIONS, FACILITY & TECHNOLOGY COMMITTEE

Report to the Board of Trustees for the Sept 18, 2012 Regular Meeting

POSTER PROTOCOL

Committee reviewed Poster protocol draft presented by the commissioner of organizations. Draft was approved with some changes. (See attached Poster Protocol)

TECH UPDATE (Rencarlo Lara)

See attached summer projects update.

FACILITY UPDATE (David Riccardi)

Mercer Hall and B101 renovations are in full swing. Some time was lost during summer due to LAUSD push back on asbestos abatement.

- **Mercer** - electrical is done and brought to compliance; Black floor covering for stage will be researched; Testing tables have been removed and walls will be boarded; handicap ramps have been installed so Mercer is now ADA compliant; Air Vents and entire building have been cleaned and completion of work is anticipated for Jan.1.2012
- **B 101** – Air floor vents have been cleaned; Restrooms have been disinfected and will be painted and retiled; anticipated reopening is mid-October pending seat installation.
- **J120** – will become the Learning Lab including Sp. ED offices IEP Meeting Room and one SDC classroom. Technology moved to the old bookroom C106.

MEMBER CONCERNES

Ms. King wanted to know who will be enforcing the copier protocol developed by the committee last year and was concerned that the IT department consisting of Ren and Mike is not sufficient to cover the new venues added in Mercer and B101. The committee agrees that more Tech staffing is needed.

**PALISADES CHARTER HIGH SCHOOL
CBO REPORT
September 18, 2012
BOARD OF TRUSTEES MEETING**

2011-2012 Updates

- **The latest 2011-2012 Budget Update is included. The Unaudited Actuals Report, due to the CDE by September 15th was finalized. See updates attached on Transportation, Cafeteria**
- **The External Auditors have been scheduled to start their work in the third week of October in anticipation on completing their work and issuing an Audit Report by December 15th. This review will also include an update to and review of the ASB.**
- **All of the 2011-2012 State Deferral Reimbursements (totaling \$5.5 million) have been received as of August 31, 2012. The PCHS Cash in County account currently has a balance of \$6.0 million and the Designated Lifetime Benefit Reserve that the Board Authorized PCHS to advanced to the General Fund during this deferral period has been fully restored.**

2012-2013 Budget Updates

- **Final Month One Enrollment & ADA information was not available as of this report. It will be available at the meeting.**
- **The 2012-2013 Budget and Updates are attached. Also, the Modernization Fund accounting is attached to show tracking of these funds**
- **The ASB Deposit & Disbursement Procedures were reviewed and updated by the Audit Committee and will be shared with the relevant individuals and groups**
- **CCSA will be conducting a Business Manager's seminar at the end of September to review 2012-2013 Budget Updates**

**PALISADES CHARTER HIGH SCHOOL
CBO REPORT
September 18, 2012
BOARD OF TRUSTEES MEETING**

2012-2013 Budget Updates(Continued)

- **The start of the school year for the cafeteria continues to be productive in terms of receiving Free and Reduced meal applications. PCHS has already received and qualified 904 students for Free & Reduced Lunches and another 132 students are on temporary approval status from 2011/12. These pending students need to be re-verified within 45 days of the opening of school. The initial potential # of 1,036 F & R students (or 36.4%) is the largest F & R population identified in the first month of operation. An Expectations meeting will be held on August 22nd with our Executive Director/Principal & Sodexo to confirm the Goals and Expectations of our Food Service Provider (Sodexo) and PCHS. Sodexo will also be bringing updated State of California Nutrition information to our next Board meeting.**

- **Voter Polls conducted by the California Business roundtable and Pepperdine University's School of Public Policy have indicated that Governor Brown's Tax Initiative (Proposition 30) currently has a 54.4% (as of 8/29); 56.7 % (as of 8/16) Favorable rating in anticipation of the November 2012 vote. Molly Munger's Tax Initiative (Proposition 38), which potentially provides a lower level of funding than Gov. Brown's measure is currently receiving only 39.6% approval rating in the latest polls. Either measure, if passed will prove additional funding compared to the 2012-13 PCHS Adopted Budget (see attached Fiscal Report).**

- **We are still working with CCSA (met with the CEO last week) in an attempt to advocate for Charters relating to the new CALSTRS reporting deadlines imposed by LACOE this topic will be discussed with other Charters in October. While we await success in this advocacy efforts, we have been internally adjusting our payroll reporting process to accelerate the timeline.**

PALISADES CHARTER HIGH SCHOOL
2011-2012 Unaudited Actuals-DRAFT
and
2012-2013 Budget Update

PALISADES CHARTER HIGH SCHOOL

Revenue Limit Sources: (Funding per ADA)

Rate per ADA: Apportionment At Risk of Retention; Low STAR, Grades Supp or Remedial
 Summer School - Current Year
 Summer School - PY adjustments

ADA Estimate: Board of Trustees 2011-2012 Budget
 2011-2012 Budget
 2012-2013 Adopted Budget (06/18/12)
 2012-2013 Budget Update 09/10/12

Federal Revenues:
 NCLB Title I, Basic School Support
 Special Ed. IDEA, Basic Local Assistance Entitlement
 Special Ed. IDEA, P/Y Adj
 NCLB Title, Teacher Quality
 NCLB Title, Enhancing Ed Thru Tech, Formula GHS
 NCLB Title, Inmigrant Education Program
 NCLB Title, Ltd English Prof (LEP)
 Child Nutrition Program

Other State Revenues:
 Charter School Categorical Block Grant- Current Year
 Charter School Categorical Block Grant- PY adjustments
 Economic Impact Aid (EIA)
 State Lottery Non Prop 20 - Current Year
 State Lottery/Non Prop 20 - PY adjustments
 Child Nutrition, School Programs
 Mandated Costs Reimbursement
 State Lottery Prop 20 Instructional Materials-Current Year
 State Lottery Prop 20 Instructional Materials-PY adjustments
 Special Education-
 Special Education-- PY adjustments
 Targeted Instructional Improvement Block Grant (TIIIBG)
 Arts and Music Block Grant
 Supplemental School Counseling Program

All other State Revenues:
 SELPA Grant Funding
 CAHSEE Intensive Instruction
 Bag, Teachers Salary (BTS/A)
 Student ID
 ESY
 Apportionment At Risk of Retention; Low STAR, Grades Supp or Remedial Prog
 Summer School - Current Year

Other Local Revenues:
 Food Service Sales
 Leases & Rentals
 Interest
 C-S Funding in Lieu of Prop Tax -
 CS in Lieu of Property Taxes- PY adjustments
 Fundraising

Revenue Source	2011-2012 Budget	Unaudited Actuals @ 06/30/12 (Restricted & Unrestricted)	Fundraising & Other Restricted Sources	Unrestricted Funds	2012-2013 Adopted Budget (06/18/12)	2012-2013 Budget Update 09/10/12	Comments
Board of Trustees 2011-2012 Budget	6,116				5,650	5,623	
ADA Estimate	2,747.0				2,802.0	2,802.0	
Summer School - Current Year	28,772				28,760	39,908	
Summer School - PY adjustments	28,037				58,024	40,995	
General Purpose Entitlement - State Aid - Current Year	13,012,758	13,210,953		13,210,953	12,079,689	12,856,321	See ADA Funding Levels above
General Purpose Entitlement - State Aid - PY adjustments	(57,809)	57,292		57,292	0	0	2011/12 Prior Year Adjustment
Summer School Reclassifications	13,012,759	13,268,245	0	13,268,245	(87,784)	(80,603)	Reclass Summer School Amounts to Other State Revenue
Federal Revenues:							16,961,503
NCLB Title I, Basic School Support	250,278	255,608		255,608	254,278	254,278	
Special Ed. IDEA, Basic Local Assistance Entitlement	520,208	520,177		520,177	545,411	545,411	
Special Ed. IDEA, P/Y Adj	0	(6,605)		(6,605)	0	0	
NCLB Title, Teacher Quality	25,810	12,903		12,903	11,717	11,717	Updated Funding 12/11
NCLB Title, Enhancing Ed Thru Tech, Formula GHS	2,300	4,787		4,787	2,300	2,300	
NCLB Title, Inmigrant Education Program	0	0		0	0	0	Applied for Funding for 1st time in 2012/2013; 24 Students
NCLB Title, Ltd English Prof (LEP)	11,886	9,448		9,448	10,353	2,400	Actual Title III Funding Received 06/2012
Child Nutrition Program	534,926	438,514		438,514	459,424	459,424	3% Projected Growth of California Means-12/13
Other State Revenues:	1,345,405	1,234,832	0	1,234,832	1,283,464	1,284,979	
Charter School Categorical Block Grant- Current Year	1,126,270	1,099,301		1,099,301	1,120,804	1,120,804	Updated P-2 Funding Level for 2011/12 (07/12)
Charter School Categorical Block Grant- PY adjustments	0	(195)		(195)	0	0	
Economic Impact Aid (EIA)	177,060	351,570		351,570	256,666	330,660	Higher P-2 EIA Funding Notification 07/2012
State Lottery Non Prop 20 - Current Year	0	(2,097)		(2,097)	0	0	
State Lottery/Non Prop 20 - PY adjustments	304,917	331,604		331,604	311,023	311,023	
Child Nutrition, School Programs	0	28,598		28,598	0	0	
Mandated Costs Reimbursement	46,978	42,133		42,133	43,960	43,960	3% increase-2012/2013
State Lottery Prop 20 Instructional Materials-Current Year	0	0		0	0	0	
State Lottery Prop 20 Instructional Materials-PY adjustments	48,073	71,848		71,848	48,073	48,073	Similar Funding Levels
Special Education-	0	9,931		9,931	0	0	
Special Education-- PY adjustments	1,613,863	1,521,816		1,521,816	1,550,156	1,550,156	Decl. in 2011/2012 Funding from Pop. Amounts/2012/13 Rate Up 1.2%
Targeted Instructional Improvement Block Grant (TIIIBG)	0	1,304		1,304	0	0	
Arts and Music Block Grant	217,734	144,100		144,100	72,050	72,050	Revised LAUSD Funding 04/12; 50% TIG Funding 2012/2013
Supplemental School Counseling Program	36,286	37,229		37,229	35,386	35,386	Lowered Funding Levels by 5%-Est. Worse Case
All other State Revenues:	147,486	151,876		151,876	144,282	144,282	Lowered Funding Levels by 5%-Est. Worse Case
SELPA Grant Funding	0	0		0	0	0	
CAHSEE Intensive Instruction	21,747	50,768		50,768	0	0	
Bag, Teachers Salary (BTS/A)	0	22,038		22,038	22,038	22,038	BTS/A Rec'd 05/2012
Student ID	0	9,880		9,880	0	0	
ESY	57,809	722		722	722	722	
Apportionment At Risk of Retention; Low STAR, Grades Supp or Remedial Prog	0	6,000		6,000	87,784	80,603	Reclass Summer School Amounts from Revenue Limit (see above)
Summer School - Current Year	0	39,908		39,908	0	0	
Summer School - PY adjustments	0	40,895		40,895	0	0	
Other Local Revenues:	3,798,222	3,959,228	0	3,959,228	3,692,918	3,715,779	
Food Service Sales	164,716	224,491		224,491	236,557	236,557	11% Sales Increase for 2012/13 (# & Price Increase)
Leases & Rentals	804,744	640,501		640,501	795,616	795,616	Higher estimates for 2012/2013 \$80,000
Interest	58,658	36,391		36,391	42,575	42,675	
C-S Funding in Lieu of Prop Tax -	3,767,893	3,708,184		3,708,184	3,663,748	3,663,748	Updated Property Tax Rate P-2 (07/12)
CS in Lieu of Property Taxes- PY adjustments	0	0		0	0	0	Prior Year Adjustment Coordinated w/ GP PY
Fundraising	300,000	1,386,044	1,316,691	69,353	150,000	150,000	Fundraising separated & Restricted for Modernization & Capital Technology & Scholarships (updated 9/7)
	5,116,011	5,995,611	1,316,691	4,678,920	5,088,595	5,088,595	

PALISADES CHARTER HIGH SCHOOL
2011-2012 Unaudited Actuals-DRAFT
and
2012-2013 Budget Update

