

PCHS BUDGET AND FINANCE COMMITTEE

Minutes of the Regular Meeting of November 10, 2008

(Note: meeting location was moved from F201 to the PCHS Library)



IN ATTENDANCE:

Voting Members: Robert King (Co-Chairperson), Mark Snyder (Co-Chairperson), Richard Simon (Secretary), Susan Curren, Sandra Duarte, Simon Santana, Eileen Savage, James Suhr

Non-voting Members: Amy Dresser Held, Colleen McCarthy, Kevin Olson, Katrina Rochlin, Greg Wood

Visitors: Steve Engelmann, Rachel Galper (Booster Club), Arwen Hernandez, Rene Rodman

OPENING

- ❑ Robert King called the meeting to order.
- ❑ Minutes:
 - October 13, 2008 minutes were approved with the following amendment:
 - Under Budget Update, "...guidelines for compliance..." was changed to read "...guidelines for tax return compliance..."

NON-ROUTINE BUDGET REQUESTS

- ❑ AP Readiness—
 - Withdrawn by requestor.
- ❑ Marching Band—
 - \$4,500 for instruments. Discussion:
 - VAPA department is willing to partially fund this request. Department will incorporate program into its budget request for 2009-10.
 - Booster club has previously supported the marching band.
 - ASB may also be a source of support.
 - Budget implications should be considered when new programs are contemplated and approved.
 - ➔ Approved \$2,570, with remaining \$2,000 from VAPA state funds.
- ❑ Envirothon—
 - \$1,500 teacher stipend. Discussion:
 - Is this stipend in the collective bargaining agreement?
 - Administration should evaluate & forward the request.
 - ➔ Committee expresses support for Envirothon program & compensation for teacher's time but suggests request be forwarded to administration for vetting & possible re-submission.

OLD BUSINESS

BUDGET UPDATE—Greg Wood reported as follows:

- ❑ 2008-2009 budget—
 - Year-to-date summary was distributed and is available on school website.
 - State budget approved but may be subject to downward revision.
 - Summary of departmental & program accounts was distributed.

HUMAN RESOURCES—Colleen McCarthy reported as follows:

- Current issues:
 - Preparing a report of all auxiliaries & stipends.
 - Employee handbook is nearly complete.
 - Right-of-Return issues, including benefits, retirement, etc. are guaranteed but specifics are subject to ongoing negotiations between conversion charter schools and LAUSD.

BOOSTER CLUB—Rachel Galper (for Richard Held) reported as follows:

- ❑ Approximately \$21,502.35 in October, 2008 allocations, including:
 - \$5,000 for an AP Readiness program;
 - \$500 to Leadership class for Homecoming Dance chaperones;
 - \$4,460.60 for marching band instruments;
 - \$5,741.75 for the JV & varsity girls' basketball program;
 - \$300 for the girls tennis team;
 - \$4,200 for equipment for the photography class; and
 - \$1,300 for Pali Positives.

ASB—Katrina Rochlin & Kevin Olson reported as follows:

- ❑ Homecoming game:
 - \$400 net income from *In-N-Out* truck.
 - \$3,381 revenue from home side ticket sales. Holders of PAC cards, Revere students & alumni were given free admission.
- ❑ Homecoming dance:
 - Did not meet projections—470 tickets sold generating \$20,600; expenses totaled \$25,844.24.
- ❑ Bookkeeping “clean-up” is ongoing.
- ❑ PAC card revenue is up—\$14,992 so far.

SMALL BUSINESS MANAGEMENT CLASS—

- ❑ Tabled —class needs to be incorporated into the master schedule, & budgeted by appropriate department. Note: no additional positions, including auxiliaries, were approved for this school year.

BYLAWS AND ELECTIONS—

- ❑ Committee bylaws need to be reconciled to the charter (Element 4), including membership, term lengths, etc.

HUMAN RESOURCES BUDGET

- ❑ Colleen McCarthy suggested adjustments to Human Resources budget.
- ➔ Committee supports working flexibly with existing HR budget.

NEW BUSINESS

HEALTH BENEFITS REPORT

- ❑ Meeting held with sub-committee & bargaining unit representatives. Items discussed:
 - Funds “designated” for retiree health benefits may become a trust account, subject to negotiations with LAUSD over future of benefits program.
 - Current costs.
 - Possible MOU with LAUSD.

CONCERNS

- ❑ None.

DATE, TIME, AND LOCATION OF NEXT MEETING:

The next regular meeting was set for Monday, December 8, 2008 @ 3:15 pm, in the school library.

Agenda items must be submitted to R. King no later than Wednesday, December 3, 2008 at 2:00 p.m.