

# ***PCHS BUDGET AND FINANCE COMMITTEE***

Minutes of the Regular Meeting of August 25, 2008



## **IN ATTENDANCE:**

**Voting Members:** Robert King (Co-Chairperson), Mark Snyder (Co-Chairperson), Richard Simon (Secretary), Susan Curren, Sandra Duarte, Richard Held, Karyn Newbill, Simon Santana

**Non-voting Members:** Amy Dresser Held, Kevin Olson, Eleanor Rozell, Greg Wood

**Visitors:** Richard McKeon

## **OPENING**

- Robert King called the meeting to order.
- Minutes:
  - June 9 minutes were approved

## **NON-ROUTINE BUDGET REQUESTS**

- Science—
  - Physics books requested in a previous budget year have been published. Discussion:
    - Physics classes are in high demand this year
    - Request fits within textbook “cushion” in approved budget
  - ➔ Approved up to \$13,500 to be taken from textbook “cushion,” with stipulation that unspent science department textbook funds be returned to textbook cushion at the end of the fall semester.

## **OLD BUSINESS**

*BUDGET UPDATE*—Greg Wood reported as follows:

- 2008-2009 budget—
  - State budget still not finalized
  - Expect zero COLA and possible funding level cuts when 2008-2009 state budget is finalized
  - 6% of annual revenue normally received in July was reduced to 1% with the remaining 5% deferred until September
  - Current adjustments:
    - Contribution to LAUSD’s lifetime healthcare benefits program was reduced by the district, a savings of approximately \$167,500
    - PCHS will participate in a settlement from Microsoft, a benefit of \$139,303.
  - Discussion:
    - ⇒ Need to agendaize for September Budget/Finance meeting
  - Reduction of \$179,109 in TIIG funds from LAUSD. Discussion:

⇒ This may be a violation of LAUSD's obligations under the charter and may require legal remedy

- Additional cost in salary and benefits of \$96,500 for new principal

*HUMAN RESOURCES*—Greg Wood reported for Colleen McCarthy as follows:

- Positions hired, including principal, subordinate directors, teachers and long-term substitutes
- Recruiting operations manager and long-term English substitute
- Budget—
  - Need defined budget with specific line items
- Current activities;
  - New teacher mentor program
  - BTSA
  - Consistent, uniform contracts
  - Job descriptions
  - Professional development:
    - Sexual harassment—teachers and classified
    - Classified-specific training

*BOOSTER CLUB*—Richard Held reported as follows:

- \$10,205.57 in June, 2008 allocations, including:
  - EAST: \$750 to replace incandescent bulbs with fluorescents
  - SignARama: \$4,255.57
  - PTSA incentive reading program: up to \$1,000
  - Marching band: \$1,500
  - Football sled: \$2,700

*ASB*—Kevin Olson reported as follows:

- Funds expended for:
  - Speakers on the quad
  - Paint for the stadium
- Revenue generation:
  - Approximately \$2,000 from summertime snack cart use
  - Golf tournament
  - Pali-gear, e.g. shirts, available in the student store

## **NEW BUSINESS**

### *2008-2009 GOALS*

- Discussed at the May 27 meeting.
  - Add: update contribution to lifetime healthcare benefits account
  - Need to prioritize—

- ⇒ Each Budget/Finance committee member will review goals and forward a numbered list to G. Wood

#### *MILEAGE ALLOWANCE*

- IRS has updated mileage allowance from 40¢ to 50¢ per mile
- ➔ Approved mileage rate increase from 40¢ to 50¢ per mile retroactive to 1 July 2008

#### *CONCERNS*

- \$10,000 inadvertently left out of 2008-2009 budget for contracted Athletics/Academic Advisory Counselor. Discussion:
  - Should have both Athletics and College Center advocates
  - Should have some documentary evidence of program success
  - ⇒ Need to agendaize for September Budget/Finance meeting

#### **DATE, TIME, AND LOCATION OF NEXT MEETING:**

The next regular meeting was set for Monday, September 8, 2008 @ 3:15 pm, in room F201.