PALISADES CHARTER HIGH SCHOOL

Total Revenue

Less: Loan Proceeds
ADJUSTED REVENUE Loan Proceeds

Certificated Salaries

Teachers
 School Admin
 Librarians
 Guidance/Welfare
 Physical/Mental
 Impact of Step and Column
 Salary Savings Options-All categories
Certificated Salaries

Classified Salaries

Instl Aides
 Admn. Sal
 Clerical/Office
 Maint/Oper
 Food Services
 Other Classified
 Impact of Furlough/ Step and Column
 Salary Savings Options-All categories
Classified Salaries

Employee Benefits

STRS - Certificated
 PERS - Classified
 OASDI Regular - Certificated
 OASDI Regular - Classified
 OASDI Medicare - Certificated
 OASDI Medicare - Classified
 Health & Welfare Benefits - Certificated
 Health & Welfare Benefits - Classified
 Unemployment Insurance - Certificated
 Unemployment Insurance - Classified
 Workers' Compensation - Certificated
 Workers' Compensation - Classified
 Other Benefits RIJA Tax Refunds
 Other Employment Benefits - Certificated
 Other Employment Benefits - Classified
Employee Benefits

Books & Supplies

Textbooks
 Instructional Materials
 Other Supplies
 Pupil Transportation
 Food Service Supplies
Books & Supplies

Services - Other Operating Exp

Personal Services Mileage
 Travel/Conference
 Dues/Memberships
 Insurance
Services - Other Operating Exp

	2011-2012 Budget	Unaudited Actuals @ 06/30/12 (Restricted & Unrestricted)	Fundraising & Other Restricted Sources	Unrestricted Funds	2012-2013 Adopted Budget (06/30/12)	2012-2013 Budget Update 09/10/12
Board of Trustees 2011-2012 Budget	23,272,398	24,457,916	1,315,691	23,141,225	22,144,667	22,145,674
Less: Loan Proceeds	23,272,398	24,457,916	1,315,691	23,141,225	22,144,667	22,145,674
ADJUSTED REVENUE Loan Proceeds						
Certificated Salaries	8,973,666	9,698,686	595,839	9,898,686	9,141,374	9,141,374
School Admin	595,737	595,839	0	595,839	589,490	589,490
Librarians	98,478	0	0	0	102,020	102,020
Guidance/Welfare	582,464	0	0	0	535,665	535,665
Physical/Mental	160,345	0	0	0	177,662	177,662
Impact of Step and Column	300,000	0	0	0	125,000	125,000
Salary Savings Options-All categories	83,168	0	0	0	(415,345)	(415,345)
Certificated Salaries	10,794,269	10,494,525	0	10,494,525	10,295,899	10,295,899
Classified Salaries	580,239	606,752	223,476	606,752	610,945	610,945
Instl Aides	295,239	1,046,437	30,052	1,046,437	1,165,032	1,165,032
Clerical/Office	1,974,968	30,052	36,765	36,765	17,419	17,419
Maint/Oper	31,000	781,003	25,000	781,003	628,057	628,057
Food Services	175,256	0	0	0	25,000	25,000
Other Classified	65,750	0	0	0	(168,159)	(168,159)
Impact of Furlough/ Step and Column	65,000	0	0	0	0	0
Salary Savings Options-All categories	(18,430)	0	0	0	(168,159)	(168,159)
Classified Salaries	2,767,823	2,718,486	0	2,718,486	2,615,657	2,615,657
Total Salaries	13,562,092	13,213,009	0	13,213,009	12,911,556	12,911,556
Employee Benefits	833,289	854,571	228,131	854,571	810,348	829,797
STRS - Certificated	262,777	228,131	11,934	228,131	260,715	239,670
PERS - Classified	2,500	1,555,766	159,889	1,555,766	1,599,889	1,599,889
OASDI Regular - Certificated	177,554	160,796	40,398	160,796	140,647	140,647
OASDI Regular - Classified	144,629	40,398	0	40,398	38,351	38,351
OASDI Medicare - Certificated	40,093	1,380,917	1,492,019	1,380,917	1,502,019	1,502,019
OASDI Medicare - Classified	1,449,991	627,184	104,516	627,184	651,986	654,686
Health & Welfare Benefits - Certificated	621,425	21,235	17,781	21,235	81,791	81,791
Health & Welfare Benefits - Classified	21,235	20,795	162,018	20,795	33,192	29,192
Unemployment Insurance - Certificated	11,799	74,662	(10,706)	74,662	0	0
Unemployment Insurance - Classified	178,535	0	0	0	0	0
Workers' Compensation - Certificated	46,041	483,000	208,000	483,000	483,000	483,000
Workers' Compensation - Classified	0	208,000	0	208,000	208,000	208,000
Other Benefits RIJA Tax Refunds	483,000	4,501,982	4,516,368	4,501,982	4,533,773	4,533,773
Other Employment Benefits - Certificated	483,000	0	0	0	0	0
Other Employment Benefits - Classified	208,000	17,714,990	17,487,890	17,714,990	17,505,295	17,505,295
Employee Benefits	2,480,858	4,501,982	0	4,501,982	4,516,368	4,533,773
Total Salary & Benefits	18,042,349	17,714,990	0	17,714,990	17,427,924	17,445,329
Books & Supplies	43,345	26,467	0	26,467	53,614	53,614
Textbooks	224,596	197,758	0	197,758	110,000	110,000
Instructional Materials	92,225	113,140	0	113,140	93,472	93,472
Other Supplies	900,460	706,434	0	706,434	494,402	474,402
Pupil Transportation	296,627	359,985	0	359,985	383,596	383,596
Food Service Supplies	1,537,732	1,403,723	0	1,403,723	1,135,085	1,135,085
Books & Supplies	697,349	1,079	0	1,079	150	150
Services - Other Operating Exp	25,610	23,644	0	23,644	14,717	14,717
Personal Services Mileage	17,377	33,453	0	33,453	26,282	26,282
Travel/Conference	175,265	132,546	0	132,546	166,822	166,822
Dues/Memberships	0	0	0	0	0	0
Insurance	0	0	0	0	0	0

Comments

Aux/Program Analysis/Efficiencies/Furlough Cert & Admin Days (Negotiable)

Full Year Salaries for 2 partial positions in 2012/13
 30% Reduce 2012/2013/60% if worse case

Salary Negotiations settlement 2011/2012
 Salary Efficiencies/Over-time Reductions/Furlough Days Class & Admin(Negotiable)

PERS Rates for 2012/13 Est. to increase 10%

6.2% 2012/13 Medical Increase Estimated-Added Dental Increases 9/12
 6.2% 2012/13 Medical Increase Estimated-Added Dental Increases 9/12
 Updated for New SUI Rates
 Updated for New SUI Rates
 Total Work Comp Est.+8.5% 2012/13
 Total Work Comp Est.+8.5% 2012/13

Meets Textbook Needs Forwarded by Sub-Committee
 Worse Case Scenario -Hold for November Election Results
 Move HR Budget to Other Supplies 2012/13
 Updated 11/12 Actuals and 12/13 Transp. Budget Updates
 2.4% Overall Price Increase-Remaining % for Volume Increases

10% Increase Est. (per Broken)

9/14/2012

PALISADES CHARTER HIGH SCHOOL
2011-2012 Unaudited Actuals-DRAFT
and
2012-2013 Budget Update

	Board of Trustees 2011-2012 Budget	Unaudited Actuals @ 06/30/12 (Restricted & Unrestricted)	Fundraising & Other Restricted Sources	Unrestricted Funds	2012-2013 Adopted Budget (06/18/12)	2012-2013 Budget Update 09/10/12	Comments
Operation and Housekeeping Services	377,013	387,007	15,963	371,044	417,013	417,013	
Rentals/Leases/Repairs&Noncapitalized Improvements	108,589	114,718		114,718	100,939	100,939	
Consulting Services-LAUSD	1,326,009	1,507,711	2,076	1,505,635	1,145,886	1,145,886	2012/13- \$50 k LAUSD reduced Misc- Consulting and lower Custodial-2 yrs Police not pd. In 12/13
Professional Consulting Services& Operating Exp	487,037	832,009	28,829	803,181	642,459	642,459	Reclass Sodexo Mgt. Exp. \$77.8k to Food Exp from Prior 11/12 Projections
Communications	136,500	209,216	5,663	203,553	165,243	165,243	
Services, Other Operating Exp	2,852,600	3,241,383	52,531	3,188,853	2,676,511	2,676,511	
Capital Outlay							
Sites & Improvement	0						
Bldgs & Improvement	25,100	18,269		18,269	28,000	25,000	
Equipment Technology	115,000	135,403		135,403	260,000	260,000	Meets Initial Tech Needs Identified by Sub-Committee
Equipment Replacement	10,000	9,501		9,501	10,000	10,000	
Capital Outlay	150,100	161,173	0	161,173	295,000	295,000	187,530
Other Outgo							
Debt Service: RESTRICTED FUNDS-Pool							
Interest	96,267	100,830		100,830	80,499	80,499	Extend Loan Terms on R. Gilbert Loan 2012/2013
Principal	324,194	334,755		334,755	279,606	279,606	Extend Loan Terms on R. Gilbert Loan 2012/2013
Direct Support/Indirect Costs/All Other Financing Uses	449,618	184,207		184,207	167,895	167,895	1% Current Oversight Fees Used for Funding levels
Indirect Cost (total charter school supervisory oversight fees only)	23,272,381	23,141,123	52,531	23,088,592	22,122,484	22,119,889	
Fund Reserve Addition/(Reduction)	16	1,316,793	1,264,160	52,633	22,203	25,784	

PCHS
 2011/1/2 Update and 2012/2013 Budget
 Rentals-Account 5610

Vendor	Budget 2011/1/2	Projected 2011/1/2	Unaudited 2011/1/2	Budget 2012/1/3	Notes
CITY OF LOS ANGELES Total		6,740	13,850	6,740	Tennis Court Rentals
Complete Business Systems Total		1,500	1,500	1,500	Duplo Machines
EDLIO Total		2,400	2,400	0	Web Site
Gym Floor Repairs Total		5,525	5,525	0	Gym Floor
HASLER INC. Total		445	535	445	Postage Machines maintenance
IPARADIGMS, LLC Total		5,121	5,121	5,121	Turn It In
KONICA MINOLTA BUSINESS SOLUTIONS Total		9,266	10,838	9,266	Copier Machines-Quarterly Usage
KONICA MINOLTA PREMIER FINANCE Total		7,482	8,572	7,482	Copier Machines-Monthly
MONICA IANNESSA Total		204	204	204	Survey Monkey
PICO PARTY RENTS & SELLS Total		5,596	-	5,596	Graduation Chair Rentals-A/R Reverse
PRIORITY MAILING SYSTEMS, INC. Total		1,295	1,295	1,295	Mailing Machines Rentals
RAYNE WATER CONDITIONER Total		1,752	2,028	1,752	Water filter rentals
Refrigerator Repairs Total		955	955	0	Cafeteria Refrigerators
TAMCO CAPITAL CORP. Total		25,371	25,730	25,371	Shoretel Phone System Rentals
TCS NETWORK CONSULTING, INC. Total		32,100	32,100	32,100	Network Consultants upgrades
TEACHERWEB, INC. Total		4,066	4,066	4,066	Teacher Web
Grand Total	118,189	109,819	114,718	100,939	

