



PCHS BUDGET AND FINANCE COMMITTEE

Minutes of the Regular Meeting of April 13, 2009

I. PRELIMINARY

- A. Robert King (Budget Committee Chair) called the meeting to order.
- B. In Attendance:
 - Voting Members:** Robert King (Co-Chairperson), Richard Simon (Secretary), Sandra Duarte, Karyn Newbill, Simon Santana, Eileen Savage, & James Suhr.
 - Non-voting Members:** Amy Dresser Held, Jennifer Avant Eustice, Kevin Olson, Eleanor Rozell, & Greg Wood.
 - Visitors:** Michael Cohen, Rachel Galper, Cheryl Onoye, & Lisa Saxon.
- C. Approval of previous meeting's minutes:
 - March 9, 2009 minutes were approved as written.
- D. Selection of recorder: S. Santana

II. NON-ROUTINE BUDGET REQUESTS

- A. ASB/Leadership — Michael Cohen
 - Request for \$2,500.00 for 20 students to attend the CASC State Conference.
 - Discussion:
 - Could these funds come from the ASB budget?
 - \$2,500.00 does not cover travel and lodging.
 - Suggestion made to Mr. Cohen to send request to the Academic Principal and ASB/Leadership to consider incorporating as part of the ASB budget.
 - ACTION: none taken.

III. OLD BUSINESS

- A. BUDGET UPDATE— Greg Wood reported as follows:
 - 2008-2009 budget—
 - LAUSD – Allocating \$164,000 in Special Ed. funding to PCHS from 07/08 school year.

In accordance with the Brown Act requirement to post agendas 72 hours prior to public meetings, items for consideration & action by the Budget & Finance Committee must be submitted to the chairperson(s) no later than Tuesday @ 3:00 p.m., the week prior to scheduled meetings.

- Revised projected revenue reduction for 08/09 - \$554,948.00
- Refer to 2008/2009 leases/rentals analysis.
 - Will analyze data, including vendors and amounts, to make them current and verify what will carry over to next year.
 - 08/09 Budgeted Amount - \$222,691.00
 - Actuals to 2/28/09 - \$152,649.60
- Refer to Consulting Analysis spread-sheet.
 - 08/09 Budgeted Amount - \$1,618,214.00
 - Actuals to 2/28/09 - \$810,601.00
 - Outside Educational Consultants to 2/28/09 - \$69,024.50

B. Guidelines for Administration’s strategic budget recommendations for the 2009-10 Budget— Kevin Olson

- ❑ Kevin Olson shared spreadsheet containing budget requests from each department.

C. HR Report — Jennifer Eustice / Amy Held

- ❑ Presented a “Right-of-Return” update: no extension from the District.

D. Booster Club Update – Rachel Galper

- ❑ Total funding approval for March - \$5040.00
 - Funding in March approved for the Envirothon Team, Palisades Charter Choir, and for a Physics Field Trip.

E. ASB Report – Katrina Rochlin / Kevin Olson

- ❑ The ASB and Leadership Class are currently working on Prom, Carnival 06/05 and ASB elections for 09/10.
- ❑ ASB Budget
 - Checking/Savings Balance - \$263,751.09
 - Other Current Liabilities Balance - \$216,131.33

F. Elections—

- ❑ UTLA has agreed to facilitate elections for two open teachers seats on the Budget Committee
 - Elections to be held this week.
 - One community seat on the Budget Committee is open.
 - It will be open to all community members.

G. Big Ideas Implementation – A. Held

- ❑ Presented itemized cost savings in various operating & capital areas totaling \$1,114,000.
- ❑ To be shared with faculty @ lunch on 04/14/09.

IV. **NEW BUSINESS**

A. Members Concerns

- ❑ None.

B. All Day Budget Meeting to review budget packets prepared by individual departments, offices, and program coordinators – May 26th, 2009 – Aldersgate Retreat Center

C. DATE, TIME, AND LOCATION OF NEXT MEETING:

The next regular meeting was set for Monday, May 11 at 3:30 p.m. in the school library.

Agenda items must be submitted to R. King no later than Wednesday, May 6th, 2009 at 2:00 p.m. via email to: rking@palihigh.org.