

PCHS BUDGET AND FINANCE COMMITTEE

Minutes of the Regular Meeting of February 11, 2008



In Attendance:

Voting Members: Robert King (Co-Chairperson), Mark Snyder (Co-Chairperson), Richard Simon (Secretary), Sandra Duarte, Richard Held, Rachel Lerner, Karyn Newbill, Eileen Savage

Non-voting Members: Colleen McCarthy, Brittney Merritt (ASB alternate), Eleanor Rozell, Greg Wood

Visitors: Marcia Haskin, Andrea King, Kevin Olson

Opening

Robert King called the meeting to order. Minutes of January 28 were approved.

Old Business

BUDGET REPORT: Chief Business Officer Greg Wood reported as follows:

- ❑ 2007-2008 Budget Update:
 - Food service losses are trending lower. Discussion:
 - Food costs are less an issue than staffing.
 - Full-time employees with benefits cost more but as an expression of PCHS values should be supported.
 - Quality, affordable meals may be viewed as a worthwhile employee benefit.
 - State is talking about a one percent reduction for the remainder of 2007-2008 and may delay June payment until September.
- ❑ 2008-2009 Budget Update:
 - Projections are for a reduction in State funding and an increase in LAUSD charges.
 - Requestors should carefully prioritize and expect “belt tightening.”
 - Board of Directors special meeting on February 26 at 3:15 to discuss budget issues.

HUMAN RESOURCES: Greg Wood reported for Colleen McCarthy

- ❑ Right-of-return survey indicates few employees plan to leave, but school should be prepared.
 - Job fairs—Granada Hills CHS may split costs.
 - Lifetime healthcare benefits—discussing options with brokers if school no longer purchases LAUSD benefits packages.
 - STRS—LACOE workshops and counseling will be available on campus.
 - PERS—unknown if PERS will visit campus.

BOOSTER CLUB: Richard Held reported as follows:

- ❑ Fundraisers:
 - Silent Auction/Dinner Party—Friday, February 22, 2008
 - Casino Night

ASB: Brittney Merritt and Kevin Olson reported as follows:

- ❑ Casino Night—April 18.
 - Promotions are in development.
 - Booster Club will participate in planning; D. Held & K. Olson will work on profitability issues.
- ❑ Yearbook—
 - May not break even this year.
 - Should consider online sales of current and past yearbooks.
- ❑ New snack food items available in student store.
- ❑ Golf tournament scheduled at Malibu Country Club in May.

New Business

NON-ROUTINE:

- ❑ Database licenses for the library:
 - ➔ Action: approved \$5,160 for remainder of this year from 2007-2008 budget with a recommendation to Board of Directors to fund \$15,500 for 2008-2009.
- ❑ Reallocation of science department IMA:
 - ➔ Action: approved shift of \$13,000 from textbook account to IMA.
- ❑ ACADEC state competition expenses:
 - ➔ Action: approved up to \$7,000— ½ funded by PCHS & ½ by Booster Club.

MEMBER CONCERNS:

- ❑ Committee should consider freezing certain accounts in anticipation of fiscal situation. Discussion:
 - Need to agendaize item for next month's meeting.
- ❑ Need to review and possibly amend bylaws.
- ❑ Committee should consider a contingency line item in the 2008-2009 budget to avoid looking for offsets to fund non-routine requests.

Date, Time, and Location of Next Meeting:

The next regular meeting was set for Monday, March 10, 2008, at 3:15 p.m. in room F-201.