**PALISADES CHARTER HIGH SCHOOL
PUPIL TRANSPORTATION
2011-2012 FINAL
and 2012/13 Budget**

	2010-2011	2011-2012	2011-2012	2011-2012	2012-2013	2012-2013	Notes
	Unaudited Actuals	Approved Budget	May Projections	Unaudited Actuals	Budget	Updates	
LAUSD-MOU Payment	\$ 509,000						
Global Transportation	318,600						
Tumbleweed Transportation		\$ 872,960	\$ 808,480	\$ 813,450	\$ 672,000	\$ 672,000	12 Buses AM /12 PM \$320 per bus (2012/13)
Late Buses	184,750	75,000	49,140	43,596	44,352	44,352	3 Late Buses (Cost Est. \$84 per bus)
Athletic Buses	100,473	100,000	75,773	67,815	100,000	80,000	No Change
Special Ed Buses	55,000	55,000	60,500	49,000	75,000	75,000	Add'l SPED Busing Need for new SPed Students
Field Trips	34,415						None Budgeted
LAUSD-Misc. Bus Services	4,775						
Transportation Pmts Received/Budgeted	(54,783)	-	(285,000)	(267,427)	(396,950)	(396,950)	Reduction of Transportation for Collections (see below)
Total Transportation Expenses	<u>\$ 1,152,230</u>	<u>\$ 1,102,960</u>	<u>\$ 708,893</u>	<u>706,434</u>	<u>494,402</u>	<u>474,402</u>	
					<u>\$ 1,000</u>	<u>650</u>	Est. # of Students on Bus
					<u>\$ 467,000</u>	<u>467</u>	# of Paying Students
					<u>(70,050)</u>		
					<u>\$ 396,950</u>		Potential Scholarship/Non-Pay (& proc. Fees)
							Net Collections Budgeted (reduces Trans. Costs above)

PALISADES CHARTER HIGH SCHOOL
CAFETERIA
PROFIT AND LOSS
2011-2012 Unaudited Actuals and 2012-13 BUDGET

2010-2011 Unaudited Act	2011-2012 Budget	Year To Date 04/30/12	Projection 2011-2012	Actuals 2011-2012	Budget 2012/2013
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Revenue	In-Transit	Adult	A La carte	Reduced & Paid	Total Cash Sales
	\$ 2,300	\$ 7,641	\$ 88,625	\$ 71,946	\$ 180,144
					\$ 189,106
					\$ 170,512
					\$ 213,192
					\$ 210,386
					\$ 236,557

Catering Revenue	\$ 4,245	\$ 5,360	\$ 14,105	\$ 20,277	\$ 14,105	\$ 17,958
State Reimbursements	\$ 42,544	\$ 46,978	\$ 33,433	\$ 42,602	\$ 42,133	\$ 43,960
Federal Reimbursements	\$ 431,594	\$ 487,948	\$ 347,298	\$ 441,754	\$ 438,514	\$ 455,833
Total Revenue	\$ 658,527	\$ 729,392	\$ 565,348	\$ 717,825	\$ 705,138	\$ 754,308

Expenses

Total Salaries	\$ 205,892	\$ 28,000				
Total Benefits	\$ 132,159	\$ 12,500				

Total Salaries & Benefits	\$ 338,051	\$ 40,500	\$ 55,916	\$ 66,246	\$ 67,165	\$ 52,000
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Sodexo Management	\$ 141,565	\$ 367,876	\$ 214,754	\$ 274,685	\$ 269,795	\$ 288,712
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Food Expense	\$ 273,852	\$ 288,378	\$ 285,330	\$ 364,959	\$ 359,985	\$ 383,596
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Total Expenses	\$ 753,468	\$ 696,754	\$ 556,001	\$ 705,890	\$ 696,945	\$ 724,308
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Net Income/(Loss)	\$ (94,941)	\$ 32,638	\$ 9,348	\$ 11,935	\$ 8,193	\$ 30,000
Profit w/o Benefit Payments in Summer 2011				\$ 26,335	\$ 22,593	

Cost Per Meal:	2011/12	2012/13	Increase
Food	\$ 1.682	\$ 1.757	
Mgt	\$ 1.266	\$ 1.251	
	\$ 2,948	\$ 3,008	2.0%
# of Meals Billed (Sodexo basis)	208,199	222,796	7.0%

2012/13 Assumptions

- Assumes an increase in commodity entitlement to \$0.2225
- Assumes State reimbursement at \$0.2195
- Assumes 3% increase in Federal Reimbursement
- Assumes \$0.06 additional HHKFA lunch funds starting October 1
- Lunch price \$3.50, breakfast \$2.25

Consolidated Application

Status: Certified
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 Date: 6/29/2012 2:14 PM

2012-13 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/fo/r5/ca1/assurances.asp>.

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

LEA Plan

An LEA that receives Title III funds or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan.

State Board of Education approval date	5/14/2004
LEA Plan Web Site	www.palhigh.org

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Dr. Pamela Magee
Authorized Representative's Title	Executive Director & Principal
Authorized Representative Signature Date	06/29/2012

Consolidated Application

Status: Certified
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Date: 7/30/2012 5:09 PM

California Department of Education

Palisades Charter High (19 64733 1995836)

2012-13 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frzic@cde.ca.gov, 916-319-0269
Mary Payne, District Improvement Office, MPayne@cde.ca.gov, 916-319-0379

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."
The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Pamela Magee
Authorized Representative Title	Executive Director & Principal
Authorized Representative Signature Date	07/30/2012
Comment	If the LEA is not able to certify at this time an explanation must be provided in the Comment field.

Consolidated Application

Status: Certified
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 Date: 7/30/2012 5:09 PM

California Department of Education
 Paliades Charter High (19 64733 1995836)

2012-13 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adanields@cde.ca.gov, 916-319-0640

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/18/2012
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Nahid Khorasani
DELAC review date	04/14/2012
Meeting minutes web address	www.palhigh.org/For Parents/ELAC
Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment	
If an advisory committee refused to approve the application, or if DELAC approval is not applicable, enter a comment.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	
Title II Part A (Teacher Quality) ESEA Sec. 2101 SACS 4035	Yes

California Department of Education

Palisades Charter High (19 64733 1995836)

Consolidated Application

Status: Certified
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2012-13 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school
CDE Program Contact:

Larry Boese, Title I Monitoring & Support, lboese@cde.ca.gov, 916-319-0257
Monique Moton, Title I Monitoring & Support, mmoton@cde.ca.gov, 916-319-0733

LEA meets small district criteria, submission of this data collection is optional.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Project, the LEA meets one or more of the following:

- Is a single school district
- Has a single school per grade span
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- b - Magnet School
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern

Group Schools by Grade Span	Exception Reason
District-wide Low Income %	No
Grade Span 1 Low Income %	35.04%
Grade Span 2 Low Income %	No Data
Grade Span 3 Low Income %	No Data

California Department of Education

Palisades Charter High (19 64733 1995836)

Consolidated Application

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2012-13 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible	Funding Required	Ranking	Fund Flag	Exception Reason	Comment
Palisades Charter High	1995836		2925	1025	35.04	Y	N	1	N		

Consolidated Application

2011-12 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Jackie Rose, Title II Leadership, jrose@cde.ca.gov, 916-322-9503
 Juan J. Sanchez, Title II Leadership, jsanchez@cde.ca.gov, 916-323-5264

2011-12 Title II Part A entitlement	\$11,464
Total funds transferred into Title II, Part A	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$11,464
2010-11 Carryover (as of 06/30/11)	\$0
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2011-12 Allocation	\$11,464
Administrative and indirect costs	\$0
Title II Part A adjusted allocation	\$11,464

ESEA Section 2141 Reservations

By completing the following reservations, the LEA certifies it will comply with the agreement of Section 2141.

Professional Development	\$0
Professional development for teachers	\$0
Professional development for administrators	\$0
Subject matter project	\$0
Exams and Test Preparation	
Exam fees, reimbursement	\$0
Test preparation training and or materials	\$0
Recruitment, Training, and Retaining	
Recruitment activities	\$0
Hiring incentive and or relocation allotment	\$0
National Board Certification and or stipend	\$0
Verification process for special settings (VPSS)	\$0
University course work	\$0
Total budgeted	\$0

2011-12 Free or Reduced Price Meal Report

The report collects 5 to 17 year old students who were eligible for free or reduced price meals as of Information Day.

CDE Program Contact:

Justin Lane, Education Data Office, JLane@cde.ca.gov, 916-319-0495
 Rochelle Crosson, Nutrition Services Division, RCrosson@cde.ca.gov, 916-322-3965

Important Information

Certified data from the CALPADS 2011-12 Fall 1 collection is the authoritative source for the pre-populated information in this data collection. This data collection will have two collection periods, the current period and a second period in September after the CALPADS late correction window. Contact the CALPADS Service Desk to submit a request to amend these data by sending an email to calpads-support@cde.ca.gov. If a school opened after October 5, 2011 (CALPADS Fall 1 Information Day), then no 2011-12 enrollment or FRPM eligible data were submitted and certified within CALPADS, and Free Meal student counts and Reduced Price student counts data cannot be submitted in this collection. If you will be amending and recertifying a school's enrollment or FRPM eligibility counts in CALPADS, and prefer not to report Free Meal student counts and Reduced Price student counts during the current collection period, check the box under Report Later.

School Name	School Code	Provision	CALPADS Ages 5-17 Enrollment	CALPADS Ages 5-17 FRPM Eligible Student Count	Report Later	Free Meal Student Count	Free Meals %	Reduced Price Meal Student Count	Reduced Price Meals %
Palisades Charter High	1995836	0	2821	798	Y				

California Department of Education

Palisades Charter High (19 64733 1995836)

Consolidated Application

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Date: 6/29/2012 2:15 PM

Title I, Part A Notification of Authorization of School Wide Program

This report provides notification to CDE of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov, 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date	SLG Approval Date	Poverty Level %
Palisades Charter High	1995836	N			

2010-11 Title I Part A Carryover

Report fiscal year expenditures and determine 2010-11 Title I, Carryover for fiscal year 2011-12.

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jsingh@cde.ca.gov, 916-319-0372
 Lorene Euerle, Title I Monitoring & Support, leuerle@cde.ca.gov, 916-319-0728

2010-11 Title I Part A Entitlement	\$253,693
2010-11 Transferred in	\$0
2009-10 Carryover as of June 30, 2010	\$0
2010-11 Title I Part A available allocation	\$253,693
2010-11 Expenditures and encumbrances as of June 30, 2011	\$253,693
2010-11 Carryover as of June 30, 2011	\$0
Carryover percent as of June 30, 2011	0.00%
2010-11 Expenditures and encumbrances as of September 30, 2011	\$253,693
2009-10 Unspent carryover to be returned to CDE	\$0
Note: CDE will invoice the LEA to return the unused 2009-10 funds.	
2010-11 Carryover as of September 30, 2011	\$0
Carryover percent as of September 30, 2011	0.00%

Waiver Request

The LEA's carryover percentage as of September 30, 2011 exceeds 15% and the LEA meets the eligibility requirements to apply for a Carryover Waiver Request.

If the LEA does not complete the application for a waiver below, CDE will invoice the LEA to return the 2010-11 excess (the amount exceeding the 15%) carryover amount as of September 30, 2011.

Major Activity Description 1	Budgeted Amount 1
Major Activity Description 2	Budgeted Amount 2
Major Activity Description 3	Budgeted Amount 3
Major Activity Description 4	Budgeted Amount 4
Major Activity Description 5	Budgeted Amount 5
Major Activity Description 6	Budgeted Amount 6

Total budgeted	\$0
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CDE Program Contact:
 Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov, 916-319-0372
 Lorene Euerle, Title I Monitoring & Support, leuerle@cde.ca.gov, 916-319-0728

Report fiscal year expenditures and determine 2010-11 Title I, Carryover for fiscal year 2011-12.

2010-11 Title I Part A Carryover

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Consolidated Application

Palisades Charter High (19 64733 1995836)
 California Department of Education

Consolidated Application

Status: Certified
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 Date: 6/29/2012 2:15 PM

2009-10 Title II Part A YTD Expenditure Report, 27 Months

A report of year-to-date expenditures and encumbrances by activity.

CDE Program Contact:

Jackie Rose, Title II Leadership, jrose@cde.ca.gov, 916-322-9503

2009-10 Title II, Part A entitlement	\$23,824
Professional development	\$23,824
Exam and test preparation	\$0
Recruiting training and retaining	
Class size reduction	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$23,824
2009-10 Unspent funds	\$0

Note: CDE will invoice the LEA for the amount of 2009-10 unspent funds.



Re: PCHS and Infinite Campus Student Information System Update

We are pleased to provide an update concerning our First Trial PCHS Infinite Campus Data Conversion and Implementation Project.

The extraction, data mapping and data transfer of the PCHS data from the DOS Legacy system is comprehensive, deficient of data integrity; however, we are running tight but on schedule as planned.

Team Effort, Collaboration and Perseverance is our theme for the project. Many have played a role in ensuring the success of the project. We would like to extend our appreciation to those who have assisted us in this grueling process.

