

**PCHS Board of Trustees**  
**SPECIAL MEETING AGENDA**  
**September 8, 2012**  
**9:30 am – 4:00 pm**  
**Pacific Lutheran Church**  
**15905 Sunset Blvd. Pacific Palisades 90272**

**I. PRELIMINARY**

- a. Call to Order
- b. Roll Call

**II. PUBLIC COMMENT**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

**III. PRESENTATION ITEMS**

**10:00 am – 12:00 pm**

- **Welcome – Chris**
  - Team Building Activity - Monica
- **School Leadership – Chris**
  - Committees Updates, Goals & Timelines for 2012-2013 (Committee chairs briefly discuss goals)
    - Audit Committee
    - Charter Renewal Committee
    - Elections Committee
    - Evaluation Committee
    - Fundraising Committee
    - Negotiation Committee
    - Governance/Training Committee
  - Becoming Better School Leaders
    - Brainstorm ideas (Break into groups use flipcharts)
    - Leadership culture – What kind of leaders do we want to become?
    - Communication – What's our message & communication strategy?
    - Dynamics of school leadership (commit to at least 1 or 2 of the ideas/self-monitor and report @ board mtgs)

**12pm – Working Lunch**

**12:30pm-1:15pm**

- **2011/2012: How did we do? (Pam/Monica)**
  - Self-Assessment (what data do we need to collect?)
    - Results of Self-Assessment tool & School Accountability Report Card, CST's& other data
    - What did we learn?
    - What needs to improve?
    - 2014 new standards/A-G Requirements
    - How do we incorporate improvements into the Strategic Plan?

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**1:15 pm – 3:30 pm**

- **Strategic Planning (Stephanie & Allison)**
  - Review WASC Action Plan, Strategic Plan, 2011/2012 Goals, Stakeholder suggestions
  - Discuss & Prioritize Short and Long-term Goals
  - Identify Board Goals
  - Board Support and Accountability

**IV. DISCUSSION ITEMS**

- a) Reimbursement Resolution
- b) Zimmerman Resolution
- c) Education Foundation bank account Resolution

**V. ACTION ITEMS**

- a) Zimmerman Resolution
- b) Resolution for PCHS Education Foundation bank account – The PCHS Board of Trustees authorizes the Executive Director/Principal to open an Education Foundation bank account with Bank of the West. Double signatures from authorized schools signers are required. Bank statements will come to Palisades Charter High School. Checks require approved purchase orders. Education Foundation monies will be spent only for pre-approved items. Signers for the 2012-2013 school year are Pam Magee, Greg Wood, Ellen Pfahler and Ellen Sloan.

**2:00 pm-2:15 pm Break**

**PRESENTATION ITEMS continued**

**3:30 pm – 3:45 pm**

- **Timelines & Accountability (Monica & Stephanie)**
  - Creation of Dashboards
    - School Dashboard – School Accountability
    - Board Dashboard – Board Accountability

**3:45pm-4:00pm**

- **Council – (Marika) Reflection on what we accomplished today and the possibilities for tomorrow**