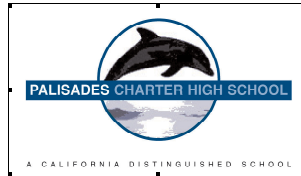


Approved September 1, 2009



PCHS BUDGET AND FINANCE COMMITTEE

Minutes of the Regular Meeting of June 8, 2009

I. PRELIMINARY

A. Robert King (Budget Committee Chair) called the meeting to order.

B. In Attendance:

Voting Members: Robert King (Co-Chairperson), Richard Simon (Secretary), Susan Curren, Sandra Duarte, Richard Held, Cheryl Onoye, Simon Santana, Eileen Savage, Lisa Saxon, James Suhr.

Non-voting Members: Amy Dresser Held, Kevin Olson, Katrina Rochlin, Eleanor Rozell, Greg Wood.

Visitors: Helen Kunkel, Laura Mitchell, Rick Mills, Larry Schoenberg.

C. Approval of previous meeting's minutes:

- ☐ May 11, 2009 minutes were approved with the following amendments:
Meeting date in heading was corrected; Eileen Savage was removed from the list of attendees
- ☐ May 26, 2009 minutes were approved with the following amendment to change the wording of the action under III. New Business → I. Professional Services → ACTION: Motion to fund Professional Services budget \$400,944 was unanimously approved, with the provisos that cost-neutral, professional fundraising up to \$25,000 be included, and Sports Dreammakers be reconsidered at the Budget & Finance committee regular meeting of June 8, 2009.

D. Selection of recorder: R. Simon

II. OLD BUSINESS

A. Budget Update—Greg Wood reported as follows:

- ☐ Updated State revenue cuts and new information regarding federal stimulus revenues indicate an increase in projected deficit.
- ☐ Based on the latest information, with decreased State revenues only partially offset by federal stimulus money and reduction of LAUSD services, projected 2009-2010 budget will also require tapping reserves.

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In accordance with the Brown Act requirement to post agendas 72 hours prior to public meetings, items for consideration & action by the Budget & Finance Committee must be submitted to the chairperson(s) no later than Tuesday @ 3:00 p.m., the week prior to scheduled meetings.

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☐ Discussion:

- What cuts will have least impact on the classroom?
- Can professional development be reduced or eliminated?
- Salaries and benefits are 81% of budget. Further efficiencies may need to be identified, e.g. not replacing departing staff.
- Departments must be involved in decisions.
- Budget must be presented to board at tomorrow's meeting.
- Options:
 - Present the budget as developed on May 26, with minor modifications made by G. Wood accommodating updated revenue information.
 - Try to cut the difference—over \$200,000—between the May 26 budget formulation and today's updated revenue information.
 - Present two possible options.
- ➔ ACTION: Motion by E. Savage, seconded by J. Suhr was approved by a vote of 7 to 3 to present to the board the May 26 budget, with modifications by G. Wood incorporating updated revenue information, and with a mandate that the Budget and Finance committee be tasked to explore further cuts as soon as possible in the 2009-2010 school year, and to continue to work to achieve a balanced budget in future years.

B. Human Resources

- ☐ No report.

C. Booster Club—Richard Held reported as follows:

- ☐ May 19 meeting included:
 - Approved \$1,200 for swim team competition suits
 - Approved \$1,000 for the foods class, including funding for a new gas range
 - Request for \$1,220 for a summer “bullying” conference: TBD
 - Request for \$2,500 for CPR training equipment for professional development: TBD
 - Request for funding science department conference attendance for nine members, including lodging: TBD
 - Request for a point-of-sale system for the student store: TBD

D. ASB—Kevin Olson reported as follows:

- ☐ Net profit of \$3,357.

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E. Community Member Election—

- ☐ Upon Larry Schoenberg's withdrawal from consideration, Rick Mills was chosen by acclamation. Mr. Schoenberg agreed to continue to attend meetings and contribute.

F. Dreammakers—

- ☐ Helene Kunkel and Laura Mitchell presented the program funding request.
- ☐ Discussion:
 - Was program vetted by administration?
 - Program was included in athletic budget, rather than counseling/college center, and not reviewed by Education Program committee.
 - Budget committee is neither qualified nor is it within its purview to evaluate program value and efficacy.
 - Program has support of college center and athletic department.
- ➔ Motion by S. Curren, seconded by R. Held was approved by a vote of 8-1, with one abstention, to fund the Dreammakers program at \$6,000.

III. EMERGENCY BUDGET REQUEST

A. Measurement Mural—

- ☐ Sharon King, who was not present, made a request of approximately \$2,800.
- ☐ Discussion:
 - Cannot fund out of 2008-2009 funds at this late date.
 - Should make request from Booster Club.
- ➔ No Action taken.

IV. NEW BUSINESS

A. Members Concerns

- ☐ Summer meeting. Discussion:
 - Should committee meet in July?
 - Should a subcommittee meet in July?
 - With departments unavailable during the summer, what can be accomplished in July?
 - July meeting should be subject to board's taskings after budget review and approval.

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- With no buy-back day, when should August meeting be held?

B. DATE, TIME, AND LOCATION OF NEXT MEETING:

The next regular meeting was rescheduled for Tuesday, September 1 at 10:00 a.m. in the school library.

Agenda items must be submitted to R. King no later than Wednesday, August 26, 2009 at 2:00 p.m. via email to: rking@palihigh.org.

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