Moving forward, we go into Production on the third week of December, we go "Live" on January 7, 2013.

Trial Conversions:

- Trial Conversion 1: Data will be uploaded – 9/18
URL ready – 9/25 (SandBox) Data Conversion Consultation
- Trial Conversion 2: Upload data by – 11/2
URL ready – 11/9 Training
- An End User survey will be submitted the week of 9/17/2012
- Core/Coach and Teacher Coach Training : October 2, 3, 4, 5
- On Site Support (2 days) / Training In Person (5 days) / Webinar (2 days)
- Teachers are required to have data entered by 12/17 (communication 12/14) –
- Training will be carried out by using the social constructivist theory with emphasis of self efficacy and learning circles methodology.
- Continuous / Ongoing end user training will be implemented through the learning circles.

Production Implementation

- Production URL: Upload data by - 12/18
- Conversion analyst will begin 12/19
- URL ready by 8 AM CT on 12/26/2012

Lily



DIRECTORS OF OPERATIONS REPORT

September 18, 2012

Gilbert Hall possibly on line mid October

Lead abatement for Mercer and Gilbert completed 13 September

Emergency Evacuation gates to be installed within 3 weeks

Learning lab construction starting 17 September

Still waiting on LAUSD for approval on Mercer Floor slab repair

All other work, still in progress

**PALISADES CHARTER HIGH SCHOOL
BOARD OF TRUSTEE'S MEETING
EXECUTIVE DIRECTOR AND PRINCIPAL'S REPORT
SEPTEMBER 18, 2012**

Meeting with private school heads

School heads from St. Matthews Parish School and Corpus Christi visited PCHS this week to discuss 8th grade transition. Pali will participate in a lunchtime information session for students at St. Matthews and an evening session for parents from Corpus Christi, St. Matthews, and Calvary Christian schools on October 23.

Back to School Night/Education Foundation launch

PCHS hosted our annual Back to School night on September 13. The evening opened with a performance from the marching band and an informational and entertaining video about budget issues, "Nightmare on Bowdoin Street." Ellen Sloan from the new PCHS Education Foundation introduced the "Text to Give" program. Students were on hand to assist donors and moved through the audience with jugs to collect cash donations. Donors contributed over \$25,000! Classroom sessions were well attended. Counselors were available to answer questions and students shared information about clubs.

Text to Give Campaign

Donors can still participate in this giving campaign; on your cell phone text "Palihigh" to phone number 56512 and then follow the link to donate to PCHS Educational Foundation. These funds will be used to directly support the classroom and your child's education. The PCHS Educational Foundation would also like to bring more interactive whiteboards to classrooms. Twenty teachers have given proposals for how they would like to integrate interactive whiteboards into their classrooms. With last night's donations we will order four to be installed. Interactive whiteboards cost \$3,000 each, plus installation. We hope to fund all twenty by the end of the year with your help.

Community Concerns meeting to address light and noise

Approximately 100 members of the PCHS community attended a meeting in J121 to hear concerns related to light and noise from Pali facilities. Those who wished to speak filled out speaker cards and were given three minutes for comments. Representatives from many of the entities that use school facilities were present to hear concerns and share information. A task force will be created to review concerns and determine next steps to report out by October 15.

Response to Unauthorized Community Letter

An unauthorized letter was distributed to homes near the school. The following information was sent to the school community through the Week at a Glance, posted on the school website, and sent to *The Palisadian Post*.

Palisades Charter High School recently learned of a letter disseminated in the school community by an entity calling itself the "Palisades Charter High School Protective

League." PCHS is investigating the source of the letter that we understand was distributed to neighborhoods surrounding the school facility. Please be aware that this activity is in no way affiliated with or endorsed by Palisades Charter High School. Palisades Charter High School appreciates any information pertaining to this incident and the group claiming to be associated with our school. Palisades Charter High School will pursue all available legal action against those responsible.

Academic Integrity Task Force

A stakeholder committee convened to discuss issues related to academic integrity and set objectives for the group. The focus of the task force will be to raise awareness of existing policies and procedures, identify successful strategies for addressing cheating, and to create a campus culture that values and respects honesty. The group will facilitate the dissemination of best practices for all impacted including students, parents, teachers, and administrators. The group meets again on September 20.

Pali PLC's

Pali will use the late start professional development time on September 19 to focus on PLC goals. This year NBC teachers are working closely with the PLC coordinator and administration to support PLCs in reaching their goals. The goals for the coming year are:

PCHS will continue improvement and refinement of Richard DuFour's PLC model through development and implementation of pacing guides, development and implementation of common assessments, and integration of differentiated instruction to increase student learning.

Measurement:

PLCs in English Language Arts, Foreign Language, Math, Science, and Social Studies will meet the following goals:

All instructors will be within a two-week window of a PLC pacing plan as verified by the administration four times this year. Each PLC pacing plan can be skill and/or content driven;

Create a minimum of 3 common assessments (formative or summative) to be administered by each instructor in a PLC verified by administration via Mastery Manager reports. Common assessment must contain identified standards and performance levels to determine student proficiency;

Analyze student work/data for 3 common assessments as verified by administration via PLC submission of student work/data analysis worksheets;

Participate at least one time in the R&R (re-teaching and reassessing) program as verified by administration via R&R data; and

Submit a consistent grading policy outlining how grades will be determined in a PLC based on student common assessments and homework. PLC grading policies will be submitted to the administration by June 2012 for implementation next fall.

PLCs in Physical Education, Technical Education, and VAPA will meet the following goals:

Create a minimum of 2 common assessments (formative or summative) to be administered by each instructor in a PLC verified by administration via Mastery Manager reports. Common assessment must contain identified ELA/Math standards and performance levels to determine student proficiency; and

Analyze student work/data for 2 common assessments as verified by administration via PLC submission of student work/data analysis worksheets.

Coordinating Council Meeting

The Coordinating Council composed of principals and stakeholders from each of the Palisades charter schools met on September 10 at Paul Revere Middle School to address the following areas:

- Creating a list of mutual concerns
- Creating interest groups to research/address these concerns
- Charter School Office updates
- Overview of West ESC Structure
- Introduction of West ESC Representative
- Palisades Charter Foundation Updates
- Board Member Steve Zimmer/Designee Comments

Facility Project Updates

- Gilbert Hall possible completion in mid-October
- Lead abatement for Mercer and Gilbert Hall completed September 13
- Emergency Evacuation gates to be installed within 3 weeks
- Learning lab construction starting September 17
- Still waiting on LAUSD for approval on Mercer Floor slab repair
- EMS calendaring system and website on schedule for November launch

Attendance Information

PCHS currently has 2889 students enrolled. Our ADA is 97%! Parents are participating in the volunteer ADA reimbursement program, which compensates the school for lost attendance revenue when students are absent. Randomly scheduled tardy sweeps have resulted in improved punctuality; initial sweeps addressed over 100 students while the most recent results addressed approximately 60 students.

Athletics Updates

Fall sports are off to a good start. Football plays Grenada Hills at Grenada in the Charter Bowl on Friday, September 21. Girl's volleyball won their first two games. They play Grenada Hills on September 13. Luis Inga is starting as the new girls soccer coach. We are looking for boys volleyball and girls softball coaches, and will have selections in place before the start of the spring season.

Human Resources Report September 18, 2012



A CALIFORNIA DISTINGUISHED SCHOOL

Elections:

Name	Classification/Position	Effective Date
Amanda Mohagen	Substitute (Special Education Assistant)	8/27/2012 – June 30, 2012
Amanda Mohagen	Substitute (Lifeguard)	8/29/2012 – June 30, 2012
Tracy Cervantes	Lifeguard	8/28/2012 – June 30, 2012
Eric Nissen	Lifeguard	8/30/2012 – June 30, 2012

Short-term Services:

Name	Classification/Position	Effective Date
Juan Gallegos	Woodwind Instructor	7/10/2012 – 8/9/2012
Juan Gallegos	Percussion Designer	8/23/2012 – 12/14/2012
Jeremy Miller	Drum Line Show Design Instructor	Fall 2012 Show
Paul Manzano	Technology Technician	9/4/2012 – 10/31/2012
Nicole Nassi	Unpaid MFT (Therapist) Intern	9/5/2012 – 12/14/2012

Coaches:

Name	Classification/Position	Effective Date
Vejas Anaya	Assistant Football Coach	8/1/2012 -12/14/2012
Danny Ayala	Assistant Football Coach	8/1/2012 -12/14/2012
Marquis Bowling	Assistant Football Coach	8/1/2012 -12/14/2012
Mariko Coverdale	Girls Volleyball Head Coach	8/1/2012 -12/14/2012
Justin Graham	Jr. Varsity Assistant Football Coach	8/1/2012 -12/14/2012
Simon Lim	Assistant Girls Tennis Coach	8/1/2012 -12/14/2012
Kelly Loftus	Jr. Varsity Assistant Football Coach	8/1/2012 -12/14/2012
Robert Macias	Cross Country Head Coach	8/1/2012 -12/14/2012
Sean Passan	Girls Tennis Head Coach	8/1/2012 -12/14/2012
Keshon Perry	Assistant Cheer Leading Coach	8/1/2012 -12/14/2012
Luis Inga	Soccer Head Coach	8/1/2012 – 12/14/2012
Luis Inga	Assistant JV Coach Soccer	9/5/2012 – 12/14/2012
Zane McFarlane	JV Head Coach Girls Volleyball	9/5/2012 – 12/14/2012
Brandon Thich	JV Head Coach Girls Volleyball	9/5/2012 – 12/14/2012
Adam Blakis	Boys Water Polo Head Coach	9/5/2012 – 12/14/2012



Palisades Charter High School Flier Policy:

Process:

- Students, teachers, staff, or community members that wish to place fliers around campus must place a copy of the flier in either the Leadership box in the Main Office or the Commissioner of Organization's box in room F101. An email address should be attached to the flier.
- Students, teachers, staff, or community members that wish to put up banners must email the Commissioner of Organizations for approval. They should outline the number, size, and content of the banner/s in the email.
- Students, teachers, staff, or community members that wish to pass out fliers around campus must email the Commissioner of Organizations for approval. They should outline the time, dates, and locations that they wish to pass the fliers out.
- Students, teachers, staff, or community members that wish to chalk the campus for advertising purposes must email the Commissioner of Organizations for approval. They must include the location/s and content in the email.
- Allow three school days for a response via email.
- If approved, the stamped flier will be available for pick up in room F105. The flier should then be photocopied to include the stamp. All fliers must have the official Commissioner of Organizations Stamp.
- Once a banner is approved via email, it can be put up immediately.
- Students cannot print several copies of their fliers at the Library or Study Center. A copy machine is available in the library for 10 cents.

Content Guidelines:

- Fliers may not portray any person, group, race, or sexual orientation in a negative light.
- Fliers may not make a reference to illegal behavior or products.
- Fliers may not use profanity.

Placement Guidelines:

- Fliers must be taken down up to three school days after the event or after three weeks of being approved if it is a general advertisement. The general advertisements will have an approval date next to the stamp. (ex. Free tutoring in the study center!)

- On corkboards, fliers must be placed with staples. Tape cannot be applied to the corkboards.
- When fliers are taken down, all staples must be removed.
- All banners must be put up with blue painters tape.
- Banners must be taken down two weeks after being put up.
- When banners are taken down, all tape must be removed. (Tape is available for purchase in the student store)

Location Guidelines:

- Fliers can only be posted in designated areas.
- The designated areas include: the corkboard outside of the Attendance Office, the corkboard on the outdoor stage, the corkboards on the lower E and F buildings, the corkboard outside of the gym, and the corkboard outside of the study center.
- Up to three of the same flier can be posted in each designated area.
- All fliers must be stapled onto the designated corkboards.
- Fliers cannot be posted in bathrooms.

