



PCHS BUDGET AND FINANCE COMMITTEE

Minutes of the Regular Meeting of Sept. 14, 2009

I. PRELIMINARY

A. Robert King (Budget Committee Chairperson) called the meeting to order.

B. In Attendance:

Voting Members: Robert King, Karyn Newbill, Rick Mills, Sandra Duarte, Jim Suhr, Susan Curren, Simon Santana, Cheryl Onoye, Richard Held, and Lisa Saxon and Andrew Simnegar

Non-voting Members: Kevin Olson, Greg Wood, Eleanor Rozell, Jennifer Avant Eustice

Visitors: Richard Thomas, Lisa Evans, and Sissel Hawkes

C. Approval of the previous meeting's minutes

D. Selection of recorder: L. Saxon

II. EMERGENCY BUDGET REQUEST

A. Sissel Hawkes requested \$8,540.06 for Edge textbooks and curriculum to be used with the English Learner support classes, which were added to the English Department matrix this year.

❑ Discussion:

- Pali has a state-adopted, EL curriculum (High Point) in the book room, and no one is using those materials.
- High Point materials Pali teachers do not need will be made available to teachers at Temescal Academy.
- Investigate why no textbook requests were submitted during last spring's zero-based budgeting process.
- R. King suggested tabling the request pending review and discussion with the Director of Instruction. S. Duarte seconded. Committee members agreed.

III. OLD BUSINESS

A. Budget Update—Greg Wood reported as follows:

- There are currently approximately 2,880 students enrolled, meaning the school is positioned to hit its targeted 2,630 ADA.

B. Temescal Academy Budget – Greg Wood and Richard Thomas reported as follows:

- Temescal Academy is projected to operate at a deficit until student enrollment increases to approximately 50 students, the projected break-even point. Currently 27 students are enrolled.
- In an effort to increase enrollment, staff has contacted approximately 30 students who were no-shows. Also, 20 students currently at Pali may be transferred to Temescal Academy.
- An evening work experience program may be reinstated to generate additional ADA.
- The proposed Temescal Academy budget includes three different sets of figures – a high estimate (\$376,292), low estimate (\$262,500) and break-even point (\$371,850). Actual costs will be dictated by enrollment as well as money needed to equip the school with textbooks and technology.
- Staff is completing an inventory of textbooks to determine what is needed. Approximately five hundred books that currently are not being used at Pali have been sent to Temescal Academy.
- Staff is completing an inventory electronic equipment left on site. Once the inventory is finished, staff will be better positioned to determine more precise budget needs.

→**ACTION:** J. Suhr moves that the break-even budget of \$371,850 based on an ADA of 49.6 be adopted as the Temescal Academy 2009-10 budget with the understanding that adjustments be made as dictated by program needs. Motion seconded by D. Held.
Motion approved. One abstention.

C. HR Report – Jennifer Avant Eustice did not present a report.

D. Booster Club Update – Richard Held reported that during the Sept. 1, 2009 meeting, the Booster Club approved spending requests for \$7,300 as follows:

- Approved Kelly Loftus' request for \$3,500 to pay for tutoring services for student-athletes who are academically ineligible. Student-athletes are being paired with adult mentors.

- Approved Sharon King's request for \$1,050 to pay for lodging expenses for four teachers attending the California Teachers Science Education Conference.
- Approved Julie Benke's request for \$250 to purchase posters for her AP Biology students.
- Approved Stacie Borah's request for \$2,500 for "Every 15 Minutes," a program to increase awareness among students of the consequences of drinking and driving. Every Pali student will participate in the program during the spring semester.
- A request for hand sanitizers was tabled until more information is available.
- Anita Stephens' request for funding for field trips for the Art POD was tabled.

E. ASB Report -- Kevin Olson reported the following:

- Plans are in place for the Nov. 7 Homecoming Dance the LAX Renaissance Hotel. Costs are being covered by deposit money paid for last year's winter formal, which was cancelled. In the future, the Homecoming Dance may be held in the school gym. ASB members have voiced concern that dance attendance may decrease if the event is held at school.

IV. NEW BUSINESS

A. Member Concerns:

- S. Curren suggested revisiting the decision to eliminate funding for field trips during the 2009-10 school year.
- There was a discussion regarding concerns stemming from the Board of Trustees' recent action to hire a fundraiser.

B. Date, time, and location of the next meeting:

The next regular meeting was rescheduled for Monday, October 12, 3:15 p.m., in Room F201.

Agenda items must be submitted to R. King no later than Wednesday, Oct. 7, 2009, at 2 p.m. via email to: rking@palihigh.org.