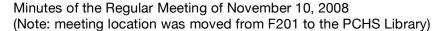
PCHS BUDGET AND FINANCE COMMITTEE





IN ATTENDANCE:

Voting Members: Robert King (Co-Chairperson), Mark Snyder (Co-Chairperson), Richard Simon (Secretary), Susan Curren, Sandra Duarte, Simon Santana, Eileen Savage, James Suhr

Non-voting Members: Amy Dresser Held, Colleen McCarthy, Kevin Olson, Katrina Rochlin, Greg Wood **Visitors:** Steve Engelmann, Rachel Galper (Booster Club), Arwen Hernandez, Rene Rodman

OPENING

- □ Robert King called the meeting to order.
- □ Minutes:
 - October 13, 2008 minutes were approved with the following amendment:
 - Under Budget Update, "...guidelines for compliance...." was changed to read "...guidelines for tax return compliance...."

NON-ROUTINE BUDGET REQUESTS

- □ AP Readiness
 - o Withdrawn by requestor.
- Marching Band
 - o \$4,500 for instruments. Discussion:
 - VAPA department is willing to partially fund this request. Department will incorporate program into its budget request for 2009-10.
 - Booster club has previously supported the marching band.
 - ASB may also be a source of support.
 - Budget implications should be considered when new programs are contemplated and approved.
 - → Approved \$2,570, with remaining \$2,000 from VAPA state funds.
- Envirothon
 - o \$1,500 teacher stipend. Discussion:
 - Is this stipend in the collective bargaining agreement?
 - Administration should evaluate & forward the request.
 - → Committee expresses support for Envirothon program & compensation for teacher's time but suggests request be forwarded to administration for vetting & possible resubmission.

OLD BUSINESS

BUDGET UPDATE—Greg Wood reported as follows:

- □ 2008-2009 budget—
 - Year-to-date summary was distributed and is available on school website.
 - State budget approved but may be subject to downward revision.
 - o Summary of departmental & program accounts was distributed.

HUMAN RESOURCES—Colleen McCarthy reported as follows:

- o Current issues:
 - Preparing a report of all auxiliaries & stipends.
 - Employee handbook is nearly complete.
 - Right-of-Return issues, including benefits, retirement, etc. are guaranteed but specifics are subject to ongoing negotiations between conversion charter schools and LAUSD.

BOOSTER CLUB—Rachel Galper (for Richard Held) reported as follows:

- □ Approximately \$21,502.35 in October, 2008 allocations, including:
 - o \$5,000 for an AP Readiness program;
 - o \$500 to Leadership class for Homecoming Dance chaperones;
 - o \$4,460.60 for marching band instruments;
 - o \$5,741.75 for the JV & varsity girls' basketball program;
 - o \$300 for the girls tennis team;
 - o \$4,200 for equipment for the photography class; and
 - o \$1,300 for Pali Positives.

ASB—Katrina Rochlin & Kevin Olson reported as follows:

- □ Homecoming game:
 - o \$400 net income from *In-N-Out* truck.
 - o \$3,381 revenue from home side ticket sales. Holders of PAC cards, Revere students & alumni were given free admission.
- □ Homecoming dance:
 - o Did not meet projections—470 tickets sold generating \$20,600; expenses totaled \$25,844.24.
- □ Bookkeeping "clean-up" is ongoing.
- □ PAC card revenue is up—\$14,992 so far.

SMALL BUSINESS MANAGEMENT CLASS-

☐ Tabled –class needs to be incorporated into the master schedule, & budgeted by appropriate department. Note: no additional positions, including auxiliaries, were approved for this school year.

BYLAWS AND ELECTIONS-

Committee bylaws need to be reconciled to the charter (Element 4), including membership, term lengths, etc.

HUMAN RESOURCES BUDGET

- □ Colleen McCarthy suggested adjustments to Human Resources budget.
- → Committee supports working flexibly with existing HR budget.

NEW BUSINESS

HEALTH BENEFITS REPORT

- ☐ Meeting held with sub-committee & bargaining unit representatives. Items discussed:
 - o Funds "designated" for retiree health benefits may become a trust account, subject to negotiations with LAUSD over future of benefits program.
 - o Current costs.
 - o Possible MOU with LAUSD.

CONCERNS

□ None.

DATE, TIME, AND LOCATION OF NEXT MEETING:

The next regular meeting was set for Monday, December 8, 2008 @ 3:15 pm, in the school library. Agenda items must be submitted to R. King no later than Wednesday, December 3, 2008 at 2:00 p.m.