Campaign Week Advertisements:

- Prior/During campaign week candidates must email fliers/ banner outlines for approval to the Commissioner of Organizations.
 - All fliers/banners must follow the Content Guidelines.
 - Fliers may not negatively portray other candidates.
 - Allow two school days for a response via email. During campaign week, a stamp is not required on approved fliers.
 - During campaign week, the Location Guidelines are exempt. As long as fliers/banners follow Content Guidelines, they can be posted all around campus.
 - In bathrooms, there will be areas designated by blue paint indicating where fliers may be posted. A candidate can post up to three fliers in each bathroom.
 - All fliers must be put up with blue painters tape on walls and railings or stapled onto corkboards.
 - In cases where the current Commissioner of Organizations is running against another candidate, that candidate may submit their flier/banner proposal to the ASB advisor for approval.
- **Failure to abide by these guidelines will result in the disposal of all fliers/banners and a one-month suspension issued immediately on advertising (including PA announcements) to the club or student organization.**

EMAIL: paliorganizations@yahoo.com

August 2012




HHFKA – Healthy Hunger-free Kids Act

Moran Hermesh Zohman, MS RD




Nutrition Standards for School Meals

- ▶ In January the USDA released new regulations for school meals, as mandated by the Healthy, Hunger-Free Kids Act (HHFKA).
- ▶ The HHFKA made significant changes to the NSLP



New Nutrition Standards in NSLP

- ▶ First major change in 15 years
- ▶ largely based on recommendations made by the Institute of Medicine of the National Academies,
- ▶ Are expected to enhance the diet and health of school children, and help mitigate the childhood obesity trend
- ▶ Aligned with the Dietary Guidelines for Americans
- ▶ Compliance with the provisions of this rule must begin July 1, 2012




What Are The Changes?




Main Changes

- ▶ The Most significant changes are in portion size
 - ▶ fruits, vegetables, whole grains and protein
- ▶ Gradual reduction in sodium over 10 years
- ▶ Age/Grade specific amounts for food groups
- ▶ Nutrient Based to Food based menu planning
- ▶ Compliance with key nutrients



Comparison of Current and New Regulatory Requirements under Final Rule "Nutrition Standards in NSLP- Jan. 2012

Food Group	Previous Requirements K-12	New Requirements K-12
Fruit and Vegetables	½ cup of fruit and vegetables combined per day	1 cup of vegetables plus 1 cup of fruit per day Note: Students are allowed to select ½ cup fruit or vegetable under OUS
Vegetables	No specifications as to type of vegetable subgroup	Weekly requirement for: ◻ dark green ◻ red/orange ◻ beans/peas (legumes) ◻ starchy ◻ other (as defined in 2010 Dietary Guidelines)
Meat/Meat Alternate (M/MA)	1.5 – 2 oz eq. (daily minimum)	Grades 9-12 : 2 oz eq. min. daily (10-12 oz weekly)
Grains	8 servings per week (minimum of 1 serving per day)	Grades 9-12 : 2 oz eq. min. daily (10-12 oz weekly)
Whole Grains	Encouraged	At least half of the grains must be whole grain-rich beginning July 1, 2012. Beginning July 1, 2014, all grains must be whole grain-rich.
Milk	1 cup Variety of fat contents allowed; flavor not restricted.	1 cup Must be fat-free(unflavored/flavored) or 1% low fat (unflavored)



Making the Changes – Key Nutrients

Must ensure compliance with four key nutrients:

- Calorie Minimum and Maximum levels
- Saturated fat
- Sodium
- Trans fat



Making the Changes – Key Nutrients

Calories Minimum and Maximum Breakfast = 400-550 calories Lunch = 750-850 calories	Sodium Gradual reduction over 10 years Reduced by more than 50% (≤740 mg)
Saturated fat less than 10% of total calories from saturated fat	Trans fat Zero grams of added trans fat per serving (trans fat are type of fat that increase the risk of coronary heart disease)



Food Based Meal Planning

Build A Balanced Plate TO HELP YOU FEEL Great!

Pick 3 AT LEAST ONE MUST BE A FRUIT OR VEGGIE!

- Vegetable
- Fruit
- Grain
- Protein
- Milk



Cost Estimate

- ▶ Cost : increase in food and labor cost
 - Food increase driven by whole grains, fruit & vegetable portion increases
 - Labor cost driven by more scratch cooking
 - USDA estimates **\$.10** increase in food cost for lunch.
- ▶ Reimbursement Rate to increase by **\$.06** for lunch per meal in October 2012
- ▶ We will need to be "Certified" by state agency to receive rate increase



THANK
YOU!





COPY

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

**YMCA of Metropolitan Los Angeles/Palisades-Malibu YMCA
Palisades Charter High School
Partnership Agreement: Community Service Program 2012-13**

This is an agreement between: YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch and Palisades Charter High School.

In consideration of the mutual promises herein contained, the parties agree as follows:

This agreement is effective for the 2012-2013 Academic School Year and expires June 30, 2013, unless terminated earlier under the following paragraphs. This agreement may be renewed for future years with the approval of both parties.

The Palisades-Malibu YMCA will partner with Palisades Charter High School for the purpose of operating the community service program started by the Y in 2011 on the campus of Palisades Charter High School. This partnership demonstrated value to both organizations in the 2011-12 school year and will continue to expand the public awareness and approval of both organizations while addressing community needs.

The Palisades-Malibu YMCA will work with Palisades Charter High School to use specific criteria and reporting tools to ensure that all Palisades High School Students meet or exceed their community service requirements for graduation. Every other month during the school year, beginning in September, lead staff from the Y and the high school will meet to discuss the program, evaluate progress and work together to continuously improve this program. Additionally, Palisades-Malibu YMCA staff will present a report to Palisades Charter High School indicating the number of students utilizing the program and the number of community service hours that have been achieved. All graduation requirements and eligibility will be the sole responsibility of Palisades Charter High School.

The Palisades-Malibu YMCA has created and will operate the YMCA's Center for Social Responsibility (Y-CSR), which will be located on the campus of Palisades Charter High School to support students to become ethical leaders. The Y-CSR staff will work with students to nurture their interests and encourage their passion for community service.



Palisades Charter High School will be responsible for supplying the space on campus for the Y-CSR office. This office will be operated by designated YMCA staff. The specific days and times will be determined by YMCA and High School management teams in order to best meet the needs of students. All YMCA staff will go through a screening and training process prior to entering campus, including obtaining LifeScan Clearance and taking a 2.5 hour online Child Abuse Prevention training.

Palisades Charter High School will pay the Palisades-Malibu YMCA a total of \$20,000 (\$10,000 per semester) to cover a portion of the YMCA's costs related to management of the Center for Social Responsibility for the 2011-2012 Academic School Year. The costs covered include, but are not limited to, providing on-site and YMCA-based program administration by designated YMCA employees approximately 20-25 hours/week throughout the school year; in weeks when the school is closed but the YMCA is open (summer, winter, spring breaks), the YMCA will continue to provide program administration at the Y office. Students, parents, faculty and staff will have access to the program during and after school hours by phone, email and text, using a smart phone provided by the YMCA. News of upcoming community service opportunities will also be available through an on-line events calendar posted on, or linked to, the Y's website. The Palisades-Malibu YMCA and Palisades Charter High School will work together to determine the exact hours and office location on campus which will best meet the needs of the students. Payment for Fall Semester is due to the YMCA no later than September 30, 2012. Payment for Spring Semester is due to the YMCA no later than January 31, 2013.

It is agreed that the relationship of Palisades Charter High School to YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch, is that of an independent contractor and there is no agency relationship with YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch, and Palisades Charter High School is not an employee of YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch and therefore not eligible for unemployment insurance, disability insurance, worker's compensation, employee benefits, and/or other stipulations of the YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch's personnel policy. Palisades Charter High School agrees to provide the YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch with a certificate of insurance, listing the YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch as additionally insured. Palisades Charter High School must carry a minimum of \$1,000,000 general liability coverage. Palisades-Malibu YMCA agrees to provide Palisades Charter High School with a certificate of insurance, listing Palisades Charter High School as additionally insured. The YMCA must carry a minimum of \$1,000,000 general liability coverage.



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Palisades Charter High School agrees to defend YMCA, its agents, servants, employees, officers and directors, against any, all and every demand, claim, assertion of liability or action arising or alleged to have arisen out of any act or omission of Palisades Charter High School, or Palisades Charter High School's use, operation or maintenance of the premises, whether such demand, claim assertion of liability or action be for damages, injury to person or property, including the property of the YMCA, or death of any person, made by any person, group, organization or entity, whether employed by either of the parties hereto or otherwise, and agrees to assume legal liability for, indemnify and hold free and harmless YMCA, its agents, servants, employees, offices, directors and assigns, from any and all loss, damages, liability, costs or expenses (including, but not limited to, attorney's fees, reasonable investigative and discovery costs and court costs) and all other sums which YMCA, its agents, servants, employees, offices, directors and assigns may pay or become obligated to pay, or requested to pay, or requested to pay on account of any, all and every demand, claim, assertion of liability or action as stated herein.

The YMCA of Metropolitan Los Angeles, Palisades-Malibu YMCA branch and Palisades Charter High School reserve the right to terminate this agreement by notifying the other party in writing 30 days in advance of their intent to terminate.

Signed: Carol Franckuche
Carol Franckuche, Palisades-Malibu YMCA Executive Director
Date: 20 July 2012

Signed: Dr. Pamela Magee
Dr. Pamela Magee, Palisades Charter High School Principal
Date: July 20, 2012

Technology updates

Summer Projects:

Phase I of school wide wi-fi. Deployed Ruckus Access points in select areas of the campus. We will add more access points on campus as budget permits.

Ruckus access points are more robust and can handle more wireless enabled devices. It also has a log in page, security becomes a none issue. If a user doesn't have a pali log in, they can not join the wi-fi.

The tech dept. is also working on possibly bringing network connections to the football field and maybe Temescal as well.

We are also in the process of cleaning up our network. Phones, teachers and students will be on separate networks. With this, the tech dept can more easily manage the data that is going through our network.

Shoretel Phone system is up and running with the latest software. Our new temp tech, Paul Manzano, is an expert in this system.



REGULAR MEETING AGENDA
 BUDGET/FINANCE COMMITTEE
 MONDAY, September 10, 2012
 3:30-5:10 PM, Palisades Charter High School Library

I. PRELIMINARY:

- CALL TO ORDER & INTRODUCTIONS – R King
- ROLL CALL - O Castro

II. OLD BUSINESS:

- | | | |
|----|--|-----------------|
| A. | Update From Executive Director/Principal | P Magee |
| B. | Budget Update
- 2011-2012 School Budget Update
- 2012-2013 School Budget Update
- 2012-2013 State Budget Update | G Wood |
| C. | Human Resource Update
- Staffing/Health Benefits | N Washington |
| D. | Booster Update | D Held/M Lynch |
| E. | ASB Update | K Olson/H Bidad |
| F. | Committee Membership 2012-2013 (Action) | All |

III. Emergency Budget Request (ACTION ITEM)

- A. None

IV. NEW BUSINESS:

- A. Member Concerns All
- B. Date of Next Regular Meeting: Monday, October 8, 2012 @3:30 – School Library (Agenda items must be submitted to rking@palihigh.org by Wednesday October 3, 2012@ 2:00 P.M. via EMAIL)



REGULAR MEETING AGENDA
BUDGET/FINANCE COMMITTEE
MONDAY, September 10, 2012
3:30-5:10 PM, Palisades Charter High School Library

Committee Membership Recommendations

Teachers - Recommended

Karyn Newbill – Science/Tech Ed
Rick Steil – VAPA
Nancy Simon – Special Ed
Cheryl Onoye – Math
Olivia Castro – English
Robert King – Social Studies
Sandra Martin – Foreign Language

Parent - Recommended

Ellen Pfahler

2 Parent Seat – No Recommendation (Committee Split 5-5)

Susan Frank
Corrie Massey

Classified - Recommended

Flor Contreras

Administrative – Recommended

Mary Bush

Community – Selected by Booster

Michele Lynch
Dick Held - Alternate

Student - Selected by Students

Helia Bidad

BOARD OF EDUCATION OF THE CITY OF LOS ANGELES
Governing Board of the Los Angeles Unified School District

REGULAR MEETING ORDER OF BUSINESS

333 South Beaudry Avenue, Board Room
9:00 a.m., Tuesday, September 11, 2012

A. Roll Call of Members

B. Public Comments on Items to be Discussed at This Meeting

The public can address the Board at the commencement of the meeting in the Board Room on any item that is described in this notice or other issues under the purview of the Board of Education. At the conclusion of the closed session portion of the meeting, announcements required regarding actions taken by the Board of Education will be made in the Board Room.

C. Open Session Items

Board Initiated Resolutions For Initial Announcements

1. Mr. Kayser, Dr. Vladovic, Ms. LaMotte - Resolution Opposing Proposition 32 “The Special Exemptions Act” **(For Action on September 11, 2012, at 12:00 p.m.)**

Whereas, Proposition 32, officially named the “Stop Special Interest Money Now” initiative has been placed on the November 2012 ballot;

Whereas, The measure is more appropriately called the “Special Exemptions Act,” because it exempts limited liability corporations and powerful corporate special interests from its provisions, while targeting the voices of everyday working people;

Whereas, Proposition 32 restricts unions’ ability to fight for good jobs, decent wages and secure retirements by silencing the voices of workers;

Whereas, Under Proposition 32, super political action committees (PACs) and independent expenditure committees are permitted to spend unlimited funds in support of or in opposition to statewide candidates or initiatives without directly contributing, thus giving them historically unprecedented political influence;

Whereas, Corporations already outspend unions by more than 15 to 1 in politics;

Whereas, Non-partisan “good government” groups like California Common Cause and the League of Women Voters oppose Proposition 32 because, they say, it’s not the “reform” it claims to be and would be damaging to our democracy;

Whereas, Labor unions are under increasing attack by powerful, wealthy corporate special interests in California and across the country; and

Whereas, Since its inception, the Los Angeles Unified School District has been the home to many bargaining units such as United Teachers Los Angeles, Associated Administrators of Los Angeles, Classified Administrators, Los Angeles School Police Association, Los Angeles School Police Sergeants & Lieutenants Association, Service Employees

International Union Local 99, California School Employees Association, Teamsters Local Union 572, and the LA/Orange Counties Building & Construction Trades Council; now, therefore, be it

Resolved, That the Los Angeles Unified School District supports the right of teachers, school and public employees, and labor unions to make their voices heard politically; and, be it finally

Resolved, That the District opposes the Special Exemptions Act and urges voters to vote NO on Proposition 32 in the November 2012 election.

2. Mr. Zimmer - Updating Charter Authorizing and Oversight
(For Action on October 9, 2012, at 12:00 p.m.)

Whereas, Charter schools were originally conceived to be an incubator for innovation to share successful ideas and practices with other schools, yet the Los Angeles Unified School District does not currently have any formal infrastructure to evaluate and share best practices with those schools;

Whereas, The Governing Board of the Los Angeles Unified School District has authorized 232 charters, far more than any other school district in the state;

Whereas, There are over 110,000 students enrolled at independent charter schools within the District boundaries for the 2012-13 school year, making District independent charter enrollment larger than the 4th largest school district in the state;

Whereas, The Board is the primary authorizing entity for charters within the District boundaries, but only meets to consider charter applications approximately nine times a year spending an average of less than five minutes to review each new charter application;

Whereas, Evaluation of charter performance requires adequate data, yet at present only 7 of 232 charter schools are online with the District's ISIS system;

Whereas, Charter schools are concentrated within District boundaries in numbers disproportionate to other areas of Los Angeles County, the State of California and the nation, and in comparison, neighboring districts serve a much smaller population of students. At present the 110,000 charter students in District represent 14.5% of total District enrollment, while El Rancho Unified School District has no charter schools and Pasadena Unified School District serves only 1,049 students in four charter schools (5% of district enrollment). In addition, Long Beach Unified School District serves 1,357 students (1.6% of district enrollment) in five charter schools and San Bernardino City Unified School District's eleven charter schools serve 3,458 students (6.35% of district enrollment); and,

Whereas, Charter schools in the District serve 933 students with moderate to severe disabilities compared to the 20,893 served in District schools; and if charter schools were serving an equal percentage of students with moderate to severe disabilities, they would serve 2,816 students; now, therefore, be it

Resolved, That all Los Angeles Unified School District authorized charter schools will use the ISIS system by January 1, 2013 and that the Governing Board of the Los Angeles Unified School District direct the Superintendent to work with the Information Technology Division (ITD) and Charter Division to identify funding needed to meet this goal;

Resolved further, That the Superintendent report back to the Board within 90 days with a plan to initiate and facilitate a process through which charter schools and District schools (especially when co-located) can share best practices, successful instructional designs, governance models, and proven methodologies for best serving all children, families, and communities;

Resolved further, That the Superintendent, using all appropriate internal and external resources, issue a comprehensive report to the Board about the benefits, challenges and responsibilities of being the largest charter authorizer in the world. And that the Board further requests that the Superintendent also include in this report his strategic plan to address the 110,000 student enrollment decline including but not limited to:

- The capacity of the present Charter Division to meet the needs and provide oversight of 232 charter schools with enrollment of over 110,000 students. And further report specifically on the District's ability to monitor and improve compliance with Federal, State and District benchmarks and mandates related to charter schools and special education students, charter schools and English learners, charter schools disciplinary policies, and charter schools and parent volunteer requirements.
- A plan for incentivizing best and fair practices for charter operators including results that indicate positive impacts on the achievement gap, inclusion of all students (especially students with special needs), fair labor practices (including representation of employees and retention of classified employees), and parent engagement practices.
- A plan for facilities that acknowledges the need of charter students, but balances charter needs with the damage that co-location causes to District students and programs. This plan should help us focus on long-term solutions for our charter partners that will end the yearly impasse of Proposition 39.
- A plan for investing in and expanding programs like dual immersion, International Baccalaureate, Schools for Advanced Studies, Span schools and other programs that have attracted families to the District and that these programs are distributed and offered equally throughout the District;

Resolved further, That the Board form a Charter Oversight Commission (COC), modeled after the Bond Oversight Commission (BOC), and that the COC will consist of the following appointed representatives:

- One representative from each Board District
- Two representatives from the County Federation of Labor
- Two representatives from the Charter Schools Association
- One parent representative
- One representative from the Los Angeles County Office of Education

The role of the commission would be to provide detailed recommendations to the Board about charter authorizations, renewals, amendments, Proposition 39 allocations, authorizing guidelines and issues of governance and oversight. The Commission would meet monthly and appointments would be for two-year terms; and, be it finally

Resolved, That the Board continue reviewing charter renewals and amendments while this Commission gathers information and furnishes these reports. In the interim period, the Board suggests the review of new charter applications be postponed or be referred to the Los Angeles County Office of Education until the information and analysis requested herein is provided. Urgent charter petitions can be heard during this time period with a majority vote by the Board.

3. Ms. Galatzan, Mr. Zimmer – Resolution to Support and Expand Access to Continuation Schools **(For Action on September 11, 2012, at 12:00 p.m.)**

Whereas, The Los Angeles Unified School District believes that the educational opportunities offered to students should be more than “one-size-fits-all” and, because of this belief, provides more tailored options for students with unique circumstances;

Whereas, Continuation schools offer students a safe, welcoming environment, free from judgment;

Whereas, Continuation schools are able to serve a wide variety of students including pregnant mothers who need more flexibility, gifted students seeking to work at their own pace, or students who, because of illness, family situations, or past mistakes – have fallen behind in credits;

Whereas, Continuation schools are open to serve any District student – aged 16 years or older – interested in receiving a well-rounded, thorough, high school education;

Whereas, Continuation schools provide more flexible schedules than traditional schools to better suit the increasing number of District students who are forced to work jobs to support their families;

Whereas, Unique and highly personalized educational opportunities provided by Continuation schools could prove beneficial to any student;

Whereas, Continuation schools in the District provide an alternate path to graduation for students, who – for any number of reasons – are not enjoying the success they are capable of at their traditional high school;

Whereas, The District has a stated goal of 100% graduation;

Whereas, The entire Continuation and Options population in the District for the 2011-12 school year was 10,803;

Whereas, District enrollment has been on a steady decline since the 2007-08 school year, with further declines projected into the 2013-14 school year – a potential loss to the District of approximately \$190 million over the next two years;

Whereas, State budget cuts combined with declining enrollment risk massive cuts to an assortment of existing programs within the District, including Adult Education;

Whereas, Under California law, minimum attendance in a traditional high school program is 240 minutes daily and minimum attendance in a Continuation program is 15 hours per week or 180 minutes daily;

Whereas, The maximum Average Daily Attendance (ADA) revenue a student generates for the District in one school year is approximately \$5,244;

Whereas, A chronically truant or tardy student who misses on average 2 days of school per week deprives him or herself not only educational benefits, but also the District of approximately \$2,098 in ADA over the course of the year;

Whereas, The same chronically truant or tardy student who generates only 60% ADA for the District at a traditional high school could maintain the same schedule and generate the full 100% ADA for the District;

Whereas, The District could potentially increase ADA revenue by transitioning chronically truant or tardy students to Continuation schools;

Whereas, At-risk students would benefit from earlier referral to Continuation sites in order to recover credits and graduate on-track; and

Whereas, Continuation schools undergo “norming” at the 6 month mark; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District direct the Superintendent to devise a plan to better identify and refer, as appropriate, students to Continuation schools, including students at traditional high schools who are struggling academically and/or who are labeled chronically absent and would benefit from the individualized learning environment provided at Continuation schools. This plan should be presented to the Board within 90 days;

Resolved further, That the Board direct the Superintendent to devise a plan to better inform secondary schools and the extended District community of the many options available to students, including the availability of neighborhood Continuation schools; and, be it finally

Resolved, That the Board direct the Superintendent to identify Continuation sites where additional seats could be gained with little cost or effort, such as partnering with community organizations or moving fencing to incorporate unused classrooms or bungalows from the traditional school onto the Continuation site.

4. Ms. García—Resolution to Celebrate Latino Heritage Month (Noticed September 11, 2012)
(For Action on September 11, 2012, at 12:00 p.m.)

Whereas, The United States Congress approved Public Law 90-498 in 1968 to designate the week of September 15th as “National Hispanic Heritage Week”;

Whereas, The week-long observance was expanded in 1988 by Congress to a month-long celebration (Sept. 15 - Oct. 15), effective the following year;

Whereas, Understanding Latino history and culture is an important part of celebrating Latino Heritage Month;

Whereas, Many Latinos trace their roots to Indigenous, African or European ancestry, as well as to Mexico, Central America, South America and the Caribbean;

Whereas, The September-October period covers a wide range of Independence Days for the Latin American countries of Central America, South America, the Caribbean and Mexico;

Whereas, Latino Heritage Month is a time when Latinos honor their spirit of self-determination, dignity, and respect for cultural heritage;

Whereas, Latino Heritage Month celebrates the history and culture of the nation’s Latinos and acknowledges their influence on politics, the economy, and the social and cultural life throughout the United States;

Whereas, Those persons who have come from Latin American countries have long added a special quality and enrichment to the cultural heritage and institutions of the United States, the State of California, the City of Los Angeles and the Los Angeles Unified School District;

Whereas, More than 70% of the District’s elementary and secondary students are Latino; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District hereby promotes September 15th through October 15th as Latino Heritage Month; and, be it finally

Resolved, That by adoption of this resolution, the Board hereby encourages all students, faculty, administrators, and parents, to remember and celebrate the contributions that Latinos have made to California and the United States.

D. Closed Session Items (Purpose and Authority)

5. Conference with Legal Counsel

Existing Litigation (Government Code Section 54956.9(a))

Graves, Christian J. v. Los Angeles Unified School District
Los Angeles Superior Court Case No. PC 051474

David Boliou v. Stockton Unified School District, et al.
Petition for Review to the California Supreme Court
California Supreme Court Case No. S204494

Terrye Cheatham v. Personnel Commission
Los Angeles Superior Court Case No. BS 128288 / BS 128822

Reed v. State of California, et al. (Appeal)
California Court of Appeal Case No. B230817

Beatriz Vergara, et al., v. State of California, et al.
Los Angeles Superior Court Case No. BC 484642

Doe, et al., v. Deasy, et al.
Los Angeles Superior Court Case No. BS 134604

6. Personnel (Government Code Section 54957)

Employee Discipline/Dismissal/Release

Employee Evaluation
Superintendent

7. Conference with Labor Negotiator (Government Code Section 54957.6)

Negotiator: Superintendent Deasy
Employee Organizations:

Associated Administrators of Los Angeles
California School Employees Association
Los Angeles County Building and Construction Trades Council
Los Angeles School Police Association
Los Angeles School Police Sergeants and Lieutenants Association
Service Employees International Union, SEIU Local 99
Teamsters
United Teachers Los Angeles
District Represented Employees and Contract Management Personnel

8. Approval of Notes

E. Recess into Closed Session

F. Reconvene to Open Session

Report on any actions taken

G. Adjournment

Please note that the Board of Education may consider at this meeting any item referred from a Board Meeting five calendar days prior to this meeting (Education Code 54954.2(b)(3)).

The Board of Education may also refer any item on this Order of Business for the consideration of a committee or meeting of the Board of Education.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (213) 241-7002.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

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If you or your organization is seeking to influence an agreement, policy, site selection or any other LAUSD decision, registration may be required under the District's Lobbying Disclosure Code. Please visit www.lausd.net/ethics to determine if you need to register or call (213) 241-3330.

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the Security Desk on the first floor of the Administrative Headquarters and at <http://laschoolboard.org/09-11-12RegBdCS>.

Items circulated after the initial distribution of materials are available for inspection at the Security Desk.

Palisades Charter High School

15777 Bowdoin Street

Pacific Palisades, CA 90272

(310)230-6643 / Fax: (310)230-7288 / palicollege@aol.com

School Code: 052327

PROFILE 2012-2013

Palisades Charter High School is a financially independent comprehensive four-year public high school. In 1993 a Charter was approved by the Los Angeles Unified School District and the California State Department of Education, which specified accountability for higher levels of student achievement. In 2003, all school stakeholder groups unanimously supported the transition to financial independence and accountability. Palisades Charter High School is a California nonprofit public benefit corporation governed by an elected Board of Directors, and is a California Distinguished School.

Palisades Charter High School is fully accredited by the Western Association of Schools and Colleges (WASC) until 2018. The school year includes two semesters of 20 weeks each. Periods 1 through 6 meet every other day for approximately 100 minutes each. Periods 0 and 7 are optional and meet daily for 55 minutes; they are primarily elective courses (drama, orchestra, etc.) School staff includes a Principal/Chief Academic Officer, four administrators, chief business officer, seven guidance counselors, and four college counselors/advisors.

STUDENT BODY

Total enrollment 2890

Geographic Diversity: Students from more than 100 ZIP Codes attend Palisades Charter High School.

Ethnic Composition

African-American	15.5%
Asian	9.9%
Hispanic	24.1%
White	49.7%
Other	1.8%

CURRICULUM

AP Courses offered:

Art - Drawing	Chemistry	Gov't & Politics US	European History
Art - 2D	Computer Science	Physics	U.S. History
Music Theory	English Language	Spanish Language	Calculus AB and BC
Biology	English Lit./Comp.	Spanish Literature	Environmental Science
World History	Statistics	French Language	Art History (not offered in '12-'13)

UC-Approved Honors Level Courses offered:

American Literature	Math Analysis
Spanish 3	U.S. History
Contemporary Comp	Chemistry
Physics	French 4
Physiology	

Other Honors Level Courses offered:

English 10	World Literature	Algebra 2
World History	Marine Biology	Geometry
Biology	French 3	Spanish 2
Adv. Composition	Spanish for Native Speakers 2	
Economics	Principles of American Democracy	

GRADUATION REQUIREMENTS

Total credits required: 230 (5 credits = 1 semester class)

English	40 credits	Health	5 credits	Electives	75 credits
Social Science	30 credits	Physical Educ.	20 credits		
Science	20 credits	Visual/Perf. Arts	10 credits		
Mathematics	20 credits	Applied Technology	10 credits		

Students earn elective credits for college eligibility by completing additional math, science, and foreign language courses. Students are required to take 5 credits of Computer Science. Students must complete ten hours of community service per year. Students must pass the California High School Exit Exam (CAHSEE), participate in the state testing programs each year enrolled at Palisades, and complete a post-secondary plan sheet.

GPA/CLASS RANK

Preliminary rank is calculated on a 4.0 scale based on all grades earned in the 9th, 10th and 11th grades. If classes are repeated, both grades are used. Only AP grades are weighted in computing GPA (unweighted GPA is augmented .025 point per AP per semester). Final rank is calculated on 9th, 10th, 11th and first semester 12th grades. College level courses included on the high school transcript are included in the GPA, but are not weighted. The grading scale is A-B-C-D-F; D is a passing grade for high school graduation purposes.

GPA Distribution:	First Decile	3.917-4.350	Fourth Decile	3.258-3.447
	Second Decile	3.693-3.916	Fifth Decile	3.000-3.254
	Third Decile	3.450-3.691		

TEST SCORES

Class of 2013	5 National Merit Semi-Finalists	__ NMSQT Commended Students			
	3 National Achievement Scholars	2 National Hispanic Recognition Program Participants			
Class of 2012	1 National Merit Semi-Finalist	20 NMSQT Commended Students			
Class of 2011	6 National Merit Semi-Finalists	16 NMSQT Commended Students			
	1 National Achievement Scholar	1 National Hispanic Recognition Program Participant			
Class of 2012:	Mean SAT Reasoning	Mean SAT Reasoning	Mean SAT Subject Scores		
	CR	CR	Literature	Math Level 2	
	Math	Math	US History	Biology E	
	Writing	Writing	World History	Biology M	
			Chemistry	Spanish w/ L	
	Average ACT Scores: English 23.3 Math 23.9 Reading 23.6 Science 22.1 Composite 23.4				

In May 2012, 1,536 AP exams were administered in 20 subjects (an increase of 9% over 2011), with 25% of the students scoring 5, 31% scoring 4, and 25% scoring 3, for an overall pass rate of 81%. Pass rates for largest AP courses:

US History 81% Eng Lang 92% Biology 78% Eng Lit 86% Calc BC 97% Calc AB 94% World History 84%
 US Gov 97% Statistics 83%

AP Participation: Top 10% of class: 92% have taken 3 or more APs by end of junior year; 38% have taken 5 or more
 Top 20% of class: 74% have taken 3 or more AP's by end of junior year; 25% have taken 5 or more

COLLEGE ADMISSIONS

Class of 2012:	Four-year Colleges	55.4%	U of California	12.2%	California State U	14.7%
			Out of state public	9.6%	CA Private	4.4%
			Out of state private	14.5%		
	Two-year Colleges/ Trade/Voc	35.8%				
	Military/Work/Gap	7.2%				
	Unreported/Undecided	1.6%				

Palisades Charter High graduates of 2011 and 2012 **enrolled** in the following colleges and universities:

University of California – all campuses; California State University – 17 of 23 campuses

American University	Colorado College	Hampshire College	University of Miami	U of Redlands	Syracuse University
Barnard College	Colorado State	Hampton College	U of Michigan	Rensselaer Polytechnic	Swarthmore College
Bates College	U of Connecticut	Harvard University	MIT	Rhodes College	UT Austin
Belmont University	Connecticut College	Hofstra University	Mt. St. Mary's College	RIT	TCU
Beloit College	Cornell University	Howard University	UNLV	Sacred Heart U	Tulane University
Boston University	Dartmouth College	University of Illinois	New York University	SAI Chicago	Vassar College
Bowdoin College	University of Dayton	Indiana University	Northeastern U	Santa Clara University	Vanderbilt University
U of British Columbia	Denison University	Kalamazoo College	Northwestern U	Sarah Lawrence Coll.	U of Virginia
Brown University	Dickinson College	Kenyon College	Oberlin College	Seattle University	Wake Forest U
Cal Arts	Duke University	Knox College	Occidental College	Skidmore College	U of Washington
Canisius College	U of Edinburgh	Lewis & Clark College	University of Oregon	SMFA	Wellesley College
Carnegie Mellon U	Emerson College	Lipscomb University	Otis Coll. of Art&Des	USC	Wesleyan University
Chapman University	Eugene Lang College	Loyola Marymount U	Pace University	Southern Methodist U	Whittier College
U of Chicago	George Washington U	Loyola New Orleans	Pennsylvania State U	Southern Oregon U	Willamette University
Clark Atlanta U	Goucher College	Macalester College	Pratt Institute	Spelman College	U of Wisconsin
U of CO Boulder	Grambling State U	MD Inst College of Art	Princeton University	St. Catherine U	Xavier University
Colgate University	Grinnell College	Menlo College	U of Puget Sound	Stanford University	...and others



STUDENT REPORT
September 18, 2012

As we are approaching the 5-week report card and it is amazing to see the level of school spirit that is already in the air. The amount of events that the leadership students have accomplished is amazing. The senior pool party went off swimmingly with a surprise guest from one of the members of LMFAO. Mean Girls spirit week went very well as the class spread the message of anti-bullying by playing a very amusing game of "you can't sit with us!" musical chairs. Commencing the following week, Football Fest took place which created an amazing atmosphere for the students as well as the community as we all watched Pali win our first home game! Back to School Night allowed the parents to see how dedicated and remarkable our teachers are here at Pali. They were also able to view our administration in a wonderful movie which helped to spread the awareness of our budget problems.

Our upcoming events include Club Day (9/19-9/20) as well as Homecoming. The Homecoming game will take place on 10/12 and the dance will be on 10/13.

Hailey Biscow
ASB President



SUMMARY OF STUDENT CONCERNS COMMITTEE 9/12

Dress Code

Key Concerns

- Manner of enforcement
- Confusion regarding enforcement
- Body issues
- Communication concerning PCHS faculty and staff
- Communication regarding policy
- Equality of sexes
- Role of parents
- Desire for further discussions/collaboration on this and further issues
- Appreciate the need for some sort of policy

Resolution to Support Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)

Whereas, The Governing Board of the PCHS is committed to making policy and financial decisions that enable the School to provide quality educational programs and services to our community;

Whereas, Since the onset of the state's fiscal crisis in 2008, public schools statewide have experienced unprecedented funding reductions and apportionment deferrals totaling more than \$20 billion;

Whereas, California public schools now rank 47 out of the 50 states in per-pupil spending; Whereas, California public schools have laid off over 40,000 educators since 2008;

Whereas, The school funding crisis is at historic proportions with 188 school districts certifying possible difficulty in meeting their financial obligations over the next two years;

Whereas, PCHS has implemented the following cuts in order to stay fiscally solvent: PCHS employees may have their salaries cut by taking up to 5 furlough days, instructional materials were cut by 50%, no new textbook adoptions, auxiliary course sections reduced, and school programs such as Acadec and AVID suspended!

Whereas, The 2012-13 state budget is predicated on voter approval in November 2012 of the Schools and Local Public Safety Protection Act (Prop 30), without which schools will receive additional mid-year funding reductions that will result in additional cuts in services and programs to students; the 2012-2013 school year was shortened by 10 days, countless number of programs were reduced such as adult education, early education, and the gifted program;

Whereas, Proposition 38 (Our Children Our Future: Local Schools and Early Education Investment Act) is estimated to provide PCHS with additional funding, which would enable PCHS to not only prevent additional cuts, but also restore and rebuild the necessities of a quality education;

Whereas, The transformative funding provided by Proposition 38 (Our Children Our Future: Local Schools and Early Education Investment Act) would enable schools to provide a well-rounded education that supports college and career readiness for every student, including a high quality curriculum of the arts, music, physical education, science, technology, engineering, math and vocational and technical education courses; smaller class sizes; school libraries, school nurses, and counselors;

Whereas, The California School Boards Association, representing nearly 1,000 school district governing boards and regional educational agencies, supports the passage of both Proposition 30 (Schools & Local Public Safety Protection Act) and Proposition 38 (Our Children Our Future: Local Schools and Early Education Investment Act); now, therefore be it

Resolved, that this body, the Governing Board of the Palisades Charter High School, supports the passage of *both* Proposition 30 and Proposition 38 as each provides needed revenue to public schools in desperate times.

NOTES FROM BOARD RETREAT SEPTEMBER 9, 2012

III. PRESENTATION ITEM

Becoming Better School Leaders

Who We Are:

- Student outcome oriented
- Impeccable integrity
- Responsive to our diverse community
- Effective communication
- On right track. Moving Forward

Where we are going:

- Toward autonomy
- A stable infrastructure
- Define and measure student outcomes

Who We Are:

- Credible
- Progressive
- Compassionate
- Unified
- Dedicated
- Motivated
- Communicative
- Representative

Where to Go

- Good to Great
 - Do better build on success
- Break down barriers
 - Change mentalities
- Leaders of charter movement
 - Education
- Embrace our independence

How to engage stakeholders

- Reinforcement of effective (real) teambuilding activities
- Improving customer service to parents and students
- Utilize technology

How

- Communication and action
- Outside funding sources
 - Sustainable
- Professional Development
 - Effective
- Innovative thinking
- More effective evaluations of teaching practices
- Technology integration

- ✓ Communicate and engage all
- ✓ Modernize and creative
 - podcasts
- ✓ Be our guest
 - personal invitations
- ✓ be more active
 - update website
- ✓ be lean and concise
- ✓ realize our strengths
 - utilize in communication
- ✓ emphasize “charter”

Built in reflection

- Unified voice and vision
- Recognize and appreciate
- Work together
- Board, administration, faculty, parents and students
- Pali is not an island
- Start in classroom and work out

Getting There

- Choosing our community members based on the needs of the board
- Vetting ideas through informal dialogue with different stakeholders
- Staying up to date on educational research to allow all members to have common knowledge
- Bring in speakers, educational researches
- Focused conversation
- Mix it up for parents
- Pali positive for parents
- Listening to different groups within the different stakeholders
- Mentoring within students
- Parent mentoring

- Allow for stakeholders to have an outlet to voice their concerns, to feel validated and heard

III. PRESENTATION ITEM

Strategic Planning Leaders

W A S C

- Academic achievement across ALL STUDENTS
- Intervention (R & I) strengthen
- Refine PLC's
- Upgrade facilities

BOARD SUGGESTIONS

- ✓ What and Why
- ✓ Coming together of teachers same testing/different teaching
- ✓ Teach to learn
- ✓ Post grades (accurate)
- ✓ Diversity in honors and AP
- ✓ Teacher evaluation
- ✓ 1 "A" low scores
 - To assist in providing feedback to teachers two support student achievement
- ✓ Embrace Charter - Status and becoming a true independent charter
- ✓ Linkage of academic achievement with counseling office college center
- ✓ Collaborative process
 - Creating alternate to seniority system
- ✓ Working with negotiations team to exit highly effective teachers
- ✓ Develop guiding precepts

PLC'S

- Consistency needed
- Structure not good
- Training is needed
- Focused on testing vs. instruction
- Using assessments to guide instruction
- How do standards and assessments directly lead to student achievement
- Reframing thinking on PLC's
- Accountability chart
- Provide intervention and support to administration
- More updated reporting to board
- How do we make more time

PROFESSIONAL DEVELOPMENT

- Getting teachers to reframe their thinking about teaching
- How to engage teachers to create an openness to new ways of teaching

- Need more time
- Address the needs of teaches to support improvement
- Identify and acknowledge teacher leaders and role models who can helps support the change (mentors)
- Provide engaged speakers from the outside to help motivate and teach teachers
- Focus on teachers who want change
- Working with teacher representatives
- Creating a better system than seniority

2011-2012 GOALS

1. Improve student achievement
 - A. meet state/federal growth targets with emphasis on EL population
 - B. improvement/refinement of PLC model

Measurement – PLC’s in ELA, FL, Math, Science and Social Studies to meet the following goals :

 1. Instructors will be within two week window of a PLC pacing plan verified by administration 4 times a year
 2. Create a minimum of 3 common assessments (f or s) to be administered by each instructor in a PLC verified by administration via mastery manager reports. CA must contain indentified standards and performance levels to determine student proficiency
 3. Analyze student work/data for 3 CA verified by administration via PLC submission of student work’/data analysis worksheets
 4. Participate at least one time in the R & R program as verified by admin via R & R data
 5. Submit a consistent grading policy outlining how grades will be determined ina PLC bsd on student CA and homework

PLC’S IN PE, TE AND VAPA GOALS

1. Create minimum 2 CA (fors)
2. Analyze student work data for 2 CA
 - C. All 9th graders will work with counselors, SLC teachers and parents to develop four year academic plans

Measurement 1) quarterly monitoring of progress 2) completed four year plans

D. Establish Temescal as an alternative learning site for credit recovery independent study

2. Provide meaningful professional development opportunity

Measurement

- 1) Annual professional schedule
- 2) Annual staff needs assessment
- 3) Post professional development staff surveys

3. Maintain student diversity

- a. Student recruitment
 - Measurement estimate baseline data through zip code analysis
- b. Continue cost effectiveness of transportation
 - Measurement – full capacity on buses. No more than 10% of cost for 9th and 10th graders paid by PCHS
- c. Maintain positive climate for traveling students via Village Nation and Fuerza Unida
 - Measurement – annual results of school climate via surveys
- 4. Maximize facility use funding and efficiency
 - a. Hire transportation and permit coordinator
 - b. Publish and frequently update facility calendar
 - Measurement – weekly update of online calendar
 - c. Establish and maintain permit revenue stems and facility budget
 - Measurement – quarterly review and report on facility budget
- 5. Establish development fundraising program
 - a. Seek grant funding
 - Measurement – increase in grand applications
 - b. Development and maintain outreach program focusing on alumni, community and business resources
 - Measurement – database of alumni, community business resources
 - Quarterly review and report on results of alumni, community and business resources

PCHS GOALS 2012-2013

- 1. Create pathways to develop 100% highly effective teaching by 2015
- 2. PLC's (grading and instruction)
- 3. Alternatives to seniority
- 4. Meaningful professional development
- 5. Intervention and prevention

LONG TERM STRATEGIC PLAN

- 1. Achievement
 - a. Strategy 1 Instruction
 - b. strategy 2 Prevention and intervention
 - c. strategy 3 Grading Policies
 - d. strategy 4 Professional development

2. Family and Community
 - a. Strategy 1 – technology
 - b. Strategy 2 – community access
 - c. Strategy 3 – personal relationships, maximize stakeholder collaboration
 - d. Strategy 4 – diversity
3. Facilities
 - a. Strategy 1 – Identify under utilized assets
 - b. Strategy 2 - Upgrade facility OFT
 - c. Strategy 3 -Develop campus via master plan
 - d. Strategy 4 transportation
 - e. Strategy 5 – develop ops team
 - f. Strategy 6 – traffic plan
4. Technology
 - a. Strategy 1 – new SIS
 - b. Strategy 2 – staff proficiency in professional technology
 - c. Strategy 2b – student proficiency in technology
 - d. Strategy 2c – parent proficiency n technology
 - e. Strategy 3 – purchase technology hardware and software
 - f. Strategy 4 - update and maintain technology
 - g. Strategy 5 – student online learning opportunity
 - h. Strategy 6 – implement digital citizenship component
5. Budget
 - a. Strategy 1 – PCHS will apply for grants
 - b. Strategy 2 - revenue civic center permits
 - c. Strategy 3 – alternative education opportunities
 - d. Strategy 4 – seek corporate funding
 - e. Strategy 5 – transportation budget
 - f. Strategy 6 – online donation portal



Community Concerns ---9/11/12

1. Noise concerns: hears noise from football, band. Donated to the pool and uses the pool as a member of the community. We hope that there is a continued relationship between the school and community.
2. Neighbor who lives on the Pali poolside. Wants to clarify that the community supports Pali programs. The community wants to support but feels that there is excessive noise. Concerned about groups using the school unsupervised (permit groups). Trying to be heard by the school and want a relationship with the school.
3. Neighbor lives on Radcliffe. We are a school supporter. The activity at the school has increased. The noise is impacting home life. The band has contributed to the excessive noise. Concern about the permit use. Wants to know when the “down time” is.
4. New neighbor. Loves the community. Radcliffe resident. Impressed with the quality of the students. Amazing programming is occurring at the school but understands the impact to her immediate neighbors (shrill pool whistle, lighting). Permitting helps the school revenue-can agreements with outside groups be monitored. This has a big impact on the immediate neighbors. Wants cooperative problem solving.
5. Neighbor on Radcliffe. Needs a response from the school. Sees students participating in illegal activities (drugs.) The band has bull horns that are impacting family and pets. Shot guns (track) Whistles (track) Lights invade the house. Can hear all graduation ceremonies (Paul Revere and Pali). If we have contact with the school, would like some response.
6. El Medio neighbor of 20 years. Knew she was moving to the high school-however the activity has increased at the school. Wants to know if there are blackout dates for permitting groups. The noise has increased dramatically. Wants to measure the noise (audio-meter). Impacts her home events. Comes to the meetings and she is told the same thing. Does not see a difference/improvement. Does Pali rent to anyone? No problem with reasonable school activities. No responsiveness to concerns. No disclosure/communication to neighbors. Please moderate and be considerate of neighbors.
7. Radcliffe. Kids on their way to Pali. Families that live here want the programs. Why is there a loud soccer game at 10:00 PM at night. Who is the school serving by scheduling these events?
8. El Medio neighbor. Long time in the neighborhood. Dynamics have changed to 24-7 activities. Teams on the field at midnight. No results have occurred from the community meetings. No response to concerns.
9. El Medio neighbor. Metronome noise. “Social contract” needed between the community and school. Before PCHS sponsors event, they notify and get buy-in from the neighborhood.

10. Wants an explanation on change of funding. What is the rationale for renting out school spaces. AYSO is concerned about limitations when it comes to space. Lives on Bienvenida near St. Matthews where there is a lot of traffic. Wants to support public schools.
11. AYSO- School is in dire need of funds. 1.5 million dollars in state funding schools. AYSO hours go 6-9. PCHS has improved student programs in the last ten years. AYSO has many kids in the community to serve. Weekends AYSO goes to 4 or 5.
12. Westside water polo. Wants to make a commitment NOT to go over appointed time schedules. Has great respect for the community. Is using a softer whistle. Please come to Westside Aquatics with your concerns.
13. Westside Aquatics/Swathmore. Holds the same view as AYSO. Enjoys the activity. Serves 200 students from this community-swim and water polo. No need to commute anymore. There is limited play space in the community therefore it is critical to offer programs. We have accommodated by restricting whistles and limiting lights. We could not afford sound-proof fencing. Please keep encouraging programming at the school.
14. Lives by the trailheads. Is exposed to noise from the hikers. Put in blackout curtains and double paned windows. Had to suffer through a long commute to participate in aquatics. Daughter is in PCHS band. These programs have enhanced her students' lives. Don't hold the noise against the children.
15. New neighbor- read newspaper article. Permits are revenue-generating. Space is limited in the neighborhood. The community is more than the neighboring house. Supports limits for permits.
16. AYSO coach/ PCHS employee has seen lighting hours as limiting. Has seen the quality of the programs increased. The kids are representing our community by participating in award winning programs.
17. El Medio neighbor of 22 years. Loud speakers, metronome, noisemakers, horns. Supports the kid and the programs. Requesting citizenship and for some quiet. Have given a good faith effort to request a respite. If the school needs to permit for money, then please say that. Please be clear on who makes the ultimate decision. Knows neighbors who have been seriously been impacted. School deserves these programs. Neighbors deserve peace and are asking for some peace. The neighbors deserve an answer from the school.
18. PCHS parent- understands the needs of the immediate neighbors. The past administration was really goo about pretending to listen to people but did not do much about it. Would like to see a task force address the sound levels as well as sound and light abatement. Can community, neighbors and school get together on a task force to find solutions for ALL.
19. Paul Revere parent/Haverford-Neighbor. Most neighbors are for school programs. Wants a fair and reasonable solution. Two years of no solution. Is for a task force.
20. AYSO- No air horns—SIGNAGE. Lights on field can be changed for \$450,000. Fundraising can be started to put proper lighting in with least impact to immediate neighbors. AYSO could help with signage.
21. AYSO- Experimented at one time by taking down some banks of lights for least ambient light without risking safety. Notices that some of the lights are unfocussed could be looked at. AYSO is willing to try lighting with 80% of the lights.
22. PCHS parent/marching band/swim team. Thrilled and am impressed with programs. Empathy for neighbors' concerns. Hearing that even a little bit of a response would go a long way. Question: What time window and which days would be acceptable for school activities/permit activities? Question: What is